



INCORPORATED VILLAGE OF POQUOTT
45 Birchwood Avenue | Poquott, NY 11733
Phone (631) 476-4043 / Fax (631) 331-0402 / Website - www.villageofpoquott.com

HOUSE CHECK REQUEST

You may have your home placed on the courtesy house check list while you are away. For safety reasons, only those homes which are certain to be unoccupied for your indicated absence should be added to the courtesy house check list. Homeowners who return prior to the indicated return date should contact code enforcement in order to cancel the house check.

I, _____ do hereby request that my residence be placed on the Poquott Village Code Enforcement House Check list. I understand that in no way does this create a contract, or specific promise of duty between the Village of Poquott and me. I understand that this request does not obligate the Village of Poquott to check my residence, nor does it guarantee that my residence and property shall remain free from harm. The Village of Poquott will make reasonable attempts to check the perimeter of my residence when time allows during my absence. I authorize Code Enforcement to be present on my property and attempt to contact me through information provided should they discover signs of illegal activity.

Signature: _____ Date: _____

ADDRESS TO BE CHECKED: _____

DATE OF DEPARTURE: _____ DATE OF RETURN: _____

CONTACT NUMBERS: _____ E-MAIL: _____

PERSON TO BE CONTACTED IN CASE OF EMERGENCY: _____

PHONE NUMBER _____ E-MAIL: _____

PERSONS THAT ARE AUTHORIZED TO CHECK YOUR HOME DURING YOUR ABSENCE: WILL THEY HAVE KEYS TO YOUR HOME? () YES () NO

LIST ANY VEHICLES THAT WILL BE PARKED IN YOUR DRIVEWAY:

LIST THE NAME AND TELEPHONE NUMBER OF YOUR HOUSE ALARM COMPANY:

LIST ANY COMPANY OR SERVICE THAT MAY BE PRESENT WHILE YOU ARE AWAY: WILL THEY HAVE KEYS () YES () NO

WILL THERE BE ANY ANIMALS LEFT AT THE RESIDENCE: () YES () NO

Received by Officer _____ on _____ / _____ / _____ .

House Check # _____

The undersigned does hereby Hold Harmless, indemnify and defend the Incorporated Village of Poquott from any and all liability, loss, damage, expenses, claims, suits or proceedings and cause of actions of any kind and nature arising out of the aforementioned House Check.

Deleted: ¶