



INCORPORATED VILLAGE OF POQUOTT

45 Birchwood Avenue | Poquott, NY 11733

Phone (631) 476-4043 / Fax (631) 331-0402 / Website - www.villageofpoquott.com

Village Community Garden Parcel Application

The Incorporated Village of Poquott offers **Garden Parcels** for residents to grow vegetables and flowers. Seeds, garden tools, hoses etc. must be provided by the resident. Spigot for watering is available. We also have **greenhouse parcels** available. To reserve a garden and/or greenhouse parcel, please complete the application below and return to Poquott Village Clerks Office at the above address.

Gardening Season runs from April 1st until March 31st of the following year.

Garden Plot Fee: \$20.00 each

Payment: Check () Cash () Paypal ()

Date: _____

Owner/Resident (Please Print): _____

Address: _____

Telephone: _____ Cell: _____ Email: _____

of Garden Plots requested: _____ Greenhouse: Yes () No () Garden Plot #'s _____

Agreement to Hold Harmless

Acceptance of Risk and Release Liability: Acceptance of the terms and conditions of this release and adherence to Community Garden Plot rules are conditions of "Village Community Garden Parcel License" approval, retention, and renewal. Licenses may be revoked for noncompliance.

Placement of any plant, vegetation or garden decoration(s) is entirely the responsibility of the Licensee of the assigned Garden Parcel. **By signing this application, you agree and understand that** The VILLAGE OF POQUOTT and its OFFICIALS assume no responsibility of any plot or its contents, nor for any damages sustained to any such plot or its contents nor for any injury to any and all persons resulting from contact with the plot or its contents. **You also expressly agree to hold and save the Village of Poquott and its Officials harmless for any damage or harm caused to you or your property arising out of this license.**

I attest that the items I am planting in my assigned plot are safe, legal and non-invasive and that all information I have supplied is accurate and truthful and that I accept the above HOLD HARMLESS AGREEMENT. I further agree to maintain my assigned plot in a way that is neat and well groomed and not overrun with weeds and other unsightly vegetation. I further understand that this license is for one year only beginning April 1st and ending March 31st and must be renewed annually.

The undersigned does hereby Hold Harmless, indemnify and defend the Incorporated Village of Poquott from any and all liability, loss, damage, expenses, claims, suits or proceedings and cause of actions of any kind and nature arising out of the aforementioned Community Garden Parcel.

() I have read and agree to abide with the rule governing the garden plots.

Agreement signed and attested by:

Signature: _____ Name (Print Please): _____

Plot #: _____ Greenhouse # (if applicable): _____

THIS SECTION FOR VILLAGE HALL USE ONLY		
Date Received:	Payment Date:	Approval Date:

Poquott Village Garden Rules and Regulations

Plot Assignments: Plot registration opens March 1st with preference given to residents who maintained a garden the previous year. Additional plots may be requested but will be assigned, contingent on availability, after June 1. Plot registrations are valid for one gardening season and must be renewed annually. The gardening season runs from April 1st through March 31st of the following year. Maintained plots will remain untouched until April 30th of the subsequent year in the event plots have been planted with winter crops. Plot assignments will be maintained by the Village Clerk's office with renewing plot holders getting preference over new applicants.

Gardening Season Expectations:

- Plot holders are expected to clear their plot by June 1st and keep it weeded throughout the planting season. Please call the Village Clerk if you will not be planting in your assigned plot.
- Plot holders will keep plots free of weeds and harvested between June 1st and September 1st.
- Gardeners who do not maintain their plots will not be eligible for a plot the following year.
- Before November 15, each gardener must clear his or her plot: weeded, ready for tilling and cleared of debris. Any fencing that is broken or in disrepair must be removed

To support gardeners in meeting these expectations, the Garden Coordinator will schedule four work sessions throughout the season: a planting day in May, weeding day in July, harvest day at the end of summer, and a fall clean-up day of the gardens. All plots will be inspected in July and December.

GARDENING RECOMMENDATIONS

One's Plot	<ul style="list-style-type: none">• Mulch with leaves, grass clippings, or hay to reduce water evaporation and unwanted weeds.<ul style="list-style-type: none">• Using herbicides and black mulches is prohibited.• All plants, vegetation, and garden decorations should be safe, legal, and non-invasive.• Individual fencing of plots is allowed. All structures must be neat and not exceed 4 feet tall.• Be considerate of your neighbors. Do not plant sprawling crops or tall ones that might interfere with others. Harvest only from your assigned plot. Do not spray on windy days. Keep weeds under control throughout the planting season.
Watering	<ul style="list-style-type: none">• Gardens are watered through timed sprinklers every morning.<ul style="list-style-type: none">• Spigot and hoses for watering are available.• Make sure all faucets are off when you leave the garden. Keep hoses neatly rolled up.<ul style="list-style-type: none">• Notify the Village Clerk of any leaks in the water line.
Garden Site – General	<ul style="list-style-type: none">• Plot identification is clearly marked with numbered Belgium blocks. Do not remove these blocks during the season.
Compost and Trash	<ul style="list-style-type: none">• No debris of any kind should be left at the site.<ul style="list-style-type: none">• Do not overfill trash receptacles.
Property and Tools (and Equipment)	<ul style="list-style-type: none">• Seeds, garden tools, etc. must be provided by the resident.• Some garden tools are available in the greenhouse for communal use. Please clean and return them promptly after use.• The Village of Poquott is not responsible for any tools left in the garden area or greenhouse.
Gardeners, Family, and Pets	<ul style="list-style-type: none">• Holders of plot licenses warrant and represent that they will work to foster the community of plot holders and will work cooperatively and in a neighborly fashion with each other.• Children are welcome at the garden when accompanied and fully supervised by an adult.<ul style="list-style-type: none">• Keep dogs leashed and please clean-up/discard pet waste in receptacles.• Family members and pets should restrict their activities to the Gardener's assigned plot.

Unclaimed or neglected plots Gardens in an un-cared for condition or that do not meet the guidelines will be considered abandoned and disassembled, covered or re-assigned.