

12/16/2010 Board of Trustees Mtg.

MINUTES OF THE DECEMBER 16, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney and 6 residents.

A motion was made by C. Lane seconded by S. Nicoletti to accept the minutes of November 18th, 2010. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Audit Report from R. S. Abrams & Company L.L.P. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Be it Resolved on a motion from C. Vitkun seconded by K. Mathews to combine the Class Village Hall account into the Class General account. Aye C. Vitkun, K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to appoint Joseph Arico as our Building Inspector effective January 4, 2011. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun, and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$21,252.43, \$133.35 and \$68.50. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed the current Treasurer's report and audit report from R.S. Abrams & Company, L.L.P.

Combine the Class Village Hall account into the Class General Account.

It was noted that the collateral reports have been reviewed and are in order and sufficient to cover our deposits.

The clerk is to call NYCOM to see if a letter should be sent to R.S. Abrams & Company L.L.P. or noted in our file that the Village can not comply with Government Accounting Standards Board 34 due to the cost factor.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Audit Report from R.S. Abrams & Company L.L.P. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Be It Resolved on a motion from C. Vitkun seconded by K. Matthews to combine the Class Village Hall account into the Class General account. Aye C. Vitkun, K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Appointment –Building Inspector

Discussion regarding appointment of Joseph Arico as our Building Inspector.

Maintains the required and additional certifications necessary for the position.

The salary will be what the existing Building Inspector is currently receiving monthly.

He will start January 4, 2011 and will work with the current Building Inspector to review current projects until the end of the month.

P. Sverd and B. Donovan to prepare a contract.

The new Building Inspector should his presence be required at a Board meeting will be paid \$100.00 for each meeting.

A motion was made by K. Matthews seconded by S. Nicoletti to appoint Joseph Arico as our Building Inspector effective January 4, 2011. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Trustee Reports

Carol Lane

Grounds Maintenance: Pristine did its final cleanup in the Village, roadsides and our parks seem to be well maintained. I received a report that a tree had fallen against another tree on Van Brunt Manor Road. Upon inspection

it was decided it was on Village property, Norse Tree Service was called in to remove the tree. S. Nicoletti questioned why the leaves were not removed from Bayberry Road as they were done on Van Brunt Manor Road. Our contract with Pristine is to clean the roadsides by our park on Van Brunt Manor Road all other roadsides are the homeowner's responsibility.

Master Plan: I contacted Chick Voorhis from Nelson Pope & Voorhis to see if we could select items from their master plan proposal for them to complete. He stated he would get back to me. I also contacted James Rhatigan to see if he will work with me to compile the basic information for the Master Plan.

Resident Comments: None.

Kathy Matthews

Drains: The drain cleaning is completed and the check was mailed to Earthcare.

Stormwater: The clerk needs to check that our annual stormwater report is on our website. A grant was received to do stormwater improvements at the Stony Brook Creek and Setauket Mill Pond.

K. Matthews and C. Lane to meet with Assemblymen Steve Engelbright to see if there are any grants available for stormwater management.

Resident Comments: Resident: What happen to the grant for the drainage project of Van Brunt Manor

Road? Response: The Village did the mapping but the Town did not do their part. K. Matthews and C. Lane will also discuss this with Steve Engelbright.

Sandy Nicoletti

Public Safety:

Complaints are down.

One officer resigned

Push for residents to get parking stickers, easier for Public Safety to identify a resident's car.

PV 1 needs repair of the hood struts.

Closing the entrance to Trustees Park at the end of White Pine for the winter.

Residents Comments: None

Christine Vitkun

Finances: Previously discussed during Treasurer's report.

Website: Any changes will be placed into next year budget, once we know how many hits our website receives.

Waste Management: All is good.

Resident Comments: None

Additional Reports

Environmental Action Committee (LIPA) No meeting this month.

Beaches and Parks: Nothing new.

Steve's Path: The gate has been installed and locked at the entrance of the path. J. Newfield is to order a sign "closed for the season".

Harbor & Mooring: John Lane: The next meeting of the Harbor Commission is 12/29 to discuss whether the Harbor Master should carry a side arm. Discussion followed. 4 members of the Board believe he should not have a side arm, 1 was pro along with our Public Safety Supervisor.

Road: Currently in good condition.

Building Inspector: Previously discussed.

Permits/Building, Parks & Beaches: No new requests.

Attorney: All is quiet, looking forward to working with the new Building Inspector.

Planning Board: The Board will be discussing Solar and Wind Power Installations, at their next meeting in January. They are also working on a dock application.

Zoning Board of Appeals: The variance was granted to 108 Van Brunt Manor Road.

Other Business:

The Building Clerk resigned. We have several individuals interested in the position.

New Business:

We received a request from General Code to codify our new laws at a cost of \$610.00-\$885.00. It is in our budget and will be authorized.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$21,252.43, \$133.35 and \$68.50. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Correspondence:

Rich Parrish requested the Village prepare official request to National Grid to be included in more of their emergency

preparedness plan with regard to an oil spill.

Resident Comments:

The Village Patch is having a photo contest with regards to holiday decorations. Photos can be sent directly to the Village Patch.

A motion to adjourn was made by C. Lane at 8:57 P.M.

12/16/2010 Board of Trustees Mtg

MINUTES OF THE DECEMBER 16, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney and 6 residents.

A motion was made by C. Lane seconded by S. Nicoletti to accept the minutes of November 18th, 2010. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Audit Report from R. S. Abrams & Company L.L.P. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Be it Resolved on a motion from C. Vitkun seconded by K. Mathews to combine the Class Village Hall account into the Class General account. Aye C. Vitkun, K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to appoint Joseph Arico as our Building Inspector effective January 4, 2011. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun, and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$21,252.43, \$133.35 and \$68.50. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed the current Treasurer's report and audit report from R.S. Abrams & Company, L.L.P.

1. Combine the Class Village Hall account into the Class General Account.
2. It was noted that the collateral reports have been reviewed and are in order and sufficient to cover our deposits.
3. The clerk is to call NYCOM to see if a letter should be sent to R.S. Abrams & Company L.L.P. or noted in our file that the Village can not comply with Government Accounting Standards Board 34 due to the cost factor.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Audit Report from R.S. Abrams & Company L.L.P. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Be It Resolved on a motion from C. Vitkun seconded by K. Matthews to combine the Class Village Hall account into the Class General account. Aye C. Vitkun, K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Appointment –Building Inspector

Discussion regarding appointment of Joseph Arico as our Building Inspector.

