

12/17/2009 Board of Trustees Mtg

MINUTES OF DECEMBER 17, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 6 residents.

A motion was made by S. Nicoletti seconded by C. Lane to approve the minutes of November 19th, 2009 as written. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to approve Treasurer's Report as presented. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to pay bills totaling \$679.00, \$35,069.00 and \$645.00. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Treasurer's Report-John Lane

John Lane reviewed current Treasurer's Report. A motion was made by C. Lane seconded by C. Vitkun to approve Treasurer's Report as presented. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

The audit report was received from R.S. Abrams & Co. LLP; review of the report is being tabled until January 2010.

J. Lane noted that our collateral at Suffolk County National Bank is adequate for our deposits.

REPORT OF OFFICERS, COMMISSIONER AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains: There are new requirements for this year Stormwater Management Report. C. Farrell from Nelson Pope and Voorhis is to keep the Village informed of the new requirements.

Harbor & Moorings: Nothing new.

Comprehensive Master Plan: An informational meeting is to be scheduled in January 2010.

Public Comments: None

Kathy Matthews-Trustee for Road, Roadsides and Parks

Parks & Beaches: K. Matthews would like a breakdown of the expenses of California Park for the current fiscal year.

Roads & Roadsides: The streets in the village were swept again by the Town of Brookhaven. It is too late in the year to have any paving done.

Grounds Maintenance: It seems that there was a misunderstanding of our current contract with Pristine Property Care Ltd and removal of leaves from the Village. The current contract is to remove leaves from the Village Parks. K. Matthews feels the leaves are a major problem in the Village. She is going to try to obtain information about a possible grant to have all the leaves removed from the Village streets next fall.

A discussion regarding the upcoming grounds maintenance contract is needed before it goes out to bid. It was brought to the attention of the Board that our grounds maintenance contract can be renewed with the existing contractor at the Board's option.

Public Comments:

Resident: Leave the leaves where they fall.

Resident: Do we use any pesticides? Response: Everything is natural and organic.

Resident: There are two large shrubs on the corner by 88 Van Brunt Manor Road that need to be trimmed. Response: K. Matthews to contact the homeowner to trim the bushes within the next 30 days.

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

Public Safety: Reviewed monthly report, a large gathering on Tinker Bluff Court required assistance from Suffolk County Police.

Public Comments:

Resident: Does Public Safety patrol until midnight? Response: Yes on some nights.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: The front page now has more space and is updated more frequently.

Waste Management: Nothing

Public Comments: None

Attorney: No news. The prosecutor needs a key to the clerk's office during court.

Environmental Action Committee (LIPA): No meeting.

Building Inspector:

Code Enforcement: Discussion on installing lights on the new public safety vehicle has been tabled until our January 2010 meeting. The decals have been placed on the new Public Safety vehicle. Public Safety's cell phone is not working properly. They are to check with Verizon to see what the cost would be to replace the phone.

Revised Building Permit Booklet: Nothing new.

Permits: No new requests.

Planning Board: No meeting in December.

ZBA: No meeting in December.

Other Business:

Dog Ordinance: The Board thanked J. Kagel and her committee for all their hard work in preparing recommendations to change our current dog ordinance and the possible creation of a dog park at Walnut Park.

It was recommended that we hold an informational meeting regarding the proposed dog park at either at the Emma S. Clark Library or Setauket Fire House on January 28, 2010. The Board asked J. Kagel to be available to present the proposal.

The board asked P. Sverd to re-write the recommendations into local law format. Discussion tabled until this is done.

New Business:

Cannon's original quote of \$129.00 a quarter for a new copier was incorrect. It will cost the Village \$57.00 a month.

A draft for the Village's newsletter should be completed in the beginning of January.

If we are planning on parking the Public Safety vehicles in the back after we fence in the area, we should consider additional surveillance cameras.

Bills: A motion was made by K. Matthews seconded by S. Nicoletti to pay bills total \$679.00, \$35,069.00 and \$645.00. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Correspondence:

Holiday Cards

Gideon Putnam Resort discount

Setauket Fire Department-Gas dispatcher has moved.

A motion to adjourn was made by C. Vitkun at 9:00 P.M.

12/17/2009 Board of Trustees Mtg

MINUTES OF DECEMBER 17, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 6 residents.

A motion was made by S. Nicoletti seconded by C. Lane to approve the minutes of November 19th, 2009 as written. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to approve Treasurer's Report as presented. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to pay bills totaling \$679.00, \$35,069.00 and \$645.00. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Treasurer's Report-John Lane

John Lane reviewed current Treasurer's Report. A motion was made by C. Lane seconded by C. Vitkun to approve Treasurer's Report as presented. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

The audit report was received from R.S. Abrams & Co. LLP; review of the report is being tabled until January 2010.

J. Lane noted that our collateral at Suffolk County National Bank is adequate for our deposits.

REPORT OF OFFICERS, COMMISSIONER AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains: There are new requirements for this year Stormwater Management Report. C. Farrell from Nelson Pope and Voorhis is to keep the Village informed of the new requirements.

Harbor & Moorings: Nothing new.

Comprehensive Master Plan: An informational meeting is to be scheduled in January 2010.

Public Comments: None

Kathy Matthews-Trustee for Road, Roadsides and Parks

Parks & Beaches: K. Matthews would like a breakdown of the expenses of California Park for the current fiscal year.

Roads & Roadsides: The streets in the village were swept again by the Town of Brookhaven. It is too late in the year to have any paving done.

Grounds Maintenance: It seems that there was a misunderstanding of our current contract with Pristine Property

Care Ltd and removal of leaves from the Village. The current contract is to remove leaves from the Village Parks. K. Matthews feels the leaves are a major problem in the Village. She is going to try to obtain information about a possible grant to have all the leaves removed from the Village streets next fall.

A discussion regarding the upcoming grounds maintenance contract is needed before it goes out to bid. It was brought to the attention of the Board that our grounds maintenance contract can be renewed with the existing contractor at the Board's option.

Public Comments:

1. Resident: Leave the leaves where they fall.
2. Resident: Do we use any pesticides? Response: Everything is natural and organic.
3. Resident: There are two large shrubs on the corner by 88 Van Brunt Manor Road that need to be trimmed. Response: K. Matthews to contact the homeowner to trim the bushes within the next 30 days.

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

Public Safety: Reviewed monthly report, a large gathering on Tinker Bluff Court required assistance from Suffolk County Police.

Public Comments:

1. Resident: Does Public Safety patrol until midnight? Response: Yes on some nights.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: The front page now has more space and is updated more frequently.

Waste Management: Nothing

Public Comments: None

Attorney: No news. The prosecutor needs a key to the clerk's office during court.

Environmental Action Committee (LIPA): No meeting.

Building Inspector:

Code Enforcement: Discussion on installing lights on the new public safety vehicle has been tabled until our January 2010 meeting. The decals have been placed on the new Public Safety vehicle. Public Safety's cell phone is not working properly. They are to check with Verizon to see what the cost would be to replace the phone.

Revised Building Permit Booklet: Nothing new.

Permits: No new requests.

Planning Board: No meeting in December.

ZBA: No meeting in December.

Other Business:

Dog Ordinance: The Board thanked J. Kagel and her committee for all their hard work in preparing recommendations to change our current dog ordinance and the possible creation of a dog park at Walnut Park.

It was recommended that we hold an informational meeting regarding the proposed dog park at either at the Emma S. Clark Library or Setauket Fire House on January 28, 2010. The Board asked J. Kagel to be available to present the proposal.

The board asked P. Sverd to re-write the recommendations into local law format. Discussion tabled until this is done.

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Bills: A motion was made by K. Matthews seconded by S. Nicoletti to pay bills total \$679.00, \$35,069.00 and \$645.00. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Correspondence:

Holiday Cards

Gideon Putnam Resort discount

Setauket Fire Department-Gas dispatcher has moved.

A motion to adjourn was made by C. Vitkun at 9:00 P.M.

11/19/2009 Board of Trustees Mtg

MINUTES OF NOVEMBER 19, 2009

MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT

HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Carol Lane, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney, Peter Sverd and 3 residents.

No quorum was present on October 8, 2009; therefore, no business was conducted.

A motion was made by C. Lane seconded by C. Vitkun to accept the minutes of October 22, 2009 as corrected. Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to accept the Treasurer's report as presented. Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to have General Code codify Local Laws Nos. 1 and 2 of 2009. Aye C. Vitkun, C. Lane, S. Nicoletti and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

A motion was made by C. Lane seconded by C. Vitkun to accept the proposal for a new copier from Cannon Business Solutions at a rate of \$129.00 a quarter. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

A motion was made by C. Vitkun seconded by S. Nicoletti to approve bills totaling \$45,908.89, \$73.50 and \$88.00. Aye C. Vitkun, S. Nicoletti, C. Lane and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

A motion was made by S. Nicoletti seconded by C. Lane to increase the salary of R. Fikar by a \$1.00 an hour. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion be made.

Treasurer's Report-John Lane

John Lane reviewed the current financial reports. Currently there is \$12,454.42 due the Village in past due taxes. When our next past due tax bills are prepared for December they are to be mailed to our residents registered with a return receipt.

A motion was made by C. Vitkun seconded by S. Nicoletti to accept the Treasurer's report as presented. Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan.

Nay 0.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

K. Matthews-Trustee for Roads, Roadsides and Parks

Parks & Beaches-Currently we do not have the money to repair the tennis courts at Trustee Park. Maybe the Civic Association could have a fundraiser for the repairs. B Donovan to prepare a sign that the tennis courts are closed for the season.

Roads/Roadsides- The potholes in the Village have been repaired. It is too late in the season to have the previously suggested streets paved. Cedar Avenue has some bad areas; however they are covered with leaves.

Ground Maintenance-Pristine Property Care Ltd. contract will end in December. A new contract needs to be prepared for next years bid.

Steve's Path is to be closed for the season. The Clerk's office is to call C. Castillo to see if there is a sign to that effect.

Residents Comments:

Resident: Who will be putting the chain on the tennis courts? Response: We will contact Ted Masters. B. Donovan to prepare the closed sign.

Resident: Is the Village contemplating picking up the leaves? Response: Not a special pickup. Our garbage company will pick up 6 bags of leaves each Monday and Thursday.

Carol Lane-Trustee for Environment & Shore Lines

Drains: The leaves on top of the drains are being moved by Public Safety. The leaves should be placed on the right of way.

We received a call from Eastern Environmental Solutions Inc. regarding an unpaid bill for the cleaning of a catch basin at California Park. It is our belief that this is a double billing and thought it had been resolved as our invoice that was paid in August. The Clerks office is to write a letter to Eastern Environmental regarding this issue.

Harbor & Moorings: The Harbor Commission met last night to review the activities of this boating season.

Comprehensive Master Plan: The committee is looking to have an informational meeting regarding there results on 12/9/09. It was suggested that this meeting be held in January after presenting their results to the Village Board.

Residents Comments: None

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

Public Safety: Two cars were broken into on Singingwood Lane. A reminder should be placed on our website that residents should lock their cars.

We are still obtaining quotes to install lights on our new public safety vehicle.

Van Brunt Manor Beach: The top of the drains need to be raked.

Residents Comments: None

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: Trying to keep the website updated. We need bigger font and more room.

Waste Management: Six bags of leaves will be taken each Monday and Thursday.

Residents Comments: None

Attorney: The committee has submitted their recommendations to amend our dog ordinance and establish a dog park. The Board is to review the recommendations and we will discuss this at our next meeting. The free running poultry would be covered under our Nuisance Law and a violation could be written.

Environmental Action Committee (LIPA)-Janet Kagel: No discussion.

Building Inspector:

Code Enforcement-Bob Fikar: No additional discussion.

Revised Building Permit Booklet: M. Kirk working on improving our booklet.

Permits: No new permits.

Planning Board: The Planning Board is currently working on a dock application request.

Zoning Board of Appeals: A meeting was held 11/11/09 and a variance was approved for 19 Cedar Avenue.

Other Business:

C. Lane and J. Lane fixed the fence at Shore Road and Van Brunt Manor Road.

Lights at Silver Beech Court have still not been installed.

B. Donovan to remind ZBA and Planning Board of their training requirements.

New Business:

A motion was made by C. Vitkun seconded by C. Lane to have General Code codify Local Laws Nos. 1 and 2 of 2009. Aye C. Vitkun, C. Lane, S. Nicoletti, and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

A motion was made by C. Lane seconded by C. Vitkun to accept the proposal for a new copier from Cannon Business Solutions at a rate of \$129.00 a quarter. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

A motion was made by C. Vitkun seconded by S. Nicoletti to pay bills totaling \$45,908.89, \$73.50 and \$88.00. Aye C. Vitkun, S. Nicoletti, C. Lane and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

2010 Census Appointment: Tabled until our December meeting.

Correspondence:

A thank you note was received from S. Nicoletti.

Executive Session:

A motion was made by C. Lane seconded by S. Nicoletti at 9:20 P.M. to go into an Executive Session to discuss a personnel issue. Aye C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0. K. Matthews left the meeting prior to this motion being made.

Returned from Executive at 9:25 P.M.

A motion was made by S. Nicoletti seconded by C. Lane to increase the salary of R. Fikar by \$1.00 an hour. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0. K. Matthews had left the meeting prior to this motion being made.

Residents Comments: None.

A motion to adjourn was made by S. Nicoletti at 9:30 P.M.

10/22/2009 Board of Trustees Mtg

MINUTES OF OCTOBER 22, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Christine Vitkun, Carol Lane and Kathleen Matthews. Excused was Village Attorney Peter Sverd. In addition, there were 3 residents in attendance.

A motion was made by C. Vitkun seconded by K. Matthews to approve the minutes of September 10, 2009 as corrected. Aye C. Vitkun, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve the minutes of September 24, 2009. Aye C. Vitkun, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to approve the Treasurer's report.

Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to have Sign-A-Rama prepare the new welcome sign for Village Hall at a cost of \$110.00. Aye K. Matthews, C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$40,332.82, \$219.28, \$1,611.55 and \$176.00. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Vitkun to increase Public Safety Officer D. Butler's salary by \$.50 an hour effective 10/26/09. Aye s. Nicoletti, C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed current Treasurer's report. It was suggested that the interest earned from our certificate of deposits at Suffolk County National Bank be listed as a total number and not individually. The Clerk is to supply the Board with a break down of the expenses paid at Trustees Park.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains: C. Lane to check the drains at Singingwood Lane and Indian Valley Road as they may be filled.

Signs: A motion was made by K. Matthews seconded by C. Lane to have Sign-A-Rama prepare the new welcome sign for Village Hall at a cost of \$110.00. Aye K. Matthews, C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Harbor-John Lane: The next meeting of the Harbor Commission is November 18, 2009 at the annex it Port Jefferson.

Comprehensive Master Plan: The committee is in the process of tallying the surveys. We received approximately 130 responses.

Resident Comments: None

Kathy Matthews-Trustee for Roads, Roadsides and Parks

Parks & Beaches: Pristine Property Care, Ltd is doing a much better job. A tractor trailer inadvertently tried to turn around in Trustees Park on Thursday evening October 15th. We are in the process of obtaining estimates to repair the damage.

Roads/Roadsides-Paving: We need to obtain quotes for paving White Pine Lane from Osprey Lane to Dyers Court, White Pine Lane from Dyers Court to Van Brunt Manor Road. In addition we need to obtain a quote of Van Brunt

Manor Road from Shore Road to White Pine Lane.

Ground Maintenance: The phragmites on Van Brunt Manor Road are being maintained better, but still need to be cut back more.

Resident Comments: None

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

Public Safety: Plans for Halloween coverage are being finalized.

Van Brunt Beach-Nothing

Residents Comments: None.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: The improvements to our website look very nice and are more user friendly.

Waste Management: Leaves need to be bagged and placed by the resident's garbage cans.

