



INCORPORATED VILLAGE OF POQUOTT

45 Birchwood Avenue | Poquott, NY 11733

Phone (631) 476-4043 / Fax (631) 331-0402

Website - www.villageofpoquott.com

VILLAGE USE ONLY

Permit #

Dwelling Registration #

Date Received:

Date Approved:

NEW RENTAL OCCUPANT FORM

DECLARATION OF APPLICANT

Rental Address: _____

I, _____ certify under penalty of perjury, that I am the lawful owner or managing agent of the above property for which a rental permit is requested, and that:

- (1) The statements made in this application (including statements made in accompanying papers) and all documents submitted with the application (including surveys and plans) are true and accurate to the best of my knowledge and belief;
- (2) There are no existing code violations of the Village of Poquott, or the Building, Residential or Property Maintenance Codes of the State of New York on the property; and
- (3) I do not have any knowledge of any complaints from tenants, neighbors or others concerning the condition or current use of the property; and
- (4) I understand and acknowledge that in no instance shall the filing of this application and payment of fees be construed as to exonerate the owner or managing agent of responsibility for compliance with all applicable local, county, state or federal laws, rules and regulations; and
- (5) I agree to abide by the provisions of Chapters 120 (Property Maintenance) and Chapter 123 (Rental Permits) of the Incorporated Village of Poquott and understand that I can request a copy of these provisions, or I can access the Village Website at www.villageofpoquott.com to review them; and
- (6) I understand that Short Term Rentals (STRs) of a period of 29 days or less are prohibited in the Village of Poquott that the rental renewal application being presented will be for rentals with term greater than 30 days.
- (7) I have had a full opportunity to review the application and submissions, and I am making these statements and representations with full knowledge that the Village of Poquott is relying on my statements and submissions as a basis for the issuance of a rental property permit.

FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO §210.45 OF THE NEW YORK STATE PENAL LAW. *The undersigned does hereby Hold Harmless, indemnify and defend the Incorporated Village of Poquott from any and all liability, loss, damage, expenses, claims, suits or proceedings and cause of actions of any kind and nature arising out of the aforementioned Rental Renewal Application.*

SIGNATURE

DATE

PRINT NAME

Sworn to before me this _____
day of _____, 20 _____

NOTARY PUBLIC

RENTAL OCCUPANCY REGISTRATION FORM (FOR EACH NEW OCCUPANCY)

A new Rental Occupancy Registration Form along with a new Written Agreement or Lease must be submitted to the Village prior to subsequent occupancy. Every owner/applicant of a rental dwelling in the Village of Poquott shall enter into a notarized written rental agreement or lease signed by the owner or manager and the tenants of the rental unit which shall state the terms of the rental or lease, the names of the tenants that are included under that agreement and the names of any other occupants of the premises. A copy of such rental agreement or lease shall be provided to the Village of Poquott before a Rental Occupancy Permit can be issued. If the owner fails or refuses to submit the written agreement the Rental Dwelling Registration Number shall be revoked. Failure to deliver notice of error and/or change in information as required shall constitute grounds for revocation of the Rental Permit upon no less than 10 days written notice from the Code Enforcement Official.

Date of Submission:	Rental Occupancy Permit #:	New Rental Registry #:
Rental Address:		
Name of Renter/Tenant(s):		
Last Address of Renter/Tenant(s):		
Renter/Tenant(s) Vehicle(s) Information:		
Terms of Rental:		
Is the Renter Listed as a Registered Sex Offender in any State of the United States? (yes or no):		
Telephone Number (Home)	Mobile #	
Email Address of Renter:		

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SIGNATURE

DATE

PRINT NAME

Sworn to before me this _____
day of _____, 20 _____

NOTARY PUBLIC