1. Maintains the required and additional certifications necessary for the position.
2. The salary will be what the existing Building Inspector is currently receiving monthly.
3. He will start January 4, 2011 and will work with the current Building Inspector to review current projects until the end of the month.
4. P. Sverd and B. Donovan to prepare a contract.
5. The new Building Inspector should his presence be required at a Board meeting will be paid \$100.00 for each meeting.
6. A motion was made by K. Matthews seconded by S. Nicoletti to appoint Joseph Arico as our Building Inspector effective January 4, 2011. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Trustee Reports

Carol Lane

Grounds Maintenance: Pristine did its final cleanup in the Village, roadsides and our parks seem to be well maintained. I received a report that a tree had fallen against another tree on Van Brunt Manor Road. Upon inspection it was decided it was on Village property, Norse Tree Service was called in to remove the tree. S. Nicoletti questioned why the leaves were not removed from Bayberry Road as they were done on Van Brunt Manor

Road. Our contract with Pristine is to clean the roadsides by our park on Van Brunt Manor Road all other roadsides are the homeowner's responsibility.

Master Plan: I contacted Chick Voorhis from Nelson Pope & Voorhis to see if we could select items from their master plan proposal for them to complete. He stated he would get back to me. I also contacted James Rhatigan to see if he will work with me to compile the basic information for the Master Plan.

Resident Comments: None.

Kathy Matthews

Drains: The drain cleaning is completed and the check was mailed to Earthcare.

Stormwater: The clerk needs to check that our annual stormwater report is on our website. A grant was received to do stormwater improvements at the Stony Brook Creek and Setauket Mill Pond.

K. Matthews and C. Lane to meet with Assemblymen Steve Engelbright to see if there are any grants available for stormwater management.

Resident Comments: Resident: What happen to the grant for the drainage project of Van Brunt Manor Road? Response: The Village did the mapping but the Town did not do their part. K. Matthews and C. Lane will also discuss this with Steve Engelbright.

Sandy Nicoletti

Public Safety:

1. Complaints are down.
2. One officer resigned
3. Push for residents to get parking stickers, easier for Public Safety to identify a resident's car.
4. PV 1 needs repair of the hood struts.
5. Closing the entrance to Trustees Park at the end of White Pine for the winter.

Residents Comments: None

Christine Vitkun

Finances: Previously discussed during Treasurer's report.

Website: Any changes will be placed into next year budget, once we know how many hits our website receives.

Waste Management: All is good.

Resident Comments: None

Additional Reports

Environmental Action Committee (LIPA) No meeting this month.

Beaches and Parks: Nothing new.

Steve's Path: The gate has been installed and locked at the entrance of the path. J. Newfield is to order a sign "closed for the season".

Harbor & Mooring: John Lane: The next meeting of the Harbor Commission is 12/29 to discuss whether the Harbor Master should carry a side arm. Discussion followed. 4 members of the Board believe he should not have a side arm, 1 was pro along with our Public Safety Supervisor.

Road: Currently in good condition.

Building Inspector: Previously discussed.

Permits/Building, Parks & Beaches: No new requests.

Attorney: All is quiet, looking forward to working with the new Building Inspector.

Planning Board: The Board will be discussing Solar and Wind Power Installations, at their next meeting in January. They are also working on a dock application.

Zoning Board of Appeals: The variance was granted to 108 Van Brunt Manor Road.

Other Business:

The Building Clerk resigned. We have several individuals interested in the position.

New Business:

We received a request from General Code to codify our new laws at a cost of \$610.00-\$885.00. It is in our budget and will be authorized.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$21,252.43, \$133.35 and \$68.50. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Correspondence:

Rich Parrish requested the Village prepare official request to National Grid to be included in more of their emergency preparedness plan with regard to an oil spill.

Resident Comments:

1. The Village Patch is having a photo contest with regards to holiday decorations. Photos can be sent directly to the Village Patch.

A motion to adjourn was made by C. Lane at 8:57 P.M.

11/18/2010 Board of Trustees Mtg.

MINUTES OF THE NOVEMBER 18, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF
POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun. Also present was Village Attorney Peter Sverd and 6 residents. Trustee Kathleen Matthews was excused.

A motion was made by C. Vitkun seconded by C. Lane to accept the October 28, 2010 minutes. Aye C. Vitkun, C. Lane and B. Donovan. Nay 0. S. Nicoletti abstained as she was not present at the previous meeting.

A motion was made by C. Vitkun seconded by S. Nicoletti to accept the Treasurer's report. Aye C. Vitkun, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to waive the required street parking permit from December 24, 2010 thru January 3, 2011. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to have a gate installed at the entrance to Steve's Path at a cost of not more than \$500.00. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$18,292.03, \$47.11 and \$245.00. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to have Public Safety Supervisor, Bob Fikar, handle the personnel issue.

Treasurer's Report: J. Lane reviewed the Treasurer's report. A motion was made by C. Vitkun seconded by S. Nicoletti to accept the Treasurer's report. Aye C. Vitkun, S. Nicoletti, C. Lane and B. Donovan. Nay 0. It was also noted that the collateral reports have been reviewed and are in order and sufficient to cover our deposits.

TRUSTEE REPORTS:

Carol Lane

Ground Maintenance: Our contract goes until mid December, C. Lane to contact Kent regarding the final clean up in the Village. Public Safety is to check that the areas around our fire hydrants are clear of debris.

Master Plan: C. Lane has reviewed the proposal from Nelson and Pope and feels if they are agreeable we could choose from their list items they could complete such as the putting the Plan together and printing. C. Lane to contact Chick Voorhis regarding this request. If it is acceptable with the Board she will work on the Plan in January possibly with the help of a prior committee member.

Resident Comments: None

Kathleen Matthews: Excused

Drains: One drain still needs to be cleaned.

Stormwater: Carrie O'Farrell is to get the required stormwater package to the DEC. P. Sverd has completed the certification to New York State regarding the Stormwater report.

Resident Comments: None

Sandy Nicoletti

Public Safety: There was no reported vandalism on Halloween. Public Safety hours are going to be reduced in the winter.

A motion was made by C. Lane seconded by C. Vitkun to waive the required street parking permit from December 24, 2010 thru January 3, 2011. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Someone put up an illegal dead end street sign at New Street. The sign is to be removed by our handyman.

Resident Comment: None

Christine Vitkun

Finances: Previously discussed.

Website: Nothing new

Waste Management: A resident was taking down a tree on New Street so the garbage truck was unable to pick up the garbage on New Street and Maple Avenue today.

Additional Reports

Environmental Action Committee (LIPA) Nothing new.

Beaches and Parks: Nothing new.

Steve's Path: The path has been repaired. Maybe a thank you note should be sent to Dr. Apisson for his assistance with this project. B. Donovan to ask K. Matthews to send the note.

The Board had a discussion regarding installing a gate at the entrance to Steve's Path that could be locked for the winter.