Resident Comments: Resident: Usually we receive complaints regarding the carters not taking all the bulk items they are required. I have found them to be very accommodating.

Attorney: Excused

Dog Ordinance: J. Kagel and S. Laskowski are working on recommending the Village install a dog park at Walnut Beach and make changes to our ordinance. P. Sverd, Village Attorney, to review recommendations.

Poultry Ordinance: Public Safety has given a warning to the owner of the wandering poultry. The poultry must be contained by a fence.

Trustees Park: We are in the process of obtaining prices to repair the damage at Trustees Park.

Environmental Action Committee (LIPA): Bob Fishback is a great liaison between the Village of Poquott and LIPA.

Resident Comments: Resident: What is going to happen to the plant if they are not currently using it? Response: They (LIPA) are looking at their options.

Building Inspector:

Code Enforcement: R. Fikar is obtaining prices for detailing the new Public Safety vehicle.

Parks and Beaches: K. Matthews to look at the dead tree on Singingwood to see if it belongs to the Village.

Permits: No new permits.

Planning Board: The board met on 10/12/09, they are currently reviewing a recent application request for a resident to install a dock.

ZBA: The Board is meeting on 11/11/09 at 8:00 P.M. to review a request for a variance for 19 Cedar Avenue.

Other Business:

Lights-Silver Beech Ct: Clerk is to find out what is delaying the installation.

ZBA & Planning Board Training Requirement: Ted Masters and Carol Castillo attended the recent training.

New Business:

Bills: A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$40,332.82, \$219.28, \$1,611.55 and \$176.00. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Vitkun to increase Public Safety Officer D. Butler's salary by \$.50 per hour effective 10/26/09. Aye S. Nicoletti, C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

Our lease for the photo copier at Village Hall is expiring in December; we are currently obtaining prices for new lease equipment.

Our handyman is to fix the fence at Shore Road triangle.

C. Lane received a complaint from a resident on Silver Beech Ct regarding debris on the property behind him. Public Safety to investigate the complaint from the resident

J. Newfield obtained quotes for fencing the area in back of Village Hall to allow the parking of our Public Safety vehicles. To be reviewed at a later date.

Correspondence: None.

Resident Comments: None

A motion was made by C. Lane to adjourn the meeting at 9:20 P.M.

10/08/2009 Board of Trustees Mtg

MINUTES OF THE OCTOBER 8, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL.

Present were Mayor Barbara Donovan, Trustee Christine Vitkun and 3 residents. Excused were Trustees Carol Lane, Sandy Nicoletti, and Kathleen Matthews. Also excused was Village Attorney Peter Sverd.

No Quorum present so no business was conducted.

09/24/2009 Board of Trustees Mtg

MINUTES OF THE SEPTEMBER 24, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present were Mayor Barbara Donovan, Trustees Carol Lane, Kathleen Matthews and Christine Vitkun. Also present was Village Attorney Peter Sverd and 7 residents. Excused was Trustee Sandy Nicoletti.

A motion was made by C. Vitkun seconded by K. Matthews to accept the minutes of August 13, 2009. Aye C. Vitkun, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to accept the minutes of August 27, 2009. Aye K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to accept the Treasurer's report. Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to purchase the 2009 Jeep Liberty from Browns Jeep Chrysler in Patchogue for \$19,999.99. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$26,714.53. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed Treasurers Report.

Transfer the balances of the two certificates of deposit maturing 10/2/09 for Village Hall renovations to the HSBC savings account upon maturity.

Add the Chip expenditures to the monthly reports.

A motion was made by C. Vitkun seconded by C. Lane to accept the Treasurer's report. Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains-We are still waiting for a response from Eastern Environmental Solutions, Inc. regarding the possibility of a duplicate charge for cleaning a catch basin at California Park.

Signs-J. Newfield presented a proposal for an entrance sign to Village Hall. After a discussion it was decided that it would be best not to have the Village Hall hours listed on the sign but it would be nice if it said welcome. J. Newfield to get a price with the suggested changes.

Harbor & Mooring-The harbor commission met on 9/23 and reviewed the recent boating season. No significant items to report. The annual public meeting is scheduled for 11/18/09 at the annex in Port Jefferson.

Comprehensive Master Plan-The surveys were mailed and the committee will tabulate the results.

Resident Comments:

Resident: When they clean the drains could we possibly spray for mosquitoes? Response: We will look into spraying next year. C. Lane, I will check with Nelson & Pope regarding spraying.

Kathy Matthews-Trustee for Roads, Roadsides and Parks

Parks & Beaches-J & L Sprinklers to shut down the sprinkler system in the fall and start it up again in the spring.

Roads-

Verizon repaired the hole in the road on Osprey Lane.

K. Matthews to obtain an estimate to pave Van Brunt Manor Road from Shore Road to White Pine. In addition, a quote for paving White Pine from Osprey Lane to Shore Road.

Ground Maintenance-A resident made a complaint regarding the weeds at California Park. This is to be tabled until our next meeting.

Residents Comments: None.

Sandy Nicoletti-Absent-Trustee for Public safety & Van Brunt Manor Park and Beach

Public Safety:We will have 6 officers on duty for Halloween.

Resident Comments: None.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website-Still waiting for information so the calendar can be placed on the website.

Waste Management-6 bags of leaves are allowed on Thursdays pickups. The Village Clerks office to prepare a postcard with this information which will be sent to all residents.

Residents Comments: None

Attorney-Nothing new.

Environmental Action Committee (LIPA)-Nothing new.

Permits-No new permit requests.

Planning Board-The Planning Board received an application for a dock that they will be reviewing at their next meeting.

Zoning Board of Appeals-No appeals pending.

Other Business

Code Enforcement Patrol Car: A motion was made by C. Lane seconded by K. Matthews to purchase the 2009 Jeep Liberty from Browns Jeep Chrysler in Patchogue for \$19,999.00. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Lights-Silver Beech-Contractor still working with LIPA where the hookup should be for the new lights.

New Business

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$26,714.53. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Correspondence:

Training is available for the Planning Board and ZBA.

Tax grievance notification.

Request for a nomination of an outstanding individual.

Residents Comments: None

Meeting adjourned at 8:25 P.M. by C. Lane

09/10/2009 Board of Trustees Mtg

MINUTES OF THE SEPTEMBER 10, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Christine Vitkun, Carol Lane and Kathleen Matthews. Also present was Peter Sverd Village Attorney and 3 residents. Excused was Sandy Nicolletti.

A motion was made by K. Matthews seconded by C. Lane to pay bills totaling \$19, 492.55 and \$924.60. Aye K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to appoint Ronald Lavita as Acting Justice. Aye C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

OTHER BUSINESS

Comprehensive Master Plan

Final survey is completed and is ready for print.

2 surveys will go to each household, along with a cover letter and a self addressed return envelope.

Return envelope will indicate what zone it is being returned from.

New Code Enforcement Car bids

Need 2 more written bids.

Make sure Public Safety Supervisor is involved in the recommendation.

Obtain information on the car warranty.

Maybe in the future we can lease a car instead of buying.

Website update-bids

Stafford Associates Computer Specialist, Inc. bid was very expensive and confusing.

We can have Maureen Kirk take care of making changes to the website with Christine Vitkun overseeing the changes.

Change download tab to forms, change e-codes to reflect Village Laws.

The calendar needs to be updated to reflect the current year.

Annual Stormwater Report needs to be placed on the website. C. Lane to contact Nelson and Pope to see if they have sent the PDF file to Stafford Associates.

Trustee K. Matthews is to have weekly conversations with Kent Valadez of Pristine Property Care LTD to make sure everything is being completed as per our contract.

The garbage receptacle on Van Brunt Manor Road has been moved to behind the fence and to a different location.

New Business

A motion was made by K. Matthews seconded by C. Lane to pay bills totaling \$19,492.55 and \$924.60. Aye K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Drains: R. Parrish is still investigating the possibility of a double billing for cleaning the catch basin at California Park.

Roads: L. Mitchell is obtaining quotes to repair the potholes and the possible paving of White Pine Lane from Osprey Lane to Van Brunt Manor Road then to Shore Road.

P. Sverd Village Attorney is to prepare a generic contract that could be given to contractors when they are bidding or submitting a quote for work in the Village. This generic contract will give the contractor an idea of what will be in the final contract should they win the bid.

The Clerk is to contact Verizon and let them know that if the hole on Osprey Lane is not repaired the Village will repair the damage and pursue the cost from the bond we are holding.

Permits: No new permit requests.

Resident Comments:

Resident: Is there any chance the that overgrown brush and the dead tree at California Park can be removed? Response: We will contact the necessary contractor to remove the brush and the dead tree.

Correspondence-We received correspondence from:

Power Plant

FEMA update

Auctions International

Census Bureau

Suffolk County-Grants.

The Clerk to see if there is any S.A.R.A. grants available.

The Mayor requested approval of appointment of Ronald Lavita as Acting Justice.

A motion was made by C. Lane seconded by C. Vitkun to appoint Ronald Lavita as Acting Justice. Aye C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Meeting adjourned at 8:25 P.M. by C. Lane.

08/27/2009 Board of Trustees Mtg

MINUTES OF THE AUGUST 27, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present were Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney, Peter Sverd and 5 residents. Excused was Christine Vitkun.

A motion was made by S. Nicoletti seconded by C. Lane to accept the minutes of the July 6th, 2009 organizational meeting as corrected. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to accept the minutes of the July 6, 2009 regular meeting as corrected. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti, seconded by C. Lane to accept the minutes of July 23, 2009 as corrected. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti at 7:12 P.M. to go to Executive Session to discuss a potential litigation. The Board returned from Executive Session at 7:21 P.M.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report as read. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to appoint Cindy Davis to the Planning Board. Aye C.

Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to pay bills totaling \$16,871.85. Aye K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to pay Robert Fikar time and a half for the hours he worked at the Fish Fry on August 1, 2009. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed current reports.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report as read. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

The Clerk to supply a report of past due unpaid taxes.

The Village has no obligation to refund taxes to a resident if the Village was not part of the original Notice of Petition. The Attorney to supply the Village Clerk with a letter to respond to the resident's request.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee Environment & Shore Lines

Drains: The drain at California Park has been cleaned.

Signs: Obtaining a price for a new Village Hall entrance sign. Our handyman will be installing the additional signage "permit required" to our park signs.

Harbor & Moorings: The primary patrol boat of the Harbor Master has been out of service. SC Police have been assisting the Harbor Master in patrolling the harbor.

Comprehensive Master Plan: Roger Flood

Discussion on the survey that will be sent to the residents.

It was recommended that the survey be shortened.

Maybe we can mail it in two parts.

Possibly remove questions 5,6,7 and 19.

Question # 20 is good and will supply significant information.

The Committee to stuff the envelopes for the mailings.

Surveys can be dropped or mailed back to the Village Hall.

Resident Comments:

Resident: Where are you putting the Pet Waste Bag Dispensers? Response: At the parks.

A motion was made by C. Lane seconded by K. Matthews to appoint Cindy Davis to the Planning Board. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Kathleen Matthews-Trustee for Roads, Roadsides and Parks

Parks and Beaches: K. Matthews will be meeting with Ken Valadez from Pristine Property Care, LTD regarding trimming the bio-retention area.

Road/Roadsides: K. Matthews to set up a meeting with Lois Mitchell, John Evans and Barbara Donovan.

Ground Maintenance: The phragmites need to be trimmed on Van Brunt Manor Road.

Resident Comments: None

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

Public Safety:

Public Safety to check the boats at our parks for proper stickers and inform the Clerks office of violators.

Some residents felt threatened by NYPIRG solicitors. Unfortunately, we can not stop them from coming into the Village.

Resident Comments: None

Christine Vitkun-Trustee for Finance, Website & Waste Management (Excused)

Website: We are still obtaining quotes to upgrade our website.

Waste Management: Lids are being place back on the garbage cans.

Resident Comments:

Resident: The old calendar is still on the website and other incorrect information. Response: We are looking into upgrading our website, but in the meantime we will try correcting the errors on the website.

Attorney: I am working on a few projects that will be completed in the next week.

Environment Action Committee (LIPA): No recent meeting

Building Inspector:

Building: Building Inspector is in the process of obtaining a price for new steps to the basement.

Permits: No new requests.

Planning Board:

A discussion with a resident regarding a subdivision. No formal request.

Too much time has elapsed on the dock permit request; a new application would be required.

Zoning Board of Appeals: Nothing new.

Other Business:

Lights: The light pole has been replaced at the corner of China Lane and Singingwood.

The new lights on Silver Beech Court have not been installed.

Fire Department/Gas Station update: Our last bill reflected a service fee of \$125.00. B. Donovan to speak to the Fire Department.

New Business:

Bills: A motion was made by K. Matthews seconded by C. Lane to pay bills totaling \$16,871.85. Aye K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Correspondence:

2010 Census Construction Program

Letter from the Setauket Fire Department

State of New York Unified Court Systems.

FEMA

NYS Dept of Transportation

Annual report of Suffolk County Planning Commission

Cablevision-Hampton Classic

Suffolk County Planning Commission-Intermunicipal Agreement

A motion was made by S. Nicoletti at 9:05 P.M. to go Executive Session to discuss a personnel issue. Returned from Executive Session at 9:17 P.M.

A motion was made by S. Nicoletti seconded by C. Lane to pay Robert Fikar time and half for the hours he worked at

the Fish Fry on August 1, 2009. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made at 9:20 P.M. by C. Lane to adjourn the meeting.

08/13/2009 Board of Trustees Mtg

MINUTES OF THE AUGUST 13, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF
POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney, Peter Sverd and 10 residents. Excused was Trustee Sandy Nicoletti.

Opened Public Hearing at 7:00 P.M.

Discussion regarding proposed state mandated Local Law No. 2 of 2009 entitled "Flood Damage Prevention" repealing the prior Flood Damage Prevention Local Law.

Resident Comments:

Resident: Are the flood maps available for review? The maps are available at Village Hall.

Resident: There is a website showing the homes located in a Flood Area. Roger Flood will supply the village with the web address to be placed on our website.

Resident: This new statute affects new construction and improvements to existing properties. Do we know if there are any mandates for existing homes not doing improvements? Response: Not at this time.

Resident: Does FEMA get involved in the flood plain? Response: No.

A motion was made by C. Lane seconded by K. Matthews to close the public hearing at 7:15 P.M. Aye C. Lane, C.

Vitkun, K. Matthews and B. Donovan. Nay 0.

Meeting called to order at 7:15 P.M.

A motion was made by C. Lane seconded by K. Matthews to move the \$500.00 tent expense fee for the fish fry from the Mayors account #A1210.4 to the California Park account #A.7110.4. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve bills totaling \$47,140.60, \$1,904.05 and \$492.00. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to list the project as an unlisted action for SEQRA purposes. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to adopt Local Law No. 2 of 2009. Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

Comprehensive Plan: The committee has prepared a four page survey which will be distributed to village residents. The committee after receiving the surveys back will hold an informational meeting in the fall or early winter.

California Park Fence: Our handyman is to install the fence at California Park. In addition he is to remove the dead plants and small tree around the Bio-Retention area. K. Matthews to talk to Ken Valadez as to what he recommends to plant in the fall.

Website: Stafford Associates Computer Specialists Inc. met with members of the Board regarding updating our website. The cost would be about \$5,000.00 to \$7,000.00. We need 2 more quotes and all quotes need to be broken down in detail

P.J. Oil Spill Preparedness: J. Lane and S. Nicoletti attended the tabletop exercise sponsored by US Coast Guard and Department of Homeland Security on 7/30/09.

Discussion on:

The lead agency would be the US Coast Guard.

What actions would be taken should there be an oil spill

What resources would be needed?

Who would be responsible for cleanup (National Grid).

California Drain Cleaning: The drain has been cleaned. The bill needs to reflect emergency cleaning.