A motion was made by C. Lane seconded by C. Vitkun to have a gate installed at the entrance to Steve's Path at a cost of not more than \$500.00. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Harbor-John Lane: The Harbor Commission had its semiannual meeting on 11/17/2010. Discussion included the Harbor Master carrying a side arm. The fuel and pump out facilities at the old Port Jefferson Yacht Club are being removed. Fuel and pump out facilities are still available at Danfords Marina. There is also a pump out barge available in the harbor. This year local boaters experienced non registered boat owners mooring their boats illegally at moorings in Pirates Cove. This is not allowed and will be resolved next year.

Currently there is a boat standing up and chained to the rack at Van Brunt Manor Road that needs to be removed by the owner.

Roads: Nothing new.

Building Inspector: Our Building Inspector needs to take classes and be certified in Stormwater Management.

Code Enforcement: Previously discussed.

Permits/Building, Parks & Beaches: We received a building permit request from 3 Dyers Court to install solar panels on the roof.

Attorney: Working on the DEC issues regarding Stormwater Management. In addition, I have completed the certification to NYS regarding Stormwater Management.

Other Business: Nothing new.

New Business: A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$18,292.03, \$47.11 and \$245.00. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Past due taxes owed the Village as of this date is \$3,077.12.

Correspondence:

Information from Tobacco free NYS. Org

Resume

L. I. Purchasing Council

Resident Comments:

Resident: What happens to the sewage if the pump out station is closed? Response: Danfords Marina still has a pump out station and there is a pump out station barge in the harbor.

A motion was made by C. Vitkun at 8:14 P.M. to go to Executive Session to discuss a personnel issue.

Returned from Executive Session at 8:24 P.M.

A motion was made by C. Vitkun seconded by C. Lane to let Public Safety Supervisor, Bob Fikar, handle the personnel issue. Aye C. Vitkun, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Motion to close the meeting was made by C. Lane at 8:26 P.M.

Eileen Harvey, Village Clerk

MINUTES OF THE DECEMBER 16, 2010
MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE
HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney and 6 residents.

A motion was made by C. Lane seconded by S. Nicoletti to accept the minutes of November 18th, 2010. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Audit Report from R. S. Abrams & Company L.L.P. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Be it Resolved on a motion from C. Vitkun seconded by K. Mathews to combine the Class Village Hall account into the Class General account. Aye C. Vitkun, K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to appoint Joseph Arico as our Building Inspector effective January 4, 2011. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun, and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$21,252.43, \$133.35 and \$68.50. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed the current Treasurer's report and audit report from R.S. Abrams & Company, L.L.P.

Combine the Class Village Hall account into the Class General Account.

It was noted that the collateral reports have been reviewed and are in order and sufficient to cover our deposits.

The clerk is to call NYCOM to see if a letter should be sent to R.S. Abrams & Company L.L.P. or noted in our file that the Village can not comply with Government Accounting Standards Board 34 due to the cost factor.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Audit Report from R.S. Abrams & Company L.L.P. Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Be It Resolved on a motion from C. Vitkun seconded by K. Matthews to combine the Class Village Hall account into the Class General account. Aye C. Vitkun, K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Appointment –Building Inspector

Discussion regarding appointment of Joseph Arico as our Building Inspector.

Maintains the required and additional certifications necessary for the position.

The salary will be what the existing Building Inspector is currently receiving monthly.

He will start January 4, 2011 and will work with the current Building Inspector to review current projects until the end of the month.

P. Sverd and B. Donovan to prepare a contract.

The new Building Inspector should his presence be required at a Board meeting will be paid \$100.00 for each meeting.

A motion was made by K. Matthews seconded by S. Nicoletti to appoint Joseph Arico as our Building Inspector effective January 4, 2011. Aye K. Matthews, S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Trustee Reports

Carol Lane

Grounds Maintenance: Pristine did its final cleanup in the Village, roadsides and our parks seem to be well maintained. I received a report that a tree had fallen against another tree on Van Brunt Manor Road. Upon inspection it was decided it was on Village property, Norse Tree Service was called in to remove the tree. S. Nicoletti questioned why the leaves were not removed from Bayberry Road as they were done on Van Brunt Manor Road. Our contract with Pristine is to clean the roadsides by our park on Van Brunt Manor Road all other roadsides are the homeowner's responsibility.

Master Plan: I contacted Chick Voorhis from Nelson Pope & Voorhis to see if we could select items from their master plan proposal for them to complete. He stated he would get back to me. I also contacted James Rhatigan to see if he will work with me to compile the basic information for the Master Plan.

Resident Comments: None.

Kathy Matthews

Drains: The drain cleaning is completed and the check was mailed to Earthcare.

Stormwater: The clerk needs to check that our annual stormwater report is on our website. A grant was received to do stormwater improvements at the Stony Brook Creek and Setauket Mill Pond.

K. Matthews and C. Lane to meet with Assemblymen Steve Engelbright to see if there are any grants available for stormwater management.

Resident Comments: Resident: What happen to the grant for the drainage project of Van Brunt Manor

Road? Response: The Village did the mapping but the Town did not do their part. K. Matthews and C. Lane will also discuss this with Steve Engelbright.

Sandy Nicoletti

Public Safety:

Complaints are down.

One officer resigned

Push for residents to get parking stickers, easier for Public Safety to identify a resident's car.

PV 1 needs repair of the hood struts.

Closing the entrance to Trustees Park at the end of White Pine for the winter.

Residents Comments: None

Christine Vitkun

Finances: Previously discussed during Treasurer's report.

Website: Any changes will be placed into next year budget, once we know how many hits our website receives.

Waste Management: All is good.

Resident Comments: None

Additional Reports

Environmental Action Committee (LIPA) No meeting this month.

Beaches and Parks: Nothing new.

Steve's Path: The gate has been installed and locked at the entrance of the path. J. Newfield is to order a sign "closed for the season".

Harbor & Mooring: John Lane: The next meeting of the Harbor Commission is 12/29 to discuss whether the Harbor Master should carry a side arm. Discussion followed. 4 members of the Board believe he should not have a side arm, 1 was pro along with our Public Safety Supervisor.

Road: Currently in good condition.

Building Inspector: Previously discussed.

Permits/Building, Parks & Beaches: No new requests.

Attorney: All is quiet, looking forward to working with the new Building Inspector.

Planning Board: The Board will be discussing Solar and Wind Power Installations, at their next meeting in January. They are also working on a dock application.

Zoning Board of Appeals: The variance was granted to 108 Van Brunt Manor Road.

Other Business:

The Building Clerk resigned. We have several individuals interested in the position.

New Business:

We received a request from General Code to codify our new laws at a cost of \$610.00-\$885.00. It is in our budget and will be authorized.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$21,252.43, \$133.35 and \$68.50. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Correspondence:

Rich Parrish requested the Village prepare official request to National Grid to be included in more of their emergency preparedness plan with regard to an oil spill.

Resident Comments:

The Village Patch is having a photo contest with regards to holiday decorations. Photos can be sent directly to the Village Patch.

A motion to adjourn was made by C. Lane at 8:57 P.M.

10/28/2010 Board of Trustees Mtg.

MINUTES OF THE OCTOBER 28, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 5 residents. Excused was Trustee Sandy Nicoletti.

A motion was made by C. Lane seconded by K. Matthews to approve the minutes of October 14, 2010. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by K. Matthews to approve the Treasurer's report. Aye C. Vitkun, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to approve bills totaling \$8,101.66. Aye K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to approve the following Resolution.

Be it Resolved that the Board of Trustees of the Village of Poquott authorizes the Mayor, Barbara Donovan, to sign the contract with the Town of Brookhaven for removal of snow and ice for the fiscal year 2010-2011.

Aye C. Vitkun, C. Lane, K Matthews and B. Donovan. Nay 0.

Treasurer's Report: Reviewed current reports.

TRUSTEE REPORTS

Carol Lane

Ground Maintenance: Our contract ends in about six weeks; they still have to complete the fall cleanup. All other maintenance seems to be completed on a regular basis. There is debris on Singingwood between 13 & 15. C. Lane to check on debris.

Master Plan: The committee needs to meet to prepare a draft. The proposal from Nelson & Pope is very expensive maybe we can pick and choose certain items they can complete for the Village.

Resident Comments: None

Kathleen Matthews

Drains: Richard Parrish needs to approve payment for the drains that were cleaned in the Village. Public Safety is doing a great job in keeping the tops of the drains clear of debris.

Roads: Hawkins and Spence did a great job on Chestnut Avenue; we will have to wait until the next rain storm to verify the water is flowing to the correct drain.

Stormwater: Carrie O'Farrell needed to cancel tonight's meeting a new date will be scheduled.

Residents Comments: None

Sandy Nicoletti: Excused

Robert Fikar gave the Public Safety report. We will have 3 officers on duty Saturday and 4 officers on duty on Sunday for Halloween. Margaret Grun has finished her probation.

Residents Comments

Resident: Public Safety is doing a great job.

Resident: Have you experienced carloads of children being dropped off on Halloween? Response: It has happened in

the past but not recently.

Christine Vitkun

Finances: Previously reviewed with the Treasurer's report.

Website: It is recommended that we hold off establishing a community board on our website until the budget process. We need to get prices and incorporate it in next years budget. We need to get a count of how many hits we get to our website to see if it will be cost effective.

Historian: The Village needs an historian. C. Lane to check with Hank or Theora Ryon to see if they would like to be our historian.

Waste Management: There will be no garbage pickup on November 11, 2010 Veterans Day.

Residents Comments: None

Additional Reports:

Environmental Action Committee (LIPA) They are using the plant as a backup plant.

Dog Park: Can the dogs use the whole area at the park in the winter? Response: Yes. Public Safety was approach by a dog sitter of a resident and asked if she could use the park. The resident would have to apply for a pooch pass for the dogs then we can make arrangements for the sitter to park their car at the dog park.

Greenhouse: There are two broken windows. We will have the handyman take a look at the damage and repair the broken windows.

Parks & Beaches: Nothing new.

Steve's Path: We need the liability insurance from Double O Landscaping.

Harbor-John Lane: It is quiet now. The Harbor Commission is holding a public meeting on 11/17 in Port Jefferson.

Building Inspector: We have an application for solar panels. We need to make sure it complies with our law.

No new Permits for use of our parks.

Attorney: The Planning Board will be working on the new Energy Law. They will be meeting in December.

Planning Board: Nothing New

Zoning Board of Appeals: Nothing New

Other Business: None

New Business: A motion was made by K. Matthews seconded by C. Lane to approve bills totaling \$8,101.66. Aye K.

Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun, seconded by C. Lane to approve the following Resolution.

Be it Resolved That the Board of Trustees of the Village of Poquott authorize the Mayor, Barbara Donovan, to sign the contract with the Town of Brookhaven for removal of snow and ice for the fiscal year 2010-2011.

Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

Correspondence: None

Residents Comments: None

A motion to adjourn was made by C. Lane at 8:15 P.M.

10/14/2010 Board of Trustees Mtg.

MINUTES OF THE OCTOBER 14, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 3 residents.

A motion was made by C. Lane seconded by S. Nicoletti to approve the proposal from Hawkins & Spence, Inc to correct the problem at 64 Chestnut Avenue at a cost of \$4,685.00. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to approve the minutes of September 9, 2010. Aye C. Vitkun, C. Lane, and B. Donovan. Nay 0

A motion was made by C. Vitkun seconded by S. Nicoletti to approve the minutes of September 30, 2010. Aye C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti, seconded by C. Lane to pay bills totaling \$23,588.08, \$161.30 and \$2,460.37. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to start legal proceedings against the owner of 70 Chestnut Avenue for non compliance of a building permit. Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Comprehensive Master Plan- Discussion on the Master Plan and Local Law 1 of 2010 Six-Month Moratorium on Installing Wind Power Generation Facilities.

The committee that prepared the survey would like to have input on the Master Plan.

The cost of Nelson, Pope& Voorhis preparing our Master Plan is absurd.

Maybe we can review their proposal and pick and choose what we would like them to complete and get a proposal for just those items.

The Master Plan committee needs to meet and review the proposal from Nelson, Pope and Voorhis and start preparing a draft of our Master Plan.

Our Master Plan should have a vision of how Poquott will be in the future.

Laws do not have to be included in the Master Plan.

The Planning Board will be meeting before our next Board meeting to start working on the Energy Law that will replace the Six Month Moratorium on Installing and Erecting Solar and Wind Power Generation Facilities in the Village of Poquott.

The Suffolk County Planning Board has drafted a proposed law on Solar Panels and has drafted their Master Plan. Both should be reviewed and could be an asset in preparing our Master Plan and Energy Law.

Other Business

North Chestnut Curbing Proposal

K. Matthews and B. Donovan met with Don Spence of Hawkins & Spence Inc. to discuss the erosion problem at 64 Chestnut Avenue. If the problem is only corrected only at 64 Chestnut Avenue it will create a problem at the next house. Mr. Spence recommended that a berm be installed on the entire street from 64 Chestnut Avenue to

Washington Street. This would direct the flow of the water to the correct drain on Washington Street.