Civic Association Fish Fry: A success, very well organized. Prior to event 210 adults and 64 children under 10 had paid.

New Business

New Village Hall Sign: Mr. Sign is to give us a quote to replace our Village Hall entrance sign.

A motion was made by C. Lane seconded by K. Matthews to move the \$500.00 tent fee expense for the fish fry from the Mayors account #A.1210.4 to the California Park account #A.7110.4. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve bills totaling \$47,140.60, \$1,904.050 and \$492.00. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Local Law 2 of 2009

Whereas, the Board of Trustees of the Incorporated Village of Poquott, has reviewed the Short Form EAF Parts I, II, and III, with the respect to the proposed Local Law No. 2 of 2009.

A motion was made by C. Lane seconded by K. Matthews to list the project as an unlisted action for SEQRA purposes. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to adopt Local Law No. 2 of 2009. Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

The Clerk's office has received a request for rebate of taxes from a village resident with regards to a grievance they

had won with the Town of Brookhaven. P. Sverd to review letter and recommend a response.

Investment Policy:

WHEREAS the Mayor and the Board of Trustees of the Incorporated Village of Poquott are required to adopt or formulate certain policy and procedures regarding the investment and deposit of Village funds.

Resolved that a certificate of deposit investment approval is made for the Treasurer and Clerk jointly to invest prudently based on rates obtained for terms not more then 90 days with notification to the Finance Officer, Trustees and Mayor of such investment. After discussion it was determined that the term should be no more than 180 days. The motion was made by C. Vitkun seconded by C. Lane. Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

Permits: No new permits.

Resident Comments:

Resident: The Village recently placed a garbage can across the street from our home and we are requesting that it be move. Response: The Village will look into moving the garbage receptacle from your view.

Correspondence:

A letter from the Setauket Fire Department was received requesting use of the GEM during their 100th Anniversary Celebration.

A copy of the Village of Islandia's newsletter.

A motion to adjourn was made by C. Lane at 8:30 P.M.

07/23/2009 Board of Trustees Mtg

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD ON JULY 23, 2009 AT 7:00P.M.

Present Mayor Barbara Donovan, Trustees Carol Lane, Sandra Nicoletti, and Christine Vitkun, absent Trustee

Kathleen Matthews. Also present Attorney Peter Sverd and two residents.

A motion to approve payment of bills payable in the amount of \$53,115.74 was made by S. Nicoletti, seconded by C. Lane.

A motion to approve the appointment of Peter Sverd as Village Prosecutor was made by C. Vitkun, seconded by C. Lane.

A motion to authorize the mayor to sign the snow contract with the Town of Brookhaven was made by C. Vitkun, seconded by C. Lane.

A motion to authorize the treasurer to invest the funds in the money market account in whichever bank offered the best interest rate and term was made by C. Vitkun, seconded by S. Nicoletti.

Minutes of the June 11, 2009 meeting were accepted as corrected on a motion by S. Nicoletti, seconded by C. Lane, Aye B. Donovan, C. Lane, C. Vitkun, S. Nicoletti, Nay 0.

Minutes of the June 25, 2009 meeting were approved as corrected on a motion by C. Lane, seconded by S. Nicoletti, Aye B. Donovan, C. Lane, S. Nicoletti, C. Vitkun, Nay 0.

TREASURERS REPORT- the Clerk read the Treasurers report to the Board. After discussion on investing of funds a motion to authorize the treasurer to invest the money market funds at a bank offering the best interest and term was made by C. Vitkun, seconded by S. Nicoletti, Aye b. Donovan, C. Lane, S. Nicoletti, C. Vitkun, Nay 0.

A motion to approve bills payable of \$53,115.74 was made by S. Nicoletti, seconded by C. Lane, Aye b. Donovan, C. Lane, S. Nicoletti, C. Vitkun, Nay 0.

REPORTS OF OFFICERS ,COMMISSIONERS AND COMMITTEES

CAROL LANE –TRUSTEE FOR ENVIRONMENT & SHORELINES

DRAINS—the drain on Washington Street has not been cleaned out yet. The Clerk was asked to contact the drain company and get it done ASAP.

MASTER PLAN—survey still being discussed.

Public Comments –none

KATHLEEN MATTHEWS- TRUSTEE FOR ROADS, ROADSIDES AND PARKS (Excused)

ROADS- curbing project for Indian Valley awaiting contractor start.

SIGNS-park signs installed.

Public comments-none

SANDRA NICOLETTI- TRUSTEE FOR PUBLIC SAFETY& VANBRUNT PARK

1) PUBLIC SAFETY- report read—discussion on Setauket Fire District imposition of maintenance fee.

Public Comments

Resident—Village usage of Setauket Fire District for gasoline for public Safety vehicles is valid.

CHRISTINE VITKUN-TRUSTEE FOR FINANCE, WEBSITE & WASTE MANAGEMENT

WEBSITE- a meeting is scheduled for 7/28 with the website host.

WASTE MANAGEMENT- carter is inconsistent with pickup of cardboard boxes. Carter will be called by commissioner.

ATTORNEY

If the response has been received from the Suffolk County Planning Board the Village can schedule a public hearing for 8/13/2009 for Local Law 2-2009. He will research the possibility of changing the fiscal year of the Village.

The Mayor asked for approval to appoint Peter Sverd as Village Prosecutor. A motion to approve the appointment of Peter Sverd as Village Prosecutor was made by C. Vitkun, seconded by C. Lane, Aye C. Lane, S. Nicoletti, and C. Vitkun. Nay 0.

ENVIRONMENTAL ACTION COMMITTEE

The committee is basically dormant now. A question was raised about the mulch odor from the area on LIPA rented out to a local landscaper. This will be referred to K. Matthews for resolution.

BUILDING INSPECTOR

Village Hall renovations are ongoing.

Code Enforcement—R. Fikar reported that several cars were broken into and personal items stolen. All residents involved filed police reports. The new signs installed at the parks need signage referencing the Local Law re; Parking Stickers.

PLANNING BOARD—NO REPORT

ZONING BOARD – NO REPORT

Minutes of July 23, 2009 continued

OTHER BUSINESS

The Clerk reviewed with the Board doggie bag dispensers for all parks. After discussion the Clerk was approved to order 5 dispensers w/posts for the parks.

The Clerk reviewed the cost estimates received from distributor of Trojan Batteries and the estimate from Competition Auto for replacement batteries for the GEM. The Board approved the purchase from the distributor with our handy man as installer.

The Clerk advised the Board that the vehicle requested by Public Safety as a replacement for the ford Taurus was not available. Instead a Chevrolet Equinox is being priced with Ramp Chevrolet. Also a Jeep Liberty has been seen advertised for under the budgeted amount for a new vehicle. The Clerks office will try to get several quotes from local dealers for a Jeep Liberty.

The Clerk advised the Board that the Handy Man had priced the fencing for California Park at \$400.00 without installation. It was suggested that pricing including installation be obtained to get a better picture of the cost.

Steve's Path—discussion on damage ended with agreement that the handy man should backfill the areas in question on the path.

NYPIRG—the Attorney will research the legality of soliciting within the village re; Local Law vs. Freedom of Speech.

CORRESPONDENCE

R.S.Abrams contract.

Town of Brookhaven contract for snow removal- A motion to authorize the Mayor to sign the contract was made by C. Vitkun, seconded by C. Lane. Aye C. Lane, S. Nicoletti, C. Vitkun, Nay 0.

The meeting adjourned at 9:00 P.M. on a motion by S. Nicoletti

07/06/2009 Organizational Mtg

MINUTES OF THE JULY 6, 2009 ORGANIZATIONAL MEETING OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present Mayor Barbara Donovan, Trustees Carol Lane, Sandra Nicoletti, Christine Vitkun, Trustee elect Kathleen Matthews and 2 residents.

The Clerk swore in Trustees Carol Lane and Kathleen Matthews.

APPOINTMENTS

The Mayor requested approval of the following appointments:

Deputy Mayor---Carol Lane

Treasurer---John Lane

Village Clerk---Eileen Harvey

Deputy Clerk---Joseph Newfield

Vital Statistics Registrar---Eileen Harvey

Vital Statistics Deputy Registrar---Maureen Kirk

Zoning Board of Appeals---Lois Mitchell 5 year term-Carol Castillo, alternate member

Planning Board---Cindy Davis 7 year term

Acting Justice---Ron Lavita

Prosecutor---TBD

Associate Prosecutor---Harmon Lutzer, ESQ.

Appointments approved on a motion by S. Nicoletti seconded by C. Vitkun. Aye S. Nicoletti, C. Vitkun, C. Lane, K Matthews and B. Donovan. Nay 0.

COMMISSIONERS

The Mayor requested approval of the following appointments:

ENVIRONMENT---TBD

GROUNDS MAINTENANCE---Eddie Donovan

HARBOR & MOORING---John Lane

ROADSIDES---TBD

ROADS---Lois Mitchell

BEACHES & PARKS

California---TBD

Walnut---TBD

Van Brunt---TBD

Trustees---Ted Masters

EMERGENCY PREPAREDNESS---Ken Sundberg

WASTE MANAGEMENT---Linda Newfield

Appointments approved on a motion by C. Lane seconded by K. Matthews. Aye C. Lane, K Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

RESOLUTIONS

BONDING-RESOLVED by the Board of Trustees of the Village of Poquott that the cost of the bonding requirements of certain Village Officers in conjunction with the discharge of their duties as a Village Officer is a Village expense, and such charge shall be charged and paid by the Village of Poquott.

OPEN MEETING-RESOLVED that the regular meeting of the Board of Trustees of the Village of Poquott shall be the fourth Thursday of each month at 7:00 P.M. at Village Hall unless a vote of the Board with proper notice is made or given, and that in the event the fourth Thursday is a legal holiday, the meeting for that month shall be on the following Thursday; except for the month of November 2009 and December 2009 at which time the regular meeting will be held on November 19, 2009 and December 17, 2009; and it is further; Resolved that the Board of Trustees hereby adopts the notice requirements of the Public Officers Law as the official procedure of the Board, and directs the Village Clerk, unless otherwise directed or required, to provide at least 24 hours notice to and in the media of every non scheduled meeting of the Board.

VILLAGE NEWSPAPER-RESOLVED that the official newspaper of the Village of Poquott shall be the The Village Times Herald of Setauket, New York.

ORGANIZATION MEETING-RESOLVED that the 2010 Organizational meeting of the Village of Poquott shall be held on Tuesday July 6, 2010 at 7:00 P.M.

OFFICIAL PROCEDURE-RESOLVED that Robert Rules of Order are hereby adopted as the rules of procedure for the Board of Trustees to the extent that they are not inconsistent with New York State Law.

PETTY CASH-RESOLVED that the Board of Trustees hereby authorizes a Petty Cash Box to be maintained by the Village Clerk for the purposes of making change for the Village residents in the normal course of Village business; such Petty Cash Box shall contain not more than \$300.00 at all times in small bills to accommodate residents needs.

E-Mail-RESOLVED that the Open Meeting law does not preclude conferring by E-Mail.

Communications resulting in a collective decision such as a vote are inconsistent with the law. The public is entitled by law to be present during negotiations and time changes and to notify of inability to attend a meeting.

E-Mail may be used to request meetings, agenda items, and date and time changes and to notify of an inability to attend a meeting.

E-Mail must be preserved in a hard copy form and Filed with the Village Clerk at the next public meeting according to F.O.I.L. Laws.

VILLAGE OFFICES-RESOLVED that the Board of Trustee authorizes the expenditure of funds for the operation of Village Hall. Expenses for the Village Hall shall be appropriated as part of the annual budget.

CONSULTANTS-RESOLVED that it is not cost effective to permit all public officers access to consultants who advise us on a fee-for-fee service basis. The Board shall designate the person (s) to provide approval for the year 2009-2010.

SWIMMING-RESOLVED that swimming at Village beaches is prohibited.

ATTENDANCE AT SCHOOLS AND CONFERENCES-RESOLVED that the officers and employees of the Village of Poquott may, after prior approval by the Board of Trustees, attend conferences and seminars of public employees and officials for the purpose of education and training and other related purposes; that they may be reimbursed for part or all of their reasonable expenses incurred which shall be intended to be limited to a per diem amount

established by the state of New York provided their attendance and expenses were approved by the Board of Trustees in advance of their attendance at the conference or seminar.

SPECIAL MEETING-RESOLVED that in the event of a special meeting being called by the Mayor, every member of the Board of Trustees shall be informed by telephone or E-Mail by either the Village Clerk or another member of the Board of Trustees of the date, time, location and subject of the special meeting, and (unless the meeting is called to respond to an emergency concerning the safety and welfare of the Village), notice of the meeting shall be given to the Trustees and Newsday and posted on Village notice boards at least 24 hours in advance of the meeting, and otherwise as in conformance with the Public Officers Law, and other laws of the State of New York

BOARD OF TRUSTEES AGENDA-RESOLVED that matters presented to the Mayor without forty eight hours prior written notice may, at the discretion of the Board, be placed on the next meeting's agenda without discussion.

MINUTES-RESOLVED that the minutes at the Board meeting shall consist of a record of motions, proposals, resolutions, action taken and the vote of each member. Minutes shall be amended only pursuant to action by a majority vote of the total membership and such alteration must accurately reflect what transpired at a meeting. Statements, questions and requests from residents shall be listed under a group title called "resident comment" with the format being "a resident stated, asked, requested". Name will not be included.

GATHERING ON VILLAGE PROPERTY-RESOLVED that the Board of Trustees does

hereby determine that accessibility to beach and park areas are open to all villagers individually and to all villagers with non resident guests numbering not more than ten (10), and that villagers wishing to make use of these areas for picnicking, gathering or meeting are hereby required to seek a permit for each event or activity including guests numbering more than ten (10). They are also required to secure and produce for review before the date of the event evidence of personal insurance protecting themselves, their guest and Poquott Village property from harm or injury or damage. They are also required to deposit with the Village Clerk the amount of \$150.00 in cash or check for cleanup or repair that will be refunded with seven (7) workday if the Trustees determine that no cleanup and or restoration of the area needs to be done by the Village of Poquott as a result of the gathering. It is also required that the resident and their guests abide by all Village Laws including, but not exclusive to, noise level, vehicle speed and parking and public nuisance.

That all parks are closed (2) hours after dusk or at the discretion of the Board of Trustees.

EMERGENCY AND SPECIAL PERMIT PARKING-RESOLVED by the Board of Trustees that in the event the Mayor declares an emergency, parking on Village streets and in the Village parks shall be permitted as directed by the Board of Trustees. Any vehicle obstructing the plowing of or the cleaning of streets, as determined by Code Enforcement, shall be removed and brought to California Park at the owner's expense. It is also RESOLVED that the Village Clerk is authorized to grant permission to residents for parking of cars on Village streets or in Village Parks for special occasions provided a request has been made one week prior to the event. The Village Clerk shall determine the location of parked cars and allow only one side of the street to be used.

VILLAGE JUSTICE COURT-RESOLVED that residency requirement for Village Justice Court Clerk be extended to anywhere in the County pursuant to municipal home rules authority and Village Law 3-300(2)(a).

OFFICIAL BANK AND DEPOSITORIES-RESOLVED that the official bank and depositories for the Village of Poquott are as follows:

HSBC Bank USA, NA

MBIA CLASS

Suffolk County National Bank

Subject to the review of appropriate documentation from each bank, by the Village Attorney and Treasurer.

MILEAGE ALLOWANCE-RESOLVED that the Village of Poquott will reimburse the officers and employees for the reasonable cost of the use of their personal vehicles for Village purposes upon submission of a written request and

documentation of same, and the rate of reimbursement shall be the posted rate as set by the Internal Revenue Service at the time of use.

PUBLIC COMMENTS-RESOLVED that a Public Comment time will be designated on each regular meeting agenda.