A motion was made by C. Lane seconded by S. Nicoletti to approve the proposal by Hawkins & Spence Inc. to correct the problem at 64 Chestnut Avenue at a cost of \$4,685.00. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Dog Licensing

The Clerk spoke to Maureen Reeves with the Town of Brookhaven, she confirmed that the Town of Brookhaven will continue to honor our existing contract and issue dog licenses for the Village of Poquott.

A motion was made by C. Vitkun seconded by C. Lane to approve the minutes of September 9, 2010. Aye C. Vitkun, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to approve the minutes of September 30, 2010. Aye C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

The Clerk is to prepare a letter to Rosemar regarding the damage that was done to the mailbox at 6 White Pine Lane.

New Business

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$23,588.08, \$161.30 and \$2,460.37. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

C. Vitkun recommends we hold the \$9,100.00 check payable to Earthcare until R. Parrish confirms that the drains listed on this invoice have been cleaned. B. Donovan is to contact R. Parrish for him to check the drains and come to Village Hall and sign off on the invoice.

The Clerk has requested updating QuickBooks, ordering Hydrant Flags and Corner Markers. All three items were approved to be ordered.

K. Matthews will not be at the November 18th, 2010 Board meeting.

Permits

No new permit requests.

Correspondence: None

A motion was made by C. Vitkun at 8:45 P.M. to go to Executive Session to discuss a possible litigation.

Returned from Executive Session at 8:50 P.M.

A motion was made by C. Lane seconded by C. Vitkun to start legal proceedings against the owner of 70 Chestnut Avenue for non compliance of a Building Permit. Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan.

A motion was made by C. Vitkun at 9:02 P.M. to go to Executive Session to discuss a Personnel issue.

Returned from Executive Session at 9:19 P.M.

Motion to adjourn was made by C. Vitkun at 9:21 P.M.

Eileen Harvey, Village Clerk

MINUTES OF THE OCTOBER 28, 2010
MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE
HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 5 residents. Excused was Trustee Sandy Nicoletti.

A motion was made by C. Lane seconded by K. Matthews to approve the minutes of October 14, 2010. Aye C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by K. Matthews to approve the Treasurer's report. Aye C. Vitkun, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to approve bills totaling \$8,101.66. Aye K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to approve the following Resolution.

Be it Resolved that the Board of Trustees of the Village of Poquott authorizes the Mayor, Barbara Donovan, to sign the contract with the Town of Brookhaven for removal of snow and ice for the fiscal year 2010-2011.

Aye C. Vitkun, C. Lane, K Matthews and B. Donovan. Nay 0.

Treasurer's Report: Reviewed current reports.

TRUSTEE REPORTS

Carol Lane

Ground Maintenance: Our contract ends in about six weeks; they still have to complete the fall cleanup. All other maintenance seems to be completed on a regular basis. There is debris on Singingwood between 13 & 15. C. Lane to check on debris.

Master Plan: The committee needs to meet to prepare a draft. The proposal from Nelson & Pope is very expensive maybe we can pick and choose certain items they can complete for the Village.

Resident Comments: None

Kathleen Matthews

Drains: Richard Parrish needs to approve payment for the drains that were cleaned in the Village. Public Safety is doing a great job in keeping the tops of the drains clear of debris.

Roads: Hawkins and Spence did a great job on Chestnut Avenue; we will have to wait until the next rain storm to verify the water is flowing to the correct drain.

Stormwater: Carrie O'Farrell needed to cancel tonight's meeting a new date will be scheduled.

Residents Comments: None

Sandy Nicoletti: Excused

Robert Fikar gave the Public Safety report. We will have 3 officers on duty Saturday and 4 officers on duty on Sunday for Halloween. Margaret Grun has finished her probation.

Residents Comments

Resident: Public Safety is doing a great job.

Resident: Have you experienced carloads of children being dropped off on Halloween? Response: It has happened in the past but not recently.

Christine Vitkun

Finances: Previously reviewed with the Treasurer's report.

Website: It is recommended that we hold off establishing a community board on our website until the budget process. We need to get prices and incorporate it in next years budget. We need to get a count of how many hits we get to our website to see if it will be cost effective.

Historian: The Village needs an historian. C. Lane to check with Hank or Theora Ryon to see if they would like to be our historian.

Waste Management: There will be no garbage pickup on November 11, 2010 Veterans Day.

Residents Comments: None

Additional Reports:

Environmental Action Committee (LIPA) They are using the plant as a backup plant.

Dog Park: Can the dogs use the whole area at the park in the winter? Response: Yes. Public Safety was approach by a dog sitter of a resident and asked if she could use the park. The resident would have to apply for a pooch pass for the dogs then we can make arrangements for the sitter to park their car at the dog park.

Greenhouse: There are two broken windows. We will have the handyman take a look at the damage and repair the broken windows.

Parks & Beaches: Nothing new.

Steve's Path: We need the liability insurance from Double O Landscaping.

Harbor-John Lane: It is quiet now. The Harbor Commission is holding a public meeting on 11/17 in Port Jefferson.

Building Inspector: We have an application for solar panels. We need to make sure it complies with our law.

No new Permits for use of our parks.

Attorney: The Planning Board will be working on the new Energy Law. They will be meeting in December.

Planning Board: Nothing New

Zoning Board of Appeals: Nothing New

Other Business: None

New Business: A motion was made by K. Matthews seconded by C. Lane to approve bills totaling \$8,101.66. Aye K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun, seconded by C. Lane to approve the following Resolution.

Be it Resolved That the Board of Trustees of the Village of Poquott authorize the Mayor, Barbara Donovan, to sign the contract with the Town of Brookhaven for removal of snow and ice for the fiscal year 2010-2011.

Aye C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

Correspondence: None

Residents Comments: None

A motion to adjourn was made by C. Lane at 8:15 P.M.

09/30/2010 Board of Trustees Mtg.

MINUTES OF THE SEPTEMBER 30, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Kathleen Matthews and Christine Vitkun. Also present was Village Attorney Peter Sverd and 6 residents.

A motion was made by K. Matthews seconded by S. Nicoletti to approve the minutes of August 26, 2010. Aye K. Matthews, S. Nicoletti, and B. Donovan. Nay 0. C. Vitkun was not present for the motion.

A motion was made by S. Nicoletti seconded by K. Matthews to approve the Treasurers report. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0. C. Vitkun was not present for the motion.

A motion was made by S. Nicoletti seconded by C. Vitkun to repair Steve's Path at a cost of \$1,000.00. Aye S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by K. Matthews to approve a flat fee of \$150.00 for a demolition permit. Aye C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to sign the contract with Town of Brookhaven to do our snow plowing. Aye C. Vitkun, S. Nicoletti, K. Matthews, and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to approve bills totaling \$14,154.37. Aye S. Nicoletti, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Trustees Reports:

Carol Lane-Absent

Grounds Maintenance/Roadsides: Nothing new.