INVESTMENT-WHEREAS the Mayor and the Board of Trustees of the Village of Poquott are required to adopt or formulate certain policy and procedures regarding the investment and deposit of Village funds and the management of that money; RESOLVED that the investment policy of the Village of Poquott as currently in effect is adopted as the investment policy of the Village, and the Village Law Firm and Village Treasurer are directed to review that investment policy to make a recommendation with respect to modifications necessary thereto, if any, in order that the investment policy of the Village of Poquott may conform with the model investment policy of the Office of the State Comptroller.

CLAIMS PRIOR TO AUDIT-WHEREAS THE Mayor and the Board of Trustees of the Village of Poquott have determined that it may be necessary and in the best interest of the Village to make payment of certain claims regarding utilities, payroll, charge cards, postage, freight and express prior to audit by the Board of Trustee, it is therefore:

RESOLVED that the Village Treasurer is hereby authorized to make payment prior to

audit by the Board of Trustees of public utility services, payroll and payroll taxes, charge cards, postage, freight and express charges; and it is further;

b) RESOLVED that the Village Treasurer is authorized to make payment, after audit and signature of a majority of the Board of Trustees, all claims supported by voucher approved by the Board of Trustees at a meeting of the Board of Trustees by the next business day of the Village, and it is further;

c) RESOLVED that whereas an applicant for a Zoning Board of Appeals hearing is required to mail notices to effected residents and circumstances arise, whereas if the applicant is

not at fault the Village Clerk is approved for the expense of the additional mailing notifications.

d) RESOLVED that in an event a claim is paid prior to audit by the Board of Trustees that is disallowed, the claimant and the officer approving or incurring same shall be jointly and severally liable for any amount disallowed by the Board of Trustees in the subsequent audit of the claim.

STEVE'S PATH-RESOLVED that the Board of Trustee of the Village of Poquott hereby declares that in order to preserve the safety and well-being of residents, the area known as Steve's Path on Tinker Bluff Court is to be closed to all pedestrian traffic from December 1st to March 31st each year; such closure will be posted and any resident violating the closure will do so at their own risk.

All 23 resolutions are adopted by the Board of Trustees on a motion by C. Lane seconded by S. Nicoletti. Aye C. Lane, S. Nicoletti, K Matthews, C. Vitkun and B. Donovan. Nay 0.

The Mayor asked for approval for the following hires by the Village of Poquott:

Village Law Firm-Yuen, Roccanova, Seltzer & Sverd, PC

Village Engineers-Nelson Pope & Voorhis, LLP

Village Auditors-R.S. Abrams & Co., LLP

Village Bookkeeper-Small Business Management Solutions

Cleaning Services-Big Yank Cleaning Services

Sprinkler Services-J & L Sprinkler

Village Website-Stafford Associates Computer Specialist, Inc.

Village E-Mail-Access Highway

Village IT Technician-Custom Data Solutions

Village Building Inspector-Salvatore Alessi

All hires were approved on a motion by C. Vitkun seconded by C. Lane. Aye C. Vitkun, C. Lane, S. Nicoletti, K Matthews and B. Donovan. Nay 0.

The meeting adjourned at 8:00 P.M. on a motion by S. Nicoletti.

07/06/2009 Board of Trustees Mtg

MINUTES OF THE JULY 6, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT VILLAGE HALL AT 8:00 P.M.

Present was Mayor Barbara Donovan, Trustee Carol Lane, Sandy Nicoletti, Christine Vitkun and Kathleen Matthews. In addition there were 2 Residents.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$24,525.31, \$88.00 and \$50.00. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti that the Village of Poquott will be the lead agency for our Flood Damage Prevention Law. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Other Business:

California Park: The shower and other plumbing repairs have been completed.

California Park: Instead of a hedge to replace the dead Rose of Sharons at the ball field, we could possibly place large rocks or a split rail fence. Charlie will obtain a price for the split rail fence. C. Lane to meet with V. Aronson to go over suggestions for the plantings at the park.

Comprehensive Master Plan: Nothing new. C. Lane and B. Donovan to meet Roger Flood before the next meeting.

Dyers Ct: The project is completed.

Van Brunt Manor Walkway: On hold.

Walnut Beach-Steve's Path: Pristine Property Care needs to cut back the vegetation. In addition the steps need to be

back filled.

Pot Hole Repair: Nothing new.

Handyman Assignment Update: The stop sign at California Park needs to be replaced. The white posts on Washington Street across from Singingwood Lane need repairs.

Pristine Property Care: B. Donovan and E. Donovan met with Kent Valadez to review existing contract and what has not been completed as to contract specifications.

New Business

The Jeep is in need of 4 tires. The Clerk's office is to obtain quotes.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$24,525.31, \$88.00 and \$50.00. Aye C. Lane, K. Matthews, S. Nicoletti C. Vitkun and B. Donovan. Nay 0.

Public Safety has obtain information on a replacement vehicle: Tabled

Flood Damage Prevention Law: Public hearing to be scheduled for 8/13/09.

A motion was made by C. Lane seconded by S. Nicoletti that the Village of Poquott will be the lead agency for our Flood Damage Prevention Law. Aye C. Lane, S. Nicoletti, K. Matthews C. Vitkun and B. Donovan. Nay 0.

Permits-No new permits

Correspondence:

NYCOM: Summer training school for the Planning Board members and ZBA members is being held on July 21, 2009 at Islip Town Hall.

Kristen Turner is available to do a free 45 minute seminar regarding doing background checks for new hires.

Resident Comments: None.

A motion was made by C. Lane to adjourn the meeting at 9:05 P. M.

06/25/2009 Board of Trustees Mtg

MINUTES OF THE JUNE 25, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT THE VILLAGE HALL AT 7:00 P.M.

Present Mayor Barbara Donovan, Trustee Carol Lane, Carol Castillo and Sandy Nicoletti.

Also present was Building Inspector, Salvatore Alessi and 5 residents.

Excused were Village Attorney Peter Sverd and Trustee Christine Vitkun.

A motion was made by C. Lane seconded by C. Castillo to approve the minutes of May 14, 2009. Aye C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded C. Lane to approve the minutes of May 28, 2009 as corrected. Aye S. Nicoletti, C. Lane, C. Castillo and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Castillo to approve the Treasurer's report.

Aye S. Nicoletti, C. Castillo, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to accept the bid of \$4,220.00 for the curbing repair at #5 &

#7 Indian Valley Road. Aye C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by C. Lane to install 2 new street lights on Silver Beech Court at a cost of \$5,200.00 and replace the missing light on the corner of China Lane and Singingwood Lane at a cost of \$1,380.00. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by C. Lane to pay bills totaling \$12,785.95. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made C. Castillo seconded by C. Lane to expend \$1,200.00 for a tent for the Fish Fry on 8/1/09. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Treasurer's Report-John Lane: Reviewed current Treasurer's report. It was suggested that the prior year's settlement expenditures be footnoted on the current budget.

REPORTS OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains:

Dyers Court: Project completed and working well.

New Street: Chris Voorhis from Nelson & Pope is calling Scott from Eastern Environmental to discuss options for the undermined drain.

Van Brunt Manor Road: The drain 4A and 4B have been jet cleaned. It is a temporary solution.

Harbor & Mooring: Nothing new. There is less recreational boating in the harbor due to the weather.

Comprehensive Master Plan: A survey is being compiled for Village residents. The survey is to be approved by the Board prior to mailing to the residents.

Resident Comments: None

Carol Castillo-Trustee for Roads, Roadsides and Parks

Roads:

Roads: Curbing between #5 & #7 Indian Valley. The following bids were received for the project:

Palermo Paving \$4,220.00

Pellegrino Paving Inc 6,247.00

Hawkins and Spence 5,485.00

S. Affatato Asphalt Paving Inc 2,800.00*

S. Warren Paving & Const. Inc 2,470.00*

* Did not bid to specifications.

A motion was made by C. Lane seconded by C. Castillo to accept the bid of \$4,220.00 for the curbing repair at #5 & #7 Indian Valley Road. Aye C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

Signs: Sign-A-Rama is still working on the layout. The 7 signs will be 24" X 30 1/2" and the cost will be under \$1,000.00.

Grounds Maintenance: We are currently not happy with the service Pristine Property Care is providing. There seems areas are not being done as to specifications of our contract. Eddie Donovan, Commissioner, is to meet with Kent Valadez to discuss the areas that need to be corrected.

Resident Comments:

Resident stated we must really get tough with Pristine Property Care.

Resident stated the brush needs to be cut by the stop sign at Cedar Avenue and Washington Street. Response: We will have that taken care of.

Resident stated the drain at Chestnut Avenue and Washington Street is full with sand. Response: We will inform the drains commissioner.

Resident stated Pristine Property Care has really cut back into the woods at California Park; we have lost most of the raspberries. Response: We instructed Pristine Property Care to cut back the growth as we were losing our park area.

Resident stated the weeds by the walnut boat rack need to be trimmed.

Sandy Nicoletti-Trustee for Public safety & Van Brunt Manor Park & Beach

Public Safety: It has been a quiet month.

Resident Comments: None

Christine Vitkun-Trustee for Finance, Website & Waste Management-Excused

Website: We are trying to set up a meeting with Frank and Joanne from Stafford Associates to update our website.

Waste Management: The new garbage receptacle should be placed adjacent to the last post at the triangle at Van Brunt Manor Road.

Resident Comments: None.

Environmental Action Committee: National Grid is looking to remove 2 oil storage tanks at the Port Jeff plant.

Building Inspector:

Village Hall renovations have been delayed due to the weather. The contractors should start the renovations soon.

Building Inspector reviewed his monthly building permit requests. Building permit report is on file at Village Hall.

Permits/Parks & Beaches- No new permits.

Planning Board: No report.

Zoning Board of Appeals: No report

Other Business:

Lights: A motion was made by C. Castillo seconded by C. Lane to install 2 new street lights on Silver Beech Court at a cost of \$5,200.00 and replace the missing light on the corner of China Lane and Singingwood Lane at a cost of \$1,380.00. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Dinghy Rack Letter: Public Safety to attach letters to boats in violation of sticker requirements.

Boat Ramp: Improvement but there is some sand on the ramp. Needs to be kept clean.

Gallery North Wet Paint Festival: as of this date three artists have signed up to paint on Van Brunt Manor Road. Gallery North will put up signs for the Wet Paint Festival.

California Park Plantings: C. Lane is to get other suggestions for plantings for California Park.

New Business:

A motion was made by C. Castillo seconded by C. Lane to pay bills totaling \$12,785.95. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made C. Castillo seconded by C. Lane to expend \$1,200.00 for a tent for the Fish Fry on 8/1/09. Aye C. Castillo, C. Lane, S. Nicoletti, and B. Donovan. Nay 0.

Fire Department Maintenance Fees: The Setauket Fire Department is starting to charge \$125.00 monthly maintenance fee for fuel. We are looking into other options.

Home Land Security Grants-Not for Profit Grant Program (NSGP) is being expanded to include local municipalities. B. Donovan to review to see if we can apply for any grants for the Village.

Dog Park: Janet Kagel and Susan Laskowski are working on a proposed sight, possibly at Walnut Park. In addition, the Village could look into a bag dispenser for the dog park.

We need a second quote for replacement batteries for the GEM. The Clerk's office to obtain an additional quote.

Correspondence

NYCOM: Summer training school for Planning Board members and ZBA members is being held on July 21, 2009 at Islip Town Hall.

A grant allows Kristen Turner from Suffolk County to come and present a 45 minute lecture on how to do background checks on new hires.

Resident Comments: None.

A motion to adjourn at 8:55 P.M. was made by C. Lane.

06/11/2009 Board of Trustees Mtg

MINUTES OF THE JUNE 11, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo, Sandy Nicoletti and Christine Vitkun. Also

present were 6 residents. Village Attorney Peter Sverd was excused.

A motion was made by C. Castillo seconded by C. Lane to pay bills totaling \$15,886.75 and \$282.71. Aye C. Castillo, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Other Business

Boat Ramp: The boat ramp has remained cleared of sand since it was cleaned.

Our handyman will place an apron on the top of the boat ramp once the weather cooperates.

B. Donovan is to speak to Kent Valdez of Pristine Property Care LTD regarding the recent bill and items they did not perform per their contract. In addition, the two recent jobs that were completed need to be placed on separate bills as they were separate jobs.

California Park Plantings: We are still waiting for the proposal from Pristine Property Care, LTD.

California Park: D. F. Stone has requested the final payment of \$600.00. They have completed their required work. The broken shower head and other broken faucets need to be repaired at the Village's expense. A plumber is to be called in for the repairs.

Comprehensive Master Plan: The committee has met again and is in the process of preparing a survey that will go to all Village residents. The survey is to be reviewed by the Board of Trustees prior to being mailed to our residents. The Clerks office will do the mailing for the committee. C. Lane is compiling an inventory of the Village.

Dyers Court: The residents have been notified that the work will continue on Friday, June 12, 2009 and it is expected to be completed by Saturday June 13, 2009.

The regular scheduled drain cleaning should begin once the water has receded.

New Street: There was a discussion regarding the runoff of water to the drains located on New Street from Maple Avenue. B. Donovan is to call our engineers regarding a study that was previously done. The drains on New Street are cleaned regularly.

Van Brunt Manor Walkway: Tabled to a later date.

Steve's Path: B. Donovan is to call Pristine Property Care about refurbishing the path.

Pot Hole Repair: Lois Mitchell is to make sure all the pothole repairs have been done.

Fax Machine: The new fax machine is working great.

Handyman: New lids have been placed on the garbage cans at our parks. A new can has been ordered for the triangle at Van Brunt Manor Road. The clerk is to look into the possibility of having a second handyman on call.

Website: C. Vitkun would like to set up a meeting with Frank and Joanne from Stafford Associates to look into

updating our website. Possibly a meeting could be scheduled for a Tuesday or a Thursday.

Waste Management: Several residents have complained that the cans are being left in the middle of the street. L. Newfield is to contact Maggio Sanitation Services to see if they can place the can closer to the resident's property.

New Business

Flood Damage Prevention Law: Required by the State. The new law will replace the existing law on our books. A draft of the law needs to be at the DEC by June 25, 2009.

B. Donovan, Sal Alessi, our building inspector, and P. Sverd need to meet to review the proposed law.

Suffolk County Film Commission: The Village needs to adopt rules for any media company wishing to film in the village. This is to be tabled until our next meeting.

Boat Rack Letter: Reviewed the proposed letter that would go to violators of boat racks. B. Donovan to sign the letter.

Permits: No new permits.

Correspondence: None

A motion was made by C. Castillo seconded by C. Lane to pay bills totaling \$15,886.75 and \$282.71. Aye C. Castillo, C. Lane, S. Nicoletti, C. Vitkun and B Donovan. Nay 0.

Public Comments

Resident: David Johnson from Coastal Steward was at California Beach looking to see if the location would be good for plantings of oysters. Response: Last year we told him not in our mooring field.

Resident: The mayor received a complaint that the bio retention pond was filled during the last rain storm. Response: It is doing what it was designed for.

Resident: Port Jefferson Village has completed a floating dock. This dock is to accommodate a 79 foot schooner for public excursions. They have hired an assistant Harbor Master. The annex building is complete and is to be handled by the parks department.

Resident: Pristine needs to trim the growth going into the road on Van Brunt Manor Road and White Pine Lane. Response: The commissioner will speak to the landscaper.

Resident: Are any signs going to be put up for voting? Response: The voting notice signs will be placed in the

entrance sign slots.

Meeting adjourned at 8:45 P.M. by C. Lane

05/28/2009 Board of Trustees Mtg

MINUTES OF THE MAY 28, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Christine Vitkun and Carol Lane. Also present was Peter Sverd, Village Attorney and eight residents. Excused was Trustee Carol Castillo.

A motion was made by C. Vitkun seconded by C. Lane to approve the April 16, 2009 minutes as corrected. Aye C. Vitkun, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to approve the April 23, 2009 minutes as corrected. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$4,024.71. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to approve the event permit for Tom Lonergan on August 15th, 2009. Aye C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to approve the 2009 Annual Storm Water report with the recommended corrections. Aye C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Treasurer's Report-John Lane-J. Lane reviewed the current Treasurer's report. A motion was mad by S. Nicoletti seconded by C. Vitkun to accept the treasurer's report as presented. Aye S. Nicoletti, C. Vitkun, C. Lane and B.

Donovan. Nay 0.

C. Lane made a motion at 7:25 P.M. to adjourn the meeting and open the public hearing on our 2009 Annual Stormwater Management Report.

Public Hearing

Sara N. deSilva from Nelson Pope and Voorhis, LLC presented our 2009 Annual Stormwater Report to the Village Board and residents.

Report covers from March 8, 2008 thru March 9, 2009.

This years report is a different format than in the past.

Village residents are better educated and informed with regards to Stormwater Management.

No water quality testing has been done.

Implementation of tracking and evaluation.

Community involvement is increasing.

Report will be submitted June 1, 2009.

Public Comments

Mayor: Can a summary of this report in addition to the full report be placed on our website for our residents? Response: Yes a summary can be prepared.

Resident: Can you wash your car in the Village of Belle Terre, Port Jefferson and Stony Brook? Response: You must

contain the water on your property.

Resident: Can we wash our cars at the parks? Response: No.

Resident: After the report is placed on the website does the Village receive any questions? Response: Little to none in the past.

Resident: A summary of the report is appreciated.

Resident: Nicely presented.

A motion was made by S. Nicoletti at 8:15 P.M. to close the Public Hearing and resume the regular meeting.

Kent Valadez from Pristine Property Care discussed possible planting options for California Park. Mr. Valadez is to prepare a proposal for the Board's review of plants that are low maintenance and resistant to salt spray.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains: We are still waiting for Tom Antorino to sign the contract for Dyers Court and to give the Village a start date. Regular drain cleaning/maintenance is expected to start on Thursday or Friday of next week with jet cleaning of the drain on Van Brunt Manor Road.

Harbor/Moorings: The approach to Setauket Harbor is more silted than expected.

Comprehensive Master Plan: The committee is preparing a questionnaire for our residents a history of the Village will be included with the questionnaire. The questionnaire can also be placed on our website.

Public Comments:

Resident: The drain/catch basin on New Street is inadequate and the runoff affects several residents' properties. It is still an issue. Response: The Village Engineers have looked at this in the past and we can definitely have them

address this again.

Resident: Can we do a sump? Response: No.

Resident: Do we have any vacant land? Response: No.

Carol Castillo-Trustee for Roads, Roadsides and Parks

Roads: Quotes have been received for curbing between #5 & # 7 Indian Valley Road. After review of the quotes John Evans recommends Palermo Paving to do the work.

Signs: Steve from Sign-A-Rama is still working on the layout.

Grounds Maintenance: Pristine Property Care should be in the Village on Thursdays or Fridays. The commissioner is to review the completed work before their payment is mailed.

A receptacle needs to be ordered for the Van Brunt Manor Road triangle.

The boat ramp at California Park has been cleaned and the rocks have been moved. It is recommended that the apron at the top be expanded.

Public Comments

Resident: Not all the potholes have been filled. Response: We don't think the Town of Brookhaven has finished as of yet.

Resident: When the pothole is repaired liquid tar needs to be placed around the patch. Otherwise the repair will not last.

Resident: A street light is missing on Singingwood. Response: We will look into this.

Resident: Are the cobblestones going to be repaired? Response: Public Safety will do a survey and our handyman will repair the broken or missing cobblestones.

Resident: Bayberry bushes may work around the leaching pond.

Resident: Pristine Property Care can not blow the debris into the preserve. They need to vacuum into the truck.

Resident: We need to find the property lines.

Resident: The trust is an asset to the Village.

Resident: A section on Van Brunt Manor Road just south of Highview Avenue needs to be clipped back.

Resident: The markings placed by Verizon on the roadway need to be removed. Response: They will wear away.

Resident: Is Verizon finished? Response: We are not sure; we will call to find out.

Sandy Nicoletti-Trustee for Finance, Website & Waste Management

Public Safety: Monthly Public Safety report was reviewed.

Public Comments

Resident: The "No Swimming" sign at California Park is leaning. Response: We will have our handyman adjust the sign.

Resident: Public safety handled an illegal parking issue very professionally. Response: Thank you.

Resident: Do contractors parking in the street need to apply for street parking permit? Response: The resident needs to make the request.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: We need to set up a face to face meeting with Frank from Stafford Associates regarding updating our website.

Waste Management: Four bags of leaves can be put out each Thursday.

Public Comments: None

Attorney: I will be forwarding a draft of the Flood Damage Prevention Law out next week.

Environmental Action Committee (LIPA) – Bob Fishbach is our liaison with National Grid.

Building Inspector: The building inspector is preparing the work schedule for the renovations of Village Hall. The work will not start until after the elections.

Permits: Tom Lonergan has requested an event permit (family gathering) at Mayor's Park on August 15th, 2009. He has had this event in the past with no problems. A motion was made by C. Lane seconded by S. Nicoletti to approve the event at Mayor's Park for Tom Lonergan on August 15th, 2009. Aye C. Lane, S. Nicoletti, C. Vitkun and B.

Donovan. Nay 0.

Planning Board: Nothing

Zonning Board of Appeals: Nothing

Other Business: Gallery North Wet Paint Festival: Sites are currently being selected on Van Brunt Manor Road.

New Business: A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$4,024.71. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to approve the 2009 Annual Storm Water report as per recommended corrections. Aye C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Correspondence:

Public Comments: None

Meeting adjourned at 9:43 P.M. on a motion by C. Lane.

05/14/2009 Board of Trustees Mtg

MINUTES OF THE MAY 14, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo, Christine Vitkun and Sandy Nicoletti. Also present was Village Attorney Peter Sverd and four residents.

A motion was made by C. Lane seconded by C. Castillo to have Pristine Property Care, Ltd remove the sand from the boat ramp at a price of \$495.00. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Castillo to have Pristine Property Care LTD remove the rocks from the sides of the boat ramp at a price of \$495.00. Aye C. Vitkun, C. Castillo, C. Lane S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to approve the Village Hall renovations as submitted by Building Inspector S. Alessi. Aye S. Nicoletti, C. Lane, C. Vitkun, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to pay bills totaling \$17,846.65, \$438.00 and \$68.87. Aye C. Vitkun, C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by S. Nicoletti to approve the event request of Kimberly Thayer for June 13, 2009 at Walnut Park. Aye C. Castillo, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to approve the event request from Michael Wuertz for June 13, 2009 at California Park. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0

Other Business

Boat Ramp: B. Donovan met with C. Voorhis from Nelson and Pope regarding the problem with the sand washing up on the boat ramp. An installation of a wing wall, could prevent the sand from washing up on the ramp, but prior to installation we would need to obtain approval from the DEC, Town of Brookhaven and Army Corp of Engineers. This could take up to 18 months for approval. In the meantime we could remove the rocks from the sides of the ramp and

place them in front of the boat racks. This should keep the natural flow of the water and reduce the sand on the ramp. In addition, this boat ramp was designed for boats up to 22 feet. C. Voorhis is to prepare verbiage for a sign that indicates this information.

B. Donovan also met with Kent Valdez from Pristine Property Care Ltd regarding cleaning the sand off the ramp.

Stormwater Annual Report: A public hearing is scheduled for May 28, 2009.

Comprehensive Master Plan: Held their first meeting. All three districts are represented. Attendees included R. Flood, C. Lane, C. Greene, L. Long, and J. Zanger and Jim Rhatigan.

Dyers Court: The contract has been faxed to A & J Antorino, Co. Inc.

Van Brunt Manor Walkway: The cost of 6 yards of Pea Gravel delivered is \$259.00. Brick sand may work better. We need to get a price of 4 and 6 yards of brick sand.

Pothole Repair: L. Mitchell has called the Town of Brookhaven about the potholes in the Village. The Clerk's office needs to make a follow up call.

Clerk's office is to call the Town of Brookhaven to see what the cost would be to sweep the Village roads again. Also the Clerk's office is to obtain a quote from the outside company recommended from the Village of Port Jefferson.

Fax Machine: Our current fax machine is not working properly and we have been informed that faxes that were sent, were never received in the Village. We can obtain a new fax machine for \$180.00. The new fax machine was budgeted in the 2009/2010 fiscal year. If we order the machine now we will be billed in the upcoming fiscal year.

Village Hall Mural: One more call needs to be placed to the artist who started the mural at Village Hall to give her the opportunity to finish. If she does not respond another artists will be asked to finish the mural.

New Business

Sign A Rama: We should have a layout of the proposed new signs by our next meeting. C. Lane to follow up.

Drain Cleaning: The bids included jet cleaning the drain on Dyers Court. Dyers Court will be completed with another project. It is recommended that jetting the drain at Van Brunt Manor Road should be substituted.

California Park Plantings: B. Donovan met with Kent Valdez from Pristine Property Care, Ltd he recommended planting a privet hedge around the park and around the fence by the leaching pool. C. Lane thought we could use ragosa roses.

Boat Ramp: Pristine Property Care, Ltd is willing to clean the boat ramp and move the rocks from the side of the ramp. A motion was made by C. Lane seconded by C. Castillo to have Pristine Property Care, Ltd remove the sand from the boat ramp at a price of \$495.00. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Castillo to have Pristine Property Care, Ltd remove the rocks from

the sides of the boat ramp at a price of \$495.00 Aye C. Vitkun, C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Trustee Park & Mayors' Play Set Repairs: Our handyman has completed the repairs.

Defensive Driver Classes: Will be scheduled in the fall.

Port A Lav: Obtain a price with hand sanitizer.

Village Hall Renovations: A motion was made by S. Nicoletti seconded by C. Lane to approve the Village Hall renovations as submitted by Building Inspector Salvatore Alessi. Aye S. Nicoletti, C. Lane, C. Vitkun, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded C. Lane to pay bills totaling \$17,846.65, \$438.00 and \$68.87. Aye C. Vitkun, C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

Permits:

A motion was made by C. Castillo seconded by S. Nicoletti to approve the event request of Kimberly Thayer for June 13, 2009 at Walnut Park. Aye C. Castillo, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to approve the event request from Michael Wuertz for June 13, 2009 at California Park. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Correspondence:

Suffolk County Planning Commission task force.

Nurses Building a Healthy America.

A thank you was received from the 5th and 2nd grade of Arrowhead School regarding the Mayor's participation in their reading program.

Public Comments

Resident: A sign indicating the maximum length of the boat allowed to be launched may create arguments.

Resident: Place large boulders by boat ramp. Response: DEC will not allow it.

Resident: Why is a Tinker Bluff resident needed for master plan group? Response: Tinker Bluff represents a large portion of the property in the Village.

Resident: The boat ramp will only remain clean until the next storm.

The meeting adjourned at 8:55 P.M. on a motion by S. Nicoletti.

04/23/2009 Board of Trustees Mtg

MINUTES OF THE APRIL 23, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney Peter Sverd and twelve residents.

Public Hearing-2009/2010-Open Public Hearing 7:00 P.M.

B. Donovan started the Public Hearing with the following comments.

Tax Rate will remain the same as 2008-2009 budget.

Reduced the annual garbage cost by \$35.00 per unit.

Did not cut any services.

Conservative budget expenses

Will continue to apply for grants to cover some expenses

In addition the clerk responded to inquiries sent to the clerk's office.

Tax rate will remain the same as the 2008-2009 budget.

Garbage costs have been reduced by 12% (\$35.00) per house.

Public Safety Capital expenses increased by \$20,000.00. A new vehicle is being considered. Our present vehicle a 1999 Ford Taurus (10 years old) there have been costly repairs to maintain.

Legal expenses were increase by \$4,000.00 due to possible litigation.

Village Justice- Reflects a 2% decrease.

Education A2980.0: This budget line is for seminars and required training for the Planning Board members, Board of Appeals members, Trustees, Village Clerk and the Mayor.

Public Comments

Resident: What seminars do the Planning Board, ZBA, Mayor, Trustees, and Clerks attend? Response: The Planning Board and ZBA must have a certain amount of hours of training to be on their boards. The Mayor, Trustees and Clerk attend Annual Legislation Meeting/NYCOM (New York Conference of Mayors), to learn about new laws that could

affect the Village. To get a detail list and the cost of each function you may foil the Village records.

Resident: What are the items are charged to Supplies & Services for Public Safety? Response: Fuel, repairs for their vehicles, supplies for the office etc.

Resident: Is Public Safety really necessary during the day? Response: The hours are always being adjusted. We are not hiring the beach guards this year. The Public Safety officer on duty will be responsible for seeing that only Village residents park at our beaches and parks.

Resident: I can't believe that grants will still be available in this economy. Response: There are still some grants available for specific purposes.

Resident: When does this budget take effect? Response: The new budget once approved will take effect June 1, 2009.

Motion to close the Public Hearing was made by C. Lane seconded by C. Castillo. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Vitkun to purchase the Beach and Park signs from Sign A Rama. Aye S. Nicoletti, C. Vitkun, C. Lane, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to approve the 2009/2010 budget as presented. Aye C. Lane, S. Nicoletti, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

A motion was made By C. Castillo seconded by S. Nicoletti to pay bills totaling \$3,004.39. Aye C. Castillo, S. Nicoletti, C. Lane C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to have the Clerk appoint the Election Inspectors for the June 16, 2009 election. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Castillo to approve the following pay increases effective June 1, 2009.

Maureen Kirk from \$10.00 an hour to \$10.25 an hour.

Joseph Newfield from \$15.00 an hour to \$15.50 an hour.

Eileen Harvey from \$15.00 hour to salaried at \$20,000.00 a year.

Salvatore Alessi from \$1237.72 a month to \$1,275.00 a month.

Judge and Associate Judge from \$200.00 a month to \$250.00 a month.

Aye C. Vitkun, C. Castillo, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Vitkun to approve the March 12th, 2009 minutes as corrected. Aye S. Nicoletti, C. Vitkun, C. Lane, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to approve the March 26th, 2009 minutes as corrected. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Treasurer's Report-John Lane

A motion was made by S. Nicoletti seconded by C. Lane to accept the Treasurer's report. Aye S. Nicoletti, C. Lane, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

It was suggested that a line be added to Village Hall renovations to reflect the costs of the handyman that will be reimbursed by National Grid and LIPA.

REPORTS OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains-Dyers Court: The contract is being prepared by P.Sverd

Drains-Rich Parrish has requested bids to have drains cleaned in the Village.

2009 Stormwater Annual Report: A Public Hearing is to be scheduled for May 28, 2009. In addition a meeting needs to be scheduled with the engineers and our building department to go over information which must be included in the report. This could possibly be scheduled for April 30th at 4:00 P.M.

Harbor/Moorings-There has been minimal traffic in the harbor. Very few oil tankers have come into the harbor.

Public Comments:

Resident: The drain located between the Lane's house and Idhe's house needs to be cleaned. Response: We will inform the commissioner.

Resident: The drain at Van Brunt Manor Road and White Pine is not sufficient to stop the flooding.

Carol Castillo-Trustee for Roads, Roadsides and Parks

Roads: Potholes are being worked on. A priority list is being compiled for roads that need to be paved or repaired. After the potholes and repairs to the roads are completed striping of the roads will then need to be done.

Signs: A second estimate was received from Mr. Sign. It is very similar to the estimate received from Sign-A-Rama. Since we have purchase signs previously from Sign-A- Rama and have been very satisfied with the quality of their work and service it is recommended we purchase the signs from Sign-A-Rama.