Master Plan:

Nelson, Pope & Voorhis submitted a proposal to the Village to prepare our Master Plan. The cost for the preparation is \$29,500.00 and \$3,000.00 for the SEQRA.

The Board is to read the proposal and it will be discussed at our next meeting.

K. Matthews suggested we get a second opinion.

B. Donovan stated the cost is negotiable and we could possibly spread the cost over two fiscal years.

RESIDENT COMMENTS:

Resident: I like the idea of the Master Plan being prepared by the engineers.

Kathleen Matthews:

Drains: Earthcare was in the Village cleaning our drains. The sinkhole at Osprey Lane has been repaired. Public Safety is doing a good job in keeping the tops of the drains clear of debris.

Stormwater: K. Matthews has set up a meeting with Kerri O'Farrell from Nelson Pope and Voorhis to meet before the Board meeting on October 28, 2010 to discuss the changes mandated by the State regarding the next Stormwater report.

Dog Park update: Nothing new.

Resident Comments: None

Sandy Nicoletti:

Public Safety: S. Nicoletti reviewed their monthly report. Public Safety is prepared to keep the Village safe on Halloween.

Steve's Path: Discussion on Steve's Path

Recommend demolishing the existing step path and making it just a path.

It is currently closed with warning signs.

Would we need DEC approval to put in concrete steps?

We do not need DEC approval as there is no Bluff.

Is it Village Property?

Yes it is Village property we have a deed. We have liability insurance on all our properties.

We received a \$1,000.00 proposal to repair the path from Double O Masonry/Construction. If approved we need an insurance certificate.

A motion was made by S. Nicoletti seconded by C. Vitkun to repair Steve's Path at a cost of \$1,000.00. Aye S.

Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Resident Comments: None

Christine Vitkun:

Finances: Previously discussed with Treasurers report.

Website: A suggestion was made to have a Community Bulletin Board on our website. Currently, the front page of our website list information on Village events. To establish a Community Bulletin Board we would need to know the cost to add this page. The Board would need to establish a policy governing the Community Bulletin Board. Contact information on our website needs to be updated.

Waste Management: November 11th is a holiday and there will be no garbage collection.

Resident Comments:

Resident: Who has control over the website? Is it the State? Response: No the Village Board controls the Village website.

Resident: Are the meeting dates listed on the website? Response: Yes they are listed on the front page.

Environmental Action Committee (LIPA): Nothing to report.

Beaches & Parks: Nothing to report.

Harbor: Nothing to report.

Roads: Nothing to report.

Building Inspector: A motion was made by C. Vitkun seconded by K. Matthews to approve a flat fee of \$150.00 for a demolition permit. Aye C. Vitkun, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

Attorney: Recommends that the Planning Board work on the permanent Energy Law for the Village. Concerns arose whether the Planning Board could complete the task in a timely fashion. P. Sverd stated he would monitor the progress.

P. Sverd met with Sal Alessi and Joe Newfield regarding 6 & 8 Bayview Court. P. Sverd is to prepare a letter to go to the estate regarding the issues why a C-0 can not be obtained at this time.

P. Sverd is also working on a possible prosecution of a resident on Chestnut Avenue for non compliance of a permit.

Planning Board: Nothing to report.

Zoning Board of Appeals: Nothing to report.

Other Business:

Town Snow Plowing: The Village had received a letter that the Town of Brookhaven was going to start charging the Village for snow plowing. This has been put on hold. The town will honor our contract. Next year this may change.

A motion was made by C. Vitkun seconded by S. Nicoletti to sign the contract with the Town of Brookhaven to do our snow plowing. Aye C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0

New Business:

Dog Licensing: Effective January 1, 2011 the State will no longer issue dog licenses. The Village will have to decide if they are going to issue the dog licenses or sign a contract with the Town. If we decide to issue the licenses we will have to setup an agreement with an animal shelter to care for any animals that are injured or are in the Village unlicensed and the owner is unknown.

Election mandated ballots & machines: There are new regulations regarding Village elections, more information to follow.

Tax payments on line: There is a company that is able to place our Village taxes on line, prepare our bills and accept payments, more information to follow.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$14,154.37. Aye S. Nicoletti, K. Matthews, C. Vitkun and B. Donovan. Nay 0. We are not to mail the Town Payment until K. Matthews speaks to the Town regarding issues on their recent work.

Correspondence: None

Resident Comments:

Resident: There are rails down at the triangle on Van Brunt Manor Road. Response: We will have our handyman look

at the rails.

Resident: There were track runners in the Village from an unknown school. Our roads are narrow and this could be dangerous. Response: The Village Clerk will call the Three Village Administration and voice our concerns.

Resident: There is a black car parked down California Park everyday. Do we know who owns the car? Response: No, we will have Public Safety check it out.

Resident: If an animal is injured isn't it the owner's responsibility to care for their pet? Response: Yes, it is the owner's responsibility; however, if the owner is unknown we need to have a safe haven available for the injured animal.

Resident: If any member of the Board wants to write an opinion for the Three Village Patch it is welcomed.

A motion to adjourn was made by C. Vitkun at 9:30 P.M.

09/09/2010 Board of Trustees Mtg.

MINUTES OF SEPTEMBER 9, 2010 OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 7:00 P.M.

Present was Mayor Barbara Donovan, Trustees Carol Lane and Christine Vitkun. Also present was 3 residents.

Excused were Trustees Sandy Nicoletti, Kathleen Matthews and Village Attorney Peter Sverd.

A motion was made by C. Lane seconded by C. Vitkun to pay bills totaling \$23,543.03 and \$43.44. Aye C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to approve the event request from D. Parrish on 9/4/10 at California Park. Aye C. Lane, C. Vitkun and B. Donovan. Nay 0.

Comprehensive Master Plan: We are still waiting for a proposal from Nelson, Pope and Voorhis to prepare our

updated Master Plan. C. Lane is to call Nelson, Pope and Voorhis to see when the proposal would be submitted to the Village.

Local Law 1 of 2010 Six Month Moratorium on Installing & Erecting Solar and Wind Power Generation Facilities-

Follow-up: The Village needs to form an actual law before the six month expires. The Clerk's office is to contact other Village in the area and see if they have passed a law.

Other Business

Steve's Path: This is tabled until the next meeting.

Roads: The Village roads will be striped this weekend. The Village received a proposal from Hawkins & Spence to do repairs on Osprey Lane, Cedar Avenue and Walnut Avenue. The Clerk's office is to call Don Spence and have the work done on Osprey Lane as it is an emergency. The rest of the proposal will be discussed at our next meeting.