A motion was made by S. Nicoletti seconded by C. Vitkun to purchase the Beach and Parks Signs from Sign A Rama. Aye S. Nicoletti, C. Vitkun, C. Lane, C. Castillo and B. Donovan. Nay 0.

Grounds Maintenance: Edward Donovan will be the Commissioner for Grounds Maintenance. The Clerk's office is to obtain schedule of grounds maintenance from Pristine Property Care. In addition, all bills need to be reviewed by Edward Donovan.

Public Comments:

Resident: Pristine Property Care needs to be educated about not blowing leaves into the preserve on Washington Street.

Resident: Can we have a garbage pail placed at the triangle on Van Brunt Manor Road. Response: We will look into placing a can at the triangle.

Resident: There is a dead tree and limb debris on the right of way on Van Brunt Manor Road. Response: We will contact Norse Tree Service for cleanup.

Resident: A berm is broken at Van Brunt Manor Road and Shore Road.

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Beach

Bob Fikar, Public Safety Supervisor, presented his monthly report. Starting May 1, 2009 Code will be on duty till midnight during the week and later on the weekends. We will have sporadic coverage during the day. Day shifts will monitor the beaches, parks, handle surveys, monitor street parking and work closely with the building inspector to monitor building permits in the Village.

Public Comments:

Resident: When will residents be notified of the ownership of Van Brunt Manor Beach? Response: An opinion was

placed on our website.

Resident? Can the Village look into a price of 6 yards of Pea Gravel for the walkway on the north side of Van Brunt Manor Beach? Response: The Village will obtain a price.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: We are continually updating the website. Our website is in need of a facelift. C. Vitkun is to check with Stafford Associates to see what the cost would be to improve our existing website.

Waste Management: The garbage cans at our parks are not being emptied on a regular basis. Linda Newfield is to call Maggio Sanitation Services.

Public Comments:

Resident: Can a resident sign up for e-mail notifications? Response: We have tried this in the past and no one signed up. We can try this again.

Attorney: No new news on the article 78. Currently I am preparing the contract for the drain work for Dyers Court.

Environment Action Committee (LIPA)-Over 60 people attended Earthday.

Building Inspector: S. Alessi is in the process of obtaining quotes for the renovations at Village Hall. S. Alessi to do an inspection of the park equipment.

Permits: A resident has applied for an event permit for 5/23/09 at Trustees Park. A motion was made by C. Lane seconded by C. Castillo to approve the event request of Cindy and Chris Schleider on 5/23/09 at Trustees Park. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Planning Board: Nothing new.

Zoning Board of Appeals: Nothing new.

Other Business:

Gallery North West Paint Festival: Still in the planning stage.

Census: Notification to go to all residents.

New Business

A motion was made by C. Lane seconded by S. Nicoletti to approve the 2009/2010 budget as presented. Aye C. Lane, S. Nicoletti, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by S. Nicoletti to pay bills totaling \$3004.39. Aye C. Castillo, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made C. Lane seconded by C. Castillo to have the Clerk appoint the Election Inspectors for the June 16, 2008 election. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C.Castillo to approve the following pay increases effective June 1, 2009.

Maureen Kirk from \$10.00 an hour to \$10.25 an hour.

Joseph Newfield from \$15.00 an hour to \$15.50 an hour.

Eileen Harvey from \$15.00 an hour to salaried at \$20,000.00 a year.

Salvatore Alessi from 1237.72 a month to \$1,275.00 a month.

Judge and Associate Judge from \$200.00 a month to \$250.00 a month.

Aye C. Vitkun, C. Castillo, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

Correspondence:

Fema: Flood Plan adopted.

Grants: Green Innovative Program

SCOVA: Annual training for planning and zoning board members being held on May 5th, 2009.

Town of Brookhaven: Amendments to the Town of Brookhaven Accessory Apartment Law was received for our review.

Public Comments:

Resident: A garbage can at the triangle may not be necessary.

Meeting adjourned at 9:10 P.M. by C. Lane.

04/16/2009 Board of Trustees Mtg

MINUTES OF THE APRIL 16, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney Peter Sverd and 3 residents.

A motion was made by C. Vitkun seconded by C. Castillo to accept the bid from A & J Antorino, Co. Inc. Aye C. Vitkun, C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by S. Nicoletti to pay bills totaling \$12,984.49, \$1,361.00, \$132.64 and \$149.66. Aye C. Castillo, S. Nicoletti, C. Vitkun, C. Lane and B. Donovan. Nay 0.

2009/2010 Budget:

The public hearing for the 2009/2010 budget is scheduled at Village Hall on April 23, 2009. The Budget has been

posted in the local paper and is on our website. The budget should reflect that allocated surplus of \$58,147.00 is being used to balance this year's budget.

Other Business:

Dyers Court Drainage: Verizon during their project in the Village, has marked the two overflow pipes at Dyers Court. Although Richard Parrish has recommended we only clean the main drain at Dyers Court and jet stream clean the overflow pipes, the Board has agreed to follow the recommendations of Tom Dixon, from Nelson and Pope the Village Engineers to locate, uncover and clean out the drains. The connecting pipes should also be cleaned out and the drywells be brought to grade with cast iron frames and covers for future maintenance. The following bids were received for this project:

A & J Antorino Co., Inc. \$5,825.00 for the total project as per specifications.

Ed Cork & Sons, Inc. \$4,400.00 – Base price bid with additional costs to be determined by contractor which effectively could increase the total cost significantly.

LaMay & Sons Bid was submitted not per specifications, costs were listed as individual items. Total cost could not be determined per their proposal.

A motion was made by C. Vitkun seconded by C. Castillo to accept the bid from A & J Antorino, Co. Inc. Aye C.

Vitkun, C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Peter Sverd, the Village Attorney is to prepare the contract for the project.

Earth Day: Earth Day is scheduled for this Saturday April 18, 2009. Joe Newfield has volunteered to be at Village Hall in the morning. The Village will have bags available for the cleanup. In addition there will be coffee, juice and donuts for the volunteers.

Street Cleaning: The Village of Port Jefferson does not hire out their sweeper. They have, however, given us a phone number of a company they have used in the past, prior to their purchase of a sweeper. As we do not know when the Town of Brookhaven will be sweeping the streets in the Village of Poquott the Clerk is to call and obtain a quote from the private sweeping company.

Comprehensive Plan: Roger Flood has sent letters, inviting Village residents to join the steering committee that will be reviewing the Comprehensive Plan of the Village.

New Business:

Drains: Rich Parrish has prepared the specifications to have drains cleaned in the Village.

Signs: Carol Lane has met with Steve Elias, of Sign-A-Rama regarding replacing the signs at our Village Beaches and Parks. The total cost for this replacement would be \$1109.00. C. Castillo has agreed to work with C. Lane in obtaining a second quote.

Bills: A motion was made by C. Castillo seconded by S. Nicoletti to pay bills totalling \$12,984.49, \$1,361.00, \$132.64 and \$149.66. Aye C. Castillo, S. Nicoletti, C. Vitkun, C. Lane and B. Donovan. Nay 0.

Ramp: The Clerk to see if our handyman can clean the ramp at California Beach.

Permits:

A motion was made by S. Nicoletti seconded by C. Vitkun to approve the event request of Kelly Rutigliano to have a Birthday Party at California Park on May 9th, 2009. Aye S. Nicoletti, C. Lane, C. Castillo, C. Vitkun and B.

Donovan. Nay 0.

The \$150.00 deposit has been received along with the required liability insurance rider.

Correspondence:

We have received notification from US Census Bureau that their employees will be visiting every housing unit in every neighborhood and community between April 2009 and July 2009.

Public Comments:

Resident: The Village residents should be notified that US Census Bureau employees will be visiting the Village. Response: We will put that information on our website and send a post card notification to our residents.

Resident: Maybe a bobcat could be used to remove the sand from the boat ramp. Also flexible grating could be added to the side of the boat ramp to reduce the sand from being washed up on the ramp and make the ramp a little bit wider. Response: Could you look into the flexible grating? Resident: Yes.

Resident: I do not think it is a good idea to cover the mural at Village Hall. If the original artist does not want to complete the mural we should try to locate another artist that would be interest in completing for the Village. Response: We will talk to the original artist.

A motion was made by C. Lane seconded by C. Castillo at 8:35 P.M. to go to executive session to discuss potential litigation. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan.

Executive Session adjourned at 9:00 P.M. by C. Vitkun.

Meeting adjourned at 9:01 P.M. by C. Lane.

03/26/2009 Board of Trustees Mtg

MINUTES OF THE MARCH 26, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Christine Vitkun, Carol Lane, Carol Castillo and Sandy Nicoletti. Also present was Village Attorney Peter Sverd and 10 residents.

Minutes

A motion was made by C. Castillo seconded by C. Lane to accept the February 12th, 2009 minutes as corrected. Aye C. Castillo, C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to accept the February 26th, 2009 minutes as corrected. Aye C. Vitkun, S. Nicoletti, C. Castillo and B. Donovan. Nay 0. C. Lane abstained as she was not present for the entire 2/26/09 meeting.

Bids-Landscaping Contract

Pristine Property Card Ltd (8) eight payments of \$1,527.23 for a total of \$12,217.84

Landscapes Unlimited (8) eight payments of \$5,750.00 for a total of \$46,000.00

Martinelli's High End

Maintenance, Inc. (8) eight payments of \$6,000.00 for a total of \$48,000.00

R & R Landscaping (8) eight payments of \$1,827.50 for a total of \$14,620.00

Daniel Welischar

Landscaping, Inc (8) eight payments of \$1,606.25 for a total of \$12,850.00

A motion was made by C. Lane seconded by C. Vitkun to accept the bid of Pristine Property Care Ltd for our 2009 landscaping bid at (8) eight payments of \$1,527.23 for a total cost of \$12,217.84. Aye C. Lane, C. Vitkun, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Castillo to pay bills totaling \$3,279.08. Aye s. Nicoletti, C. Castillo, C. Vitkun, C. Lane and B. Donovan. Nay 0.

Local Law Rescinding Accessory Apartment Law

A motion was made by C. Lane seconded by S. Nicoletti to approve Local Law 1 of 2009 repealing Local Law 3 of 2008 Regulating Accessory Apartments within the Village of Poquott. Aye C. Lane, S. Nicoletti, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed Treasurer's report.

A motion was made by C. Lane seconded by S. Nicoletti to approve Treasurer's report. Aye C. Lane, S. Nicoletti, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

2009/2010 Budget

Decrease street maintenance line #A5110.4 from \$50,000.00 to \$45,000.00. Decrease contingency line #A1980.0 from \$10,000.00 to \$.00. This will require the Village to allocate \$58,147.00 from existing surplus funds to balance the budget.

A motion was made by C. Vitkun seconded by C. Lane to place the proposed budget and public hearing date of 4/23/08 in the local paper. Aye C. Vitkun, C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

REPORT OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane –Trustee for Environment & Shore Lines

Drains- C. Lane talked to Tom Dixon of Nelson & Pope Engineers and Surveyors regarding the drainage problem at Dyers Court. The 2 overflow pools do exist and the primary drain is heavily silted. It is recommended that the drywells

be uncovered and cleaned out. The connecting pipes should also be inspected and cleaned out. It was also recommended that these drywells be brought to grade with cast iron frames and covers for future maintenance.

C. Lane to contact T. Dixon for names of companies that could give the Village an estimate.

C. Lane to contact Dr. Lederman as to the steps we are taking to prevent flooding on Dyer's Court.

2009 Stormwater Annual Report. C. Lane to contact Carrie O'Farrell about this year's reporting requirements and what date we should schedule our public hearing 5/14/09 or 5/28/09.

Harbor-John Lane- The Harbor Master is in the process of getting the boats ready for the season.

Public Comments

Resident: Curbs by Shore Road and Van Brunt Manor Road have been damaged by the snow plows. Response: Public Safety will be doing their survey in April

Resident: The proposed work at Dyers Court should be in excess of \$3,000.00.

Resident: The plows have also damaged Belgium block on White Pine. Does the Town of Brookhaven repair the damage? Response: It depends on their budget. If they do not do the repairs our handyman will do the repairs.

Resident: What about the Fish Fry? Response: They need volunteers. It is going to be mentioned in the upcoming newsletter. The Village does have the information where the Civic Association can purchase a one day event policy.

Carol Castillo-Trustee for Roads, Roadsides and Parks

Roads- B. Donovan and John Evans drove around the Village on Saturday March 21st and are in the process of preparing a priority list of paving and repairs to Village Streets. Once completed it will be given to our Commissioner L. Mitchell. A portion of White Pine to Van Brunt Manor Road is #1.

Signs- C. Lane and C. Castillo are in the process of getting prices for new and replacement signs for our Village Beaches and Parks. The information on the signs would be consistent at all our parks and beaches. Sign-A-Rama, a company that the Village has worked with in the past is willing to come to the Village to review our existing signage, take the specifications, make recommendations and prepare a proposal.

Grounds Maintenance- Pristine Property Care Ltd has won the contract for 2009.

Public Comments

Resident: There are broken rails at the triangle at Van Brunt Manor Road and Shore Road. Response: We will have our handyman repair the rails.

Resident: Do you think it is the time to replace our Village signs with our budget restraints? Response: We are only getting prices at this time.

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach
Public Safety-Reviewed Public Safety monthly report.

Public Comments: None.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Web Site: Our proposed budget will be placed on the website along with our Public Hearing date of 4/23/09.

Waste Management: Vincent Maggio, President of Maggio Sanitation Services, Inc has signed the contract. We are currently awaiting his performance bond; once received we will release his bid check.

Public Comments:

Resident: There is a pile of garbage by the receptacle at Walnut Beach that has not been picked up. Response: We will forward this information to the commissioner.

Attorney: No report.

Environmental Action Committee (LIPA)-On 3/12/09 Kevin Law, President and CEO of LIPA presided over a meeting of "stakeholders" (those entities identified being affected by the local power plant re-powering options). Of the three

older plants considered for re-powering the Port Jefferson plant is second, and it is unlikely that they will move on that plant in the next five years.

Three Village Community Trust: A green and white sign has been erected by the Trust on the Stephen D. Matthews Nature Preserve. The Trust received a grant in 2008 and has hired Bill Jacobs, Senior Ecologist and Invasive Species Specialist from Energy and Environmental Analysis, Inc. for Earth Day to give a short talk on how to identify the vines and weeds that are choking out trees and native plants.

Earth Day/Poquott Clean-Up Day: Is scheduled for Saturday, April 18th from 10:00 a.m. to 3:00 p.m. There will be breakfast, lunch, free T-Shirts and an Eco-Walk.

Building Inspector: No new permits.

Permits/Events: No pending event permits.

Planning Board: No report.

ZBA: No report.

Other Business

Gallery North Wet Paint Festival: It will be held in July, it will be held on a Friday and Saturday a specific date has not been selected as of yet. The artists will be located on Shore Road, in Port Jefferson and with approval on Van Brunt Manor Road.

New Business

A motion was made by S. Nicoletti, seconded by C. Castillo to pay bills totaling \$3,279.08. Aye S. Nicoletti, C. Castillo, C. Vitkun, C. Lane and B. Donovan. Nay 0.

Roger Flood is in the process a preparing a letter to invite residents to join the special steering committee to review the Master Plan of the Village.

The Village newsletter should be mailed out shortly.

Jim McNamara and Ken Brady are looking to display the photos of the Village of Poquott from the art exhibition that was recently held in Port Jefferson. They are looking to display these photos the weekend of July 4, 2009 at Village Hall. This exhibition was sponsored by Mary Sabatelli, a resident of Poquott.

Correspondence: None

Public Comments

Resident: Very pleased that the Board was able reduce this year's tax bill. Where did the surplus come from? Response: Sometimes we have been able to obtain grants for budgeted expenditures, spend less than what we have budgeted for and mortgage tax revenue has been higher in the past than anticipated.

Resident: I feel the Board has received a bad rap this year and I want them to know not everyone feels that way. Response: Thank you it is greatly appreciated.

Meeting adjourned by C. Lane at 9:15 P.M.

03/12/2009 Board of Trustees Mtg

MINUTES OF THE MARCH 12, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustee Carol Lane, Carol Castillo, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney Peter Sverd and six residents.

A motion was made by C. Vitkun, seconded by C. Castillo to pay our bills totaling \$49,867.21. Aye C. Vitkun, C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to open (2) \$50,000.00 and (1) \$89,000.00 one month certificate of deposits. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

2009/2010-Budget:

A recommendation was made to change A8510.4 Village Beautification to Village Grounds Maintenance with the new budget.

In addition, funds are to be set aside for Long Term Road projects.

Saturday 3/14/09 John Evans and Mayor Donovan are to ride through the Village to identify the roads that need to be repaired and or repaved.

It is suggested that another budget work session be held prior to our next Board meeting on 3/26/09.

Ramp Motors in Port Jefferson Station has the BOCES contract and is able to sell vehicles to municipalities for less than the State bid list. When we are ready to purchase our next vehicle we should contact them to see what is available. We will also save on the delivery charge.

Comprehensive Master Plan:

Roger Flood is preparing a letter inviting possible candidates to join the Special Board who will be reviewing the Comprehensive Master Plan of the Village of Poquott.

OTHER BUSINESS:

Dyers Court Drainage: A map of Drigh Neck Pine from 1985 indicated that there were 2 drywells connected to the known drywell/catch basin at Dyers Court. The plan shows the drywells are located in the grass area adjacent to the end of the road. Tom Dixon from Nelson & Pope, Engineers & Surveyors recommend that these drywells be located, uncovered and cleaned out. The connecting pipes should also be inspected and cleaned out. It was also recommended that these drywells be brought to grade with cast iron frames and covers for future maintenance.

B. Donovan is to call Rich Parrish to see who he would recommend to do this work. C. Lane is to call Dr. Lederman to let him know we may have a resolution to the water problem.

Shovel Ready Grants: Are grants that are available for construction and drainage projects that are ready to be done.

2009 Stormwater Annual Report: The state just produced the 2009 template for the report.

NEW BUSINESS:

A motion was made by C. Vitkun seconded by C. Castillo to pay our bills totaling \$49,867.21. Aye C. Citkun, C.

Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Public Safety needs to make sure the top of the Village Drains are free from leaves and debris

Charlie our handyman needs to look at the branches that were left on Bayberry Road when the tree limbs were trimmed. If he is unable to clear the tree limbs we must call Norse Tree Service.

Public Safety will have office hours on Saturdays from 10:00 A.M. to 12:00 P.M. starting May 16, 2009 thru June 27, 2009 to issue parking, mooring and dinghy stickers for residents that are unable to come to Village Hall during normal working hours.

A motion was made by C. Lane seconded by C. Castillo to open (2) \$50,000.00 and (1) \$89,000.00, one month certificate of deposits. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

CORRESPONDENCE:

2010 Census is looking for a volunteer from the Village to spearhead the upcoming census for the Village. The request can be placed on our website.

The Town of Brookhaven Office of Women's Services will hold the 23rd Annual Women's Recognition Night on March 26, 2009.

The Three Village Community Trust is having a meeting at Stony Brook University on March 18, 2009 regarding the Green Bicycle Path.

PUBLIC COMMENTS:

Resident: There are residents that blow leaves and debris into the streets. When it snows they throw the snow into the street after it has been plowed. Response: When you see this occur please call Public Safety.

Resident: On the budget line under auto insurance it does not reflect a payment. Is the car insurance included in the line Liability and Property? Response: Yes. It can be broken out in the future.

Resident: Why are we considering purchasing a pickup? Response: We were looking into possibly purchasing a sander for the back of the pickup.

Resident: Instead of Public Safety having office hours at Village Hall on Saturdays to issue permits, couldn't they issue the stickers during their patrol? Response: The supervisor does his paperwork on Saturday morning, once he finishes he could place a sign on the door that he is on patrol and any resident requesting a permit can call the Public Safety phone number and he could meet the resident at the office or at a village park.

Resident: The sign at Van Brunt Manor Beach should be smaller and more welcoming to the Village residents. In addition, the No Dog Sign should be separate.

Meeting adjourned by C. Lane at 8:45 P.M.

02/26/2009 Board of Trustees Mtg

MINUTES OF THE FEBRUARY 26, 2008 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 7:00 P.M.

Present Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo, and Christine Vitkun. Also present was Village Attorney Peter Sverd and 7 residents. Trustee Sandy Nicoletti was excused.

A motion was made by C. Castillo seconded by C. Vitkun to pay our bills in the amount of \$3,955.39. Aye C. Castillo, C. Vitkun and B. Donovan. Nay 0. C. Lane was excused from the meeting prior to this motion.

A motion was made by C. Castillo seconded by C. Vitkun that B. Donovan, S. Nicoletti and E. Harvey attend the NYCOM meeting June 28, 2008 thru July 1st, 2009 at Saratoga Springs, N.Y. Aye C. Castillo, C. Vitkun and B. Donovan. Nay 0. C. Lane was excused from the meeting prior to this motion.

Minutes:

A motion was made by C. Vitkun seconded by C. Castillo to accept the January 8, 2009 minutes as corrected. Aye C. Vitkun, C. Castillo, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by C. Vitkun to accept the January 22, 2009 minutes as corrected. Aye C. Castillo, C. Vitkun, C. Lane and B. Donovan. Nay 0.

Treasurer's Report:

A motion was made by C. Lane seconded by C. Castillo to accept the Treasurer's report. Aye C. Lane, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

2009-2010 Budget:

Based on the current budget the Village will have a shortfall of \$24,602.00. It was recommended that another work session be held with the Treasurer, Mayor, Village Clerk and Trustee for Finance.

Peter Sverd recommended that National Grid expenses be listed underneath LIPA'S expenses so it clearly reflects the cost is split between the two agencies.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains: C. Lane has been corresponding with Dr. Lederman regarding the problem with the drain on Dyers Court not working properly or sufficient in size. Carol met with Richard Parrish, Commissioner of Drains, and Tom Dixon from our Engineering firm to review this problem. Richard Parrish was to send out his workers with their equipment to look for over flow pools to see if a pipe leading to the possible pools is clogged or broken. Joseph Newfield is to look for the engineer's final approved subdivision map. Once we have all the information a decision will be made how to alleviate the flooding problem.

2009 Stormwater Annual Report: The 2009 stormwater report year ends in March and the actual report needs to be completed by June. As of this date the DEC has not produced the 2009 template for this report.

Barbara Haegle from Steve Fiore-Rosenfield's office gave the Village a heads up that the Town of Brookhaven will no longer remove dead deer. The Village will now need to contact an outside company to remove any dead deer.

Harbor and Moorings: Nothing new to report.

Carol Lane also received a call from Elizabeth Greaf from Gallery North regarding an event where they sponsor local

artists to paint Setauket Harbor and sell their paintings. The proceeds from the sales will be donated to Gallery North. She was wondering if the artist would be able to park in the Village and paint the Harbor from the Van Brunt Manor Road side. They would need to have parking made available to them. More information will be forthcoming.

Public Comments:

Resident: The Village Sign at Walnut Beach has been damaged. Response: We will look into it.

Resident: I have spoken to the President of the Poquott Civic Association. They currently do not have an insurance policy for the Civic Association.

Carol Castillo-Trustee for Roads, Roadsides and Parks

Roads/Signs: No report.

Grounds Maintenance: The bid information was in the paper. The Clerk is to call our current contractor, Pristine Property Care, to apprise him of the bid opportunity.

Public Comments:

Resident: There is a large rut at the corner of Silver Beech Court and Indian Valley Road. Response: We will have our handyman see if there is something that he can do. In addition, we will have Public Safety do a survey of the Village Roads and list the potholes that need to be repaired.

Christine Vitkun-Trustee for Finance, Website & Waste Management

Website: It has been brought to our attention that our street address is not listed on our forms. It had previously been corrected and we are not sure why it is no longer there. The Building Permit will need to be corrected by Richard Parrish as he has the PDF file.

Waste Management: We need to have the officer from Maggio Sanitation Services, Inc. come to the Village to sign the contract for the Garbage Bid.

General Code: We feel the updated General Code website is not user friendly. We will compare other local

municipalities' websites to see how their websites compare to Poquott.

Public Comments: None

Attorney: The Village owns Van Brunt Manor Beach. The extension of the shoreline of the Setauket Harbor eastward of Van Brunt Manor Road was the result of avulsion (depositing of dredge spoils- a human activity that extended the shoreline in a rapid time frame) the law requires that the owner of the newly created land mass be the same owner who owned the land that was submerged prior to the filling in of the harbor; in this case the Village of Poquott. Ms. Randazzo's quitclaim deed is of no legal effect whatsoever, save an expression of an adverse claim of right to the Van Brunt Manor Beach, which is owned by the Village.

The letter from the Attorney regarding this decision will be placed on our website.

Public Comments:

Resident: What about the pathway to Van Brunt Manor Beach? Response: There is an alternate pathway at the end of the parcel.

Resident: Have taxes been paid on this parcel? Response: Yes.

Environmental Action Committee (LIPA): The attorney should contact S. Engelbright regarding LIPA'S negligence in paying their portion of the cost for the renovations done at Village Hall. Their failure to pay their portion of the bill is a breach of their agreement with the Village.

The Three Village Trust has been awarded a \$3,000.00 grant for the Steve Matthew's Preserve; these funds are to be used to clean the top portion of the preserve. Bill Jacobs is to do a walk thru to identify the invasive species.

Port Jefferson has approved 100 residential units to be constructed at the location of the Heritage Inn and across the street at the Boat Storage area.

Building Inspector: No report.

Code Enforcement: Reviewed monthly report.

Permits/Building, Parks & Beaches: No new requests. The boat racks at California Park and Walnut Beach are being expanded to accommodate increase in requests. The mooring and dinghy stickers are to be mailed to our residents within the next two weeks.

Planning Board: No report

Zoning Board of Appeals: No appeals pending.

Other Business: Newsletter format will be changing. A newsletter will be a summary of what is going on in the Village. One will be issued in the spring the other late fall. Updated information will be continually placed on our website. Maybe a link can be placed on our websites for notifications.

New Business:

A motion was made by C. Castillo seconded by C. Vitkun to pay our bills in the amount of \$3,955.39. Aye C. Castillo, C. Vitkun, and B. Donovan. Nay 0. C. Lane was excused from the meeting prior to this motion.

A motion was made by C. Castillo seconded by C. Vitkun that B. Donovan, S. Nicoletti and E. Harvey attend the NYCOM meeting at Saratoga Springs, N.Y. June 28, 2009 thru July 1st, 2009. Aye C. Castillo, C. Vitkun and B. Donovan. Nay 0. C. Lane was excused from the meeting prior to this motion.

The Poquott Civic Association is considering having the Fish Fry if the Village could possibly obtain the required insurance rider for this one day event. We will need to verify with our insurance carrier to see if this is feasible. The Clerk is to check with our insurance company.

Correspondence:

A letter from Attorney Peter Sverd regarding the ownership of Van Brunt Manor Beach.

Suffolk County Planning Commission Guidebook.

A letter from Suffolk County Executive, Steve Levy, regarding a phone number (854-9930) that is available should our code enforcement officers feel a dwelling has been determined unfit for habitation. The goal is to advise families of availability of emergency shelter services and other support programs provide by Social Services.

A flyer to order a reference book to aid in writing Resolutions.

CBS Coverage Group requesting our business.

Catalog from Peachtree Business Supplies.

Public Comments

Cathy Greene inquired when will the Special Board meet regarding reviewing the Master Plan? Cathy Greene has volunteered to be on that Board. Response: That Board is separate from the Village Board. Roger Flood is the contact for that Board.

Motion to adjourn was made by C. Vitkun at 9:25 P.M.

02/12/2009 Board of Trustees Mtg

MINUTES OF THE FEBRUARY 12, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Christine Vitkun, Carol Lane and Carol Castillo. Also present was Village Attorney Peter Sverd and 15 residents.

PUBLIC HEARING: For Local Law 1 of 2009 repealing Local Law 3 of 2008 regulating accessory apartments.

Resident: Why is the law being repealed? Response: There were procedural errors. A SEQRA was not performed.

Resident: Why not correct the error instead of repealing the law? We are not allowed to make the corrections. We must repeal the law. There is a process we must follow.

Resident: Are there numerous apartments in the Village? Response: There are some.

Resident: Does the Village seek out apartments? Response: No.

Comments from the Board:

C. Castillo: none

C. Lane: none

S. Nicoletti: none

C. Vitkun: none

B. Donovan: Our Master Plan needs to be updated. No new laws that affect zoning can be enacted until the Master Plan of the Village is reviewed.

A motion was made by C. Lane seconded by C. Castillo to close the Public Hearing at 7:10 P.M.

Resolution

Be it Resolved that the Board of Trustees of the Village of Poquott wishes to establish a Special Board consisting of a member from the Planning Board, A Trustee and at least 3 residents with one representative from zone A, B, and C to review the Master Plan of the Village. A motion was made by C. Lane seconded by S. Nicoletti to accept this Resolution. Aye C. Lane, S. Nicoletti, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

A Motion was made by C. Lane seconded by C. Castillo to accept the bid from Maggio Sanitation Service, Inc. for the 2009-2012 with a contract total of \$312,813.60. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by C. Vitkun to pay the bills totaling \$68.93, \$149.99, \$506.06 and \$14,197.60. Aye C. Castillo, C. Vitkun, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

GARBAGE BIDS

Quickway Sanitation Corp

2009-2010 \$115,499.98 \$308.82

2010-2011 115,499.98 308.82

2011-2012 116,001.74 310.16

2009-2012 contract total \$347,001.70

Winter Bros. Recycling Corp

2009-2010 \$113,681.04 \$303.96

2010-2011 117,091.92 313.08

2011-2012 120,592.56 322.44

2009-2012 contract total \$351,364.52

Dejana Industries Inc

2009-2010 \$124,874.00 \$333.89

2010-2011 128,620.00 343.90

2011-2012 132,479.00 354.22

2009-2012 contract total \$385,973.00

Maggio Sanitation Service Inc

2009-2010 \$102,999.60 \$275.40

2010-2011 104,346.00 279.00

2011-2012 105,468.00 282.00

2009-2012 contract total \$312,813.60

Armar Carting Corp

2009-2010 \$110,315.04 \$294.96

2010-2011 114,803.04 306.96

2011-2012 119,291.04 318.96

2009-2012 contract total \$344,609.12

Poquott Fish Fry: Henry Nietzchmann questioned whether the Village can have a Fish Fry? It is an opportunity for the Villagers to meet their neighbors. Response: The Village cannot host the event as we are not allowed to charge a fee for an event. The Village can and in the past has supplied the tent for this event. This event has always been run by the Civic Association.

2009/2010-Budget-The budget must be completed by the last meeting in March (3/26) to have the information available to run in the local paper prior to the Public Hearing on 4/23/09.

Comprehensive Master Plan-Resolution to establish a Special Board

Be it Resolved that the Board of Trustees of the Village of Poquott wishes to establish a Special Board consisting of a member from the Planning Board, a Trustee and at least 3 residents with one representative from zone A, B, and C. to review the Master Plan of the Village. Motion by C. Lane seconded by S. Nicoletti. Aye C. Lane, S. Nicoletti, C. Castillo, C. Vitkun and B. Donovan. Nay 0.

The last time our Comprehensive Plan was reviewed was in the late 1970's. Before any legislation regarding zoning can be considered it is best that this plan is reviewed. Cathy Greene from the A zone has volunteered to be on this Special Board.