Generator for Village Hall: Sal Alessi is obtaining prices for the purchase and installation of a generator at Village Hall.

New Business

A motion was made by C. Lane seconded by C. Vitkun to pay bills totaling \$23,543.03 and \$43.44. Aye C. Lane, C. Vitkun and B. Donovan. Nay 0.

Tina Meadows Building Clerk needs to have a work ID. R. Fikar to order.

Permits: A motion was made by C. Lane seconded by C. Vitkun to approve the event request from D. Parrish on 9/4/10 at California Park. Aye C. Lane, C. Vitkun and B. Donovan. Nay 0.

Meeting Date: The September 23rd meeting needs to be changed to September 30th. Information regarding this change is to be placed in the local paper and it is to be placed on our website.

Correspondence:

Autumn Planning Commission Training is scheduled for September 29, 2010. Registration is required by September 17, 2010.

NYCOM fall training school is the week of September 20, 2010.

FEMA disks need to be filed with the Clerks office.

Motion to adjourn was made by C. Lane at 8:00 P.M.

08/26/2010 Board of Trustees Mtg.

MINUTES OF THE AUGUST 26, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 3 residents. Excused was Trustee C. Vitkun.

A motion was made by K. Matthews seconded by S. Nicoletti to accept the minutes of 7/22/10. Aye K. Matthews, S. Nicoletti and B. Donovan. Nay 0. C. Lane abstains as she was not present at the 7/22/10 meeting.

A motion was made by S. Nicoletti seconded by K. Matthews to accept the minutes of 8/12/10 as corrected. Aye S. Nicoletti, K. Matthews and C. Lane. Nay 0. B. Donovan abstains as she was not present at the 8/12/10 meeting.

A motion was made by K. Matthews seconded by C. Lane to accept the Treasurer's report. Aye K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to adopt the SEQRA determination for Local Law 1 of 2010 as a Type II action pursuant to the SEQRA regulations, 6 NYCRR 617.5(c)(30), and hence, is not subject to the regulations of SEQRA. Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to adopt Local Law 1 of 2010 establishing a six month moratorium on installing and erecting solar and wind power generation facilities in the Village of Poquott. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$3,416.12. Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to approve the request from John Richardson to have an event at Walnut Park on 8/28/2010. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

Treasurers Report-John Lane

Reviewed current reports. A motion was made by K. Matthews seconded by C. Lane to accept the Treasurer's report. Aye K. Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

Trustee Reports

Carol Lane

Ground Maintenance/Roadsides: Our landscaper will be removing the weeds in the handicap parking space at Village

Hall, will clean Walnut Beach and will trim Van Brunt Manor Road this weekend.

Master Plan: Our compiled survey information of our Master Plan has been forwarded to Chick Voorhis of Nelson, Pope and Voorhis for the purpose of preparing a cost proposal for updating the Village Master Plan.

Residents Comments:

Resident: Is our landscaper cutting back the Phragmites and leaving them in the brush? Response: They should be taking the debris with them, but we will check.

Kathleen Matthews

Drains: K. Matthews to e-mail R. Parrish regarding the sinkhole at 3 Osprey Lane and the drain pipe at the corner of Washington Street and Cedar Avenue.

Roads: The striping of the roads should be completed by next week. The Village received a complaint from the resident at 54 Washington Street regarding the wash out of the road at the entrance of their driveway. K. Matthews to call J. Evans to take a look at 54 Washington Street and the sinkhole at 3 Osprey Lane.

Stormwater Report: Our stormwater report is now on our website. Kerri O'Farrell from Nelson Pope and Voorhis feels she should meet with the Board to discuss the changes for next years report.

Steve's Path: The path is currently closed. Nelson, Pope and Voorhis have submitted a proposal of \$50,000.00 to repair the path. The Village needs to get other bids for possible repair.

Resident Comments:

Resident: The drain at the top of the boat ramp at California Park needs to be cleaned.

Resident: The boat ramp also needs to be cleaned.

Sandy Nicoletti

Public Safety: Sandy Nicoletti and Robert Fikar attended an Emergency Management Service Seminar. The Village could possibly obtain a grant for a generator for Village Hall. The cost for a generator is between \$3,500.00 and

\$4,500.00. Installation and electrical work would bring the cost up to \$10,000.00.

Resident Comments:

The gates at the park are being left open the night before garbage pickup so the cans will be emptied.

Environmental Action Committee (LIPA): No meeting in August.

Beaches & Parks: Nothing new.

Harbor: John Lane: The harbor commission met on 8/11 and reported on the swim across the sound; there were 103 participants. The town also published a pamphlet on the facilities that are available at the Port Jefferson Annex (The building that previously housed the Port Jefferson Yacht Club).

Roads: Previously discussed.

Code Enforcement: Things are good but there has been a slight rise in vandalism.

Permits/Building, Parks & Beaches: A motion was made by S. Nicoletti seconded by K. Matthews to approve the request from John Richardson to have an event at Walnut Park on 8/28/10. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

Attorney: Local Law No. 1 Year 2010 is ready to be put to a vote. I am currently working with Sal Alessi and Roger Flood from the Planning Board regarding a subdivision on Bayview Court.

Planning Board: Currently working on a dock application.

Zoning Board of Appeals: Met on Tuesday, August 17, 2010 and approved the variances for 103 Van Brunt Manor Road.

Other Business:

Local Law 1 of 2010:

Change Moratoria to Moratorium in the title

Section 3 item (3) change comport to comply

New Business:

A motion was made by C. Lane seconded by K. Matthews to adopt the SEQRA determination for Local Law 1 of 2010 as a Type II action pursuant to the SEQRA regulations, 6 NYCRR 617.5(c)(30), and hence, is not subject to the regulations of SEQRA. Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to adopt Local Law 1 of 2010 establishing a six month moratorium on installing and erecting solar and wind power generation facilities in the Village of Poquott. Aye S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$3,416.12. Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Correspondence:

Information is available regarding cleaning services for people on Chemotherapy.

Brookhaven Master Plan will be on their website after October 16, 2020.

Resident Comments:

Resident: A bulb needs to be replaced in the meeting room.

Motion to adjourn was made by C. Lane at 8:45 P.M.

08/12/2010 Board of Trustees Mtg.

MINUTES OF THE AUGUST 12, 2010 BUSINESS MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present Deputy Mayor Carol Lane, Trustees Christine Vitkun, Sandra Nicoletti, Kathleen Matthews, Absent Mayor Barbara Donovan. Also attending Village Attorney Peter Sverd and five residents.