Other Business

Thomas Maus from Northville Industries Corp. met with the B. Donovan, C. Lane and several representatives from the Setauket Fire Department. Mr. Maus informed the attendees that Northville will be receiving fuel shipments by barge and tankers. The Army Corp of Engineers has done studies and the harbor depth is sufficient for tankers. The

tankers entering the harbor will be 600 feet long and 100 feet wide and are only able to come into the harbor during high tide. They will be escorted by two tugs and they will take approximately a day and a half to unload their cargo. The representatives from the Fire Department were concerned about the safety of the docking facility. Mr. Maus informed the attendees that the facility has been continually updated and they are welcome to come and observe their facility.

New Business

A motion was made by C. Lane seconded by C. Castillo to accept the bid from Maggio Sanitation Service, Inc. for the 2009-2012 with a contract total of \$312,813.60. Aye C. Lane, C. Castillo, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by C. Vitkun to pay the bills totaling \$68.93, \$149.99, \$506.06 and \$14,197.60. Aye C. Castillo, C. Vitkun, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

It was suggested that the minutes be approved at the first meeting of the month or possibly approved at each meeting so the website can be updated twice a month. Need to find out what the cost would be for updating the website twice a month.

A resident stated that some of the duck hunters are leaving their kill on the beaches. The resident was informed to call the DEC when this occurs. The hunters are responsible to take the animals they have shot and not leave them on the beach.

Permits: No new requests

Correspondence: The correspondence from Peter Stubberfield will not be read into the minutes. However, a response will be prepared and sent to him.

Executive Session: A motion was made by C. Lane at 9:10 P.M. to go to executive session to discuss a potential litigation. The Board returned from executive session at 9:25 P.M.

The clerk presented the proposal from Suffolk County National Bank.

Motion to adjourn was made by S. Nicoletti at 9:30 P.M.

01/22/2009 Board of Trustees Mtg

MINUTES OF THE JANUARY 22, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 7:00 P.M.

Present Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo and Sandy Nicoletti. Village Attorney, Peter Sverd, attended the meeting thru speaker phone. There were five residents in attendance. Trustee Christine Vitkun was excused.

A motion was made by C. Castillo seconded by C. Lane to accept the minutes of December 18, 2008 with corrections. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made to accept the Treasurer's report as written was made by S. Nicoletti seconded by C. Castillo. Aye S. Nicoletti, C. Castillo, C. Lane and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Castillo to adopt the RESOLUTION AUTHORIZING THE ADOPTION OF THE SUFFOLK COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN. Aye S. Nicoletti, C. Castillo, C. Lane and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Castillo to adopt the RESOLUTION TO HOLD A PUBLIC HEARING AT VILLAGE HALL, 45 BIRCHWOOD AVENUE, SETAUKET, NEW YORK ON FEBRUARY 12, 2009 AT 7:00 P.M. TO REPEAL LOCAL LAW NO. 3 OF 2008 ENTITLED "ACCESSORY APARTMENT." Aye S. Nicoletti, C. Castillo, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane, seconded by C. Castillo to hire the firm of Cahn & Cahn to review the title documents and the maps of Van Brunt Manor Beach for a cost of not more than \$2,000.00, with notification to the Village Board when the cost has reached the level of \$750.00, \$1,000.00 and \$1,500 to obtain authorization to continue their

research. Aye C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Castillo seconded by C. Lane to pay the bills totaling \$21,556.87. Aye C. Castillo, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

2009/2010 Budget: Reviewed current budget figures. It was suggested that Treasurer, John Lane, Mayor, Barbara Donovan, Trustee Christine Vitkun and Village Clerk, Eileen Harvey have a work session regarding the budget.

REPORTS OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Drains: Richard Parrish is requesting \$17,000.00 for the drains budget. He also suggests sweeping of the streets occur more frequently. Our engineers have submitted their fee (\$500.00) to look at the drain on Dyers Court and prepare a proposal for the work. It was recommended that they also look at the problem on Indian Valley, White Pine and Singingwood. C. Lane to call the engineers to possibly include reviewing these three other problem areas in this fee.

2009 Stormwater Annual Report: DEC has not produced the 2009 template as of this date.

Harbor/Mooring: Nothing new.

Public Comments:

Resident: Drainage problems will increase as the drains age. With age, sediment builds up in the walls and they do not drain as well.

Resident: Are there State Funds available for rebuilding the drains? Response: Yes there are funds available and we always try to obtain outside funding.

Carol Castillo-Trustee for Roads, Roadsides and Parks

Roads: Lois Mitchell is requesting \$50,000.00 to \$75,000.00 for the roads budget.

Public Comments:

Resident: When the stop sign is replaced at White Pine Lane and Van Brunt Manor Road it needs to be lowered.

Resident: The sign at Silver Beech Court and Indian Valley Road should also be lowered.

Christine Vitkun (Excused)-Trustee for Finance, Website & Waste Management

Website: Agenda is on the Website. The Stormwater Management report # 5 is available to be placed on the website. Clerk to verify if prior years can be removed.

Waste Management: Bids for the new fiscal year will be opened at the February 12th, 2009 meeting. At present three bid packages have been picked up.

Public Comments:

Resident: Can the garbage company put the tops of the cans back on the resident's property? Response: Any complaints should go to Linda Newfield who will discuss the issue with the garbage company.

Resident: How often is the Village calendar placed on the website? Response: Once a year after the organizational meeting in July.

Resident: The Planning Board meetings on the calendar are incorrect. Response: Call or e-mail C. Vitkun with the correct schedule.

Resident: Does the garbage company pick up the discarded Christmas trees? Response: They will pick up the trees on Thursday.

Resident: The small garbage truck covers our street, will they still take the trees? Response: They are to let the driver of the large truck know about the trees. Any problems call Linda Newfield.

Sandy Nicoletti-Trustee for Public Safety &

Van Brunt Manor Park and Beach

Public Safety: Reviewed monthly report from Public Safety. Public Safety is currently driving up and down the driveways on their house check list, so the house does not look vacant.

Special Event Permits: None at this time. There was one inquiry for an event in May.

Public Comments: None

Attorney: We are coming to the end of our investigation of ownership of Van Brunt Manor Beach. At our last meeting I recommended the Board hire an attorney who works closely with a title company and is familiar with title research. I would recommend hiring Cahn & Cahn from Melville. Richard Cahn will charge \$250.00 an hour and Daniel Cahn, his son, charges \$200.00 an hour. The firm will keep the Board informed when the cost has reach \$750.00, 1000.00, \$1500.00 to get authorization to continue their research.

A motion was made by C. Lane, seconded by C. Castillo to hire the firm of Cahn & Cahn to review the title documents and maps of Van Brunt Manor Beach for a cost of not more than \$2,000.00, with notification to the Village Board when the cost has reached the level of \$750.00, \$1,000.00, \$1500.00 to obtain authorization to continue their research. Aye C. Lane, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

National Grid and LIPA Funds: It may be time that we send a letter letting them know we are considering litigation.

Environmental Action Committee (LIPA): There is a meeting next Wednesday January 28, 2009 at Kathy Matthews's house. PEAC is trying to get Kevin Law from LIPA to attend their next meeting.

Building Inspector: Nothing new.

Planning Board: Roger Flood, chair of the Planning Board, reviewed his report that was previously submitted to B. Donovan regarding his Board's discussion about the pyramid law as well as recommendation for zoning changes. The Planning Board also discussed working on a Comprehensive Master Plan.

It was recommended that a committee of residents and Planning Board members work on the Master Plan.

The Planning Board is looking for a budget of \$500.00.

It was recommended that the Planning Board hold off working on the Pyramid Law and the Tree Clearing Law until review of the master plan has been completed.

ZBA: No requests pending.

Other Business:

A motion was made by C. Castillo seconded by C. Lane to pay the bills totaling \$21,556.87. Aye C. Castillo, C. Lane,

S. Nicoletti and B. Donovan. Nay 0.

New Business:

Verizon has requested a street opening permit. Verizon was informed that we need the \$75.00 fee and \$35,000.00 bond before permit will be approved.

Correspondence:

New York State Archives Training is available.

A meeting for the Vision for a Green Route 347 will be held 1/29/09 at the State Office Building in Hauppauge. Information regarding this is to be forwarded to C. Vitkun to be placed on our website.

Information regarding LI 2035, Future of L.I. was received.

NYCOM conference is February 22-24

Peter Baynes of NYCOM forwarded information on the Federal Stimulus Package.

Public Comments:

Resident: What is the construction in progress on page #9 of the auditors report? Response: We believe it is California Park project. John Lane to verify with the auditors.

Resident: Regarding the Brookhaven Mitigation agreement do we share in the grant funds? Response: Yes.

Resident: Do any of the Van Brunt Manor Beach maps show before the dredging? Response: Yes, on a map dated February 1931 the year of the Village's incorporation.

Motion to adjourn was made by C. Lane at 9:25 P.M.

01/08/2009 Board of Trustees Mtg

MINUTES OF THE JANUARY 8, 2009 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT THE BATES HOUSE IN EAST SETAUKET AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Carol Lane, Carol Castillo, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney, Peter Sverd, and 53 residents.

The Mayor started the informational part of the meeting by letting the residents know that Local Law #3 of 2008 will be rescinded through the normal legislative process. It is not a bad law but is being rescinded due to procedural errors. In addition, Mayor Donovan asked Roger Flood from the Planning Board to have the Planning Board re-look at our Master Plan as it was last reviewed in 1970.

Resident: What is SEQRA? Response: State Environmental Quality Review Act. At that time Richard Parrish gave a brief synopsis of SEQRA.

Joseph Newfield, Deputy Clerk, read all the written comments received at the Clerk's office.

Con responses were received from:

Tony and Michelle Purrone

Doug and Barbara McLaughlin

Don and Linda Ihde

John and Barbara Kovach

Richard A. Clark and Marcia G. Tonnesen

Peter Stubberfield

William and Loraine Poupis

James and Andrea Allen

Claudia and Marvin Corman

Pearl and John Apisson

Christopher Emery

David Kappes

Richard C Johnson

Richard Parrish

Pro responses were received from:

Kate Passaretti

Don Chattaway

Debbie Herman

Mary Ercolino

The written comments will be maintained at Village Hall with the Minutes of January 8, 2008.

Next Comments were taken from the audience.

I know a lot of work went into this law, however I feel it is not a good law. Our taxes will go up and our home values will decline.

How will we eliminate the current apartments if we have no code. Response: It is the responsibility of the resident to turn in your neighbor. Once a complaint is made our building inspector will follow the necessary procedures to eliminate the apartment.

Resident: I am the Public Information Officer; the last news letter was prior to the apartment law. The resident's approach to this issue could have been handled better. I feel we have a wonderful Board who are volunteers, who on their own time go for training and conferences. They on occasion do make mistakes but they deserve your respect.

Resident: Thanked the Board for all the good work that they have done, for example correcting the drainage problem on Washington Street and the California Park project. I feel we have been going in the right direction; however, we should have no apartment law. If we do not have a law and someone has an apartment, but there is no problem, you do not have to do anything, however, if there is a problem then you report the illegal apartment. Teach code enforcement to handle their job better.

Resident: Very good meeting. I feel the residents should receive direct notification by mail of meetings and what is going to be discussed at the meetings. I feel if we have legal apartments we are opening the village up to day laborers, drug dealers, people on welfare. As long as the renter is paying their rent the village will have no control.

Resident: This is a quality of life issue and should be voted on by the majority. I feel this law will promote illegal apartments. It only supports 5% with economic support. We need to protect the Village from over population.

Resident: What is an accessory Apartment? Response: A second kitchen with a stove.

Resident: I feel legal apartments provide safe housing for students. I hope we can find a way to provide safe apartments and not create any problems in the Village

Resident: I want thank the Board for all they do, they are volunteers and they have good intentions. I feel that there was a lot of misinformation given. This law allows for only 18 apartments in the village with 2 people per apartment for a total of 36 people. The landlord must live in the house.

Resident: I am on the Planning Board and worked on this law. The house must remain looking as if a single resident dwelling. Parking needs to be accommodated. The law is designed not to impact anyone's property. I feel it is much safer to have legal backing.

Resident: If a college student lives in a legal apartment, there are building codes to keep that apartment safe. It was said at a prior Board meeting that during the first six months, more than 5% could be approved. We could have 45% approved. I do appreciate what the Board does. I would suggest we get a digital tape recorder to tape the meetings. With regard to the illegal apartments, what we need to do is enforce the existing single family dwelling zoning requirement.

Resident: If the wrong type of person moves into the Village I feel we have no recourse.

Resident: I moved into the Village 11 years ago and we bought here because there was only single family housing. Does the Board know how many illegal apartments are in the Village? Response: No.

Resident: We should rescind the law as we are zoned one family dwelling. Having sat in their seat I know the frustrations that it brings. I feel this is the best Board since 1962.

Resident: I know that there are at least 6 renters in my area. I am offended that you consider renters low income. I

feel it is embarrassing to find everything happening in the Village in the local paper.

Resident: If we have no legal apartments how can I see a listing in the paper listing an apartment? Response: Please let us know the address and the agency. They are not allowed to list the apartment as it is illegal.

Resident: Are mother/daughters legal. Response: No.

Resident: We should concentrate on fixing the roads and drains.

Resident: I feel the proposed law would accommodate low income housing. Response: I don't believe that is true.

Resident: I feel that the law was fairly enacted. I don't think it will change much of what we have here.

Resident: Are there any problems with boarders? Response: No.

Informational meeting ended 8:35 P.M.

The Pledge was waived as there was no American Flag.

A motion was made by C. Vitkun seconded by S. Nicoletti to adopt the RESOLUTION TO AUTHORIZE AN INTERMUNICIPAL AGREEMENT WITH THE SUFFOLK COUNTY PLANNING COMMISSION. Aye C. Vitkun, S. Nicoletti, C. Lane, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to adopt the RESOLUTION TO CONSOLIDATE ITS STORM WATER MANAGEMENT PROGRAMS WITH THE TOWN OF BROOKHAVEN AND FIVE OTHER VILLAGES CONTIGUOUS TO THE TOWN, WHICH INCLUDE BELLPORT, PATCHOGUE, OLD FIELD, SHOREHAM AND PORT JEFFERSON. Aye C. Lane, C. Vitkun, C. Castillo, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to appoint the Planning Board as lead agency to complete

the SEQRA review to rescind the Accessory Apartment Law, Local Law # 3, 2008. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to pay bills totaling \$9,250.31 and 282.93. Aye C. Vitkun, s. Nicoletti, C. Lane, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to have Maureen Kirk work Monday and Friday for the Clerk's office effective 1/16/2009. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

The Mayor asked our Village attorney to have a Resolution and a Notice of Public Hearing prepared for our next meeting to rescind the Accessory Apartment Law, Local Law #3.

Budget: Need interim revenue and expense report. It will be available at our next Board meeting.

Other Business:

Tim Quinn from Nelson and Pope is to send a copy of prior reports regarding speed bumps and stop sign removal studies.

Problems with plowing and sanding lead to a discussion on possibility of purchasing a pickup truck and equipping it with a sand spreader.

New Business:

A motion was made by C. Vitkun and seconded by S. Nicoletti to pay bills totaling \$9,250.31 and \$282.93. Aye C. Vitkun, S. Nicoletti, C. Lane, C. Castillo and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Castillo to have Maureen Kirk work Monday and Friday for the Clerks office effective 1/16/2009. Aye C. Lane, C. Castillo, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Chris Voorhis of Nelson and Pope submitted the fee schedule proposal to look at the drainage problem at Dyers Court. Maybe Public Safety could take video of the drain during the rain to supply Nelson and Pope to avoid the \$500.00 fee.

The Board should consider hiring a consultant to review the County's Dredging Maps of 1953 and 1959. In 1931 there was no beach.

The Clerk is to issue dinghy permits for Van Brunt Manor Beach.

Motion to adjourn was made by C.Lane at 9:50 P.M.