- 1) Motion to appoint James Rhatigan to the Zoning Board of Appeals and Randy Pelosi as alternate to the Zoning Board of Appeals was made by K. Mathews, seconded by S. Nicoletti, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0.
- 2) Motion to approve revised quote of \$8000.00 from Hawkins and Spence was made by S. Nicoletti, seconded by C. Vitkun, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0.
- 3) Motion to have Village Engineer Nelson & Pope review Steve's Path to determine erosion potential was made by C. Vitkun, seconded by S. Nicoletti, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0.
- 4) Motion to approve 3 attendees at Lake Placid training conference Sept. 20-23 was made by C. Vitkun, seconded by S. Nicoletti, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0.
- 5) Motion to pay bills totaling \$44,879.49 and \$139.33 was made by K. Matthews, seconded by S. Nicoletti, Aye C. Lane, C Vitkun, S. Nicoletti, K. Matthews, Nay 0.

A motion to appoint James Rhatigan as member of the Zoning Board of Appeals and Randy Pelosi as alternate member of the Zoning Board of Appeals was made by K. Matthews, seconded by S. Nicoletti, Aye C. Lane, C. Vitkun, K. Matthews, S. Nicoletti, Nay 0.

MASTER PLAN- UPDATE—the power point presentation is on the website. The power point presentation will be forwarded to our engineers Nelson & Pope for review and a price quote to prepare a master plan.

OTHER BUSINESS

Moritorium—hold off vote until August 26 meeting.

Steve's Path—need a quote for dismantling of landscaping tiers. A motion to have the Village engineer review

erosion potential and recommend action was made by C. Vitkun, seconded by S. Nicoletti, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0. It was determined that Public Safety would place the closed sign on Steve's Path and document placement.

Hawkins and Spence—a motion to accept the revised quote of \$8000.00 was made by S. Nicoletti, seconded by C. Vitkun, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0.

Tree on Chestnut Ave. – resident is not satisfied with Village arborist determination and requests permission to have tree removed at the residents cost. Permission granted provided the resident utilizes the Village arborist for the removal.

Storm Management report—will be forwarded to Stafford Associates to be placed on the website.

White Pine Mailbox—resident has ordered a \$450.00 replacement. The paving contractor has offered to pay \$100.00 to replace. Resident will be instructed to contact paving contractor to resolve this issue.

Chestnut Ave.—paving contractor will correct the paving problem in front of 79 Chestnut Ave.

NEW BUSINESS

Emergency Preparedness—a new director is required due to the work schedule of current director. The Village should look into the purchase of an emergency generator for Village Hall.

Conference—a training conference is scheduled for Sept. 20-23 at Lake Placid. A motion to approve attendance of up to three attendees at said conference was

made by C. Vitkun, seconded by S. Nicoletti, Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews, Nay 0.

(minutes continued)

A motion to pay bills totaling \$44,879.49 and \$139.33 was made by K. Matthews, seconded by S. Nicoletti, Aye C. Lane, C. Vitkin, S. Nicoletti, K. Matthews, Nay 0.

RESIDENT COMMENTS

Resident— why such an expensive replacement mailbox. Ans. matches the rest of the street.

Resident—Steve's Path stairs should be replaced.

Resident—Steve's Path erosion will create a bigger problem.

Resident—East Hampton has approved a 10 KW wind generator.

Resident—the Inter-municipal Agreement regarding Port Jefferson Harbor has been renewed.

The meeting was adjourned at 8 P.M. on a motion by S. Nicoletti.

07/22/2010 Board of Trustees Mtg.

MINUTES OF THE JULY 22, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 5 residents. Excused were Trustees Carol Lane and Christine Vitkun.

A motion was made by S. Nicoletti seconded by K. Matthews to approve the minutes of July 8th, 2010 as corrected. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to approve the Treasurer's report. Aye K. Matthews, S. Nicoletti, and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to close Steve's Path and a warning sign be placed at the entrance. Aye K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by B. Donovan seconded by K. Matthews to allow our Public Safety Officers wear professional shorts on hot days. Aye B. Donovan, K. Matthews and S. Nicoletti. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to install a "No Outlet" sign at the entrance of New Street. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$17,659.45. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Trustees Reports

C. Lane/Excused

Ground Maintenance/Roadsides: C. Lane met with Kent from Pristine Property Management and identified roadsides that need to be cleared. Work should be completed this weekend. Kent and Eric from Norse Tree Service both looked at Steve's Path and have indicated it is in very bad condition and would be expensive to repair, we should consider closing it year round.

A large branch had to be removed from the roadway on Indian Valley; the tree itself is fine and is probably on the resident's property and not the Village right of way. Eric also looked at the tree at 7 Adams Street; a limb fell on July 4th our resident cleaned up the debris but asked that the tree be looked at to see if it should be removed. Eric from Norse Tree Service looked at the tree and feels the tree is fine and should not be removed.

Master Plan Update: Roger Flood will be calling a committee meeting in August. The basics are there and should be able to have a draft for August. C. Lane to contact Nelson & Pope to try to get a possible cost for preparing the Master Plan.

Residents Comment:

Resident: Do residents use Steve's Path? Response: On occasion a resident will use the path.

Attorney: If it is hazardous or dangerous measures need to be taken to make the path safe or it should be closed. A warning sign should be posted. "No trespassing/closed"

K. Matthews stated that the hole in the tree in front of 15 Chestnut can be filled.

A motion was made by K. Matthews seconded by S. Nicoletti to close Steve's Path and a warning sign be placed at the entrance. Aye K. Matthews, S. Nicoletti, and B. Donovan. Nay 0.

K. Matthews

Drains: R. Parrish is going to look at the drain pipe on Cedar Avenue. We have had no major flooding with the recent storms. Public Safety is keeping the debris off the tops of the drains.

Stormwater Management: K. Matthews is to check with Nelson Pope & Voorhis to see why our annual report is not on our website.

Port Jefferson, Belle Terre, Town of Brookhaven and Poquott can join together to apply for an inter-municipal grant to cover costs for Stormwater Management.

Residents Comments: None

Sandy Nicoletti

Public Safety: Public Safety Officer F. Schaffer found a stolen car at Walnut Park.

R. Fikar has asked the Board to allow our Public Safety Officers wear professional shorts on hot days.

A motion was made by B. Donovan seconded by K. Matthews to allow our Public Safety Officers wear professional shorts on hot days. Aye B. Donovan, K. Matthews and S. Nicoletti. Nay 0.

R. Fikar has also asked the Board to consider purchasing short sleeve golf shirts for Public Safety Officers for use in the summer. R. Fikar is to obtain samples and cost of purchasing said shirts.

Public Safety received a call that a motorcyclist has been riding on lawns in the Village. An incident report has been completed and have taken pictures of the damaged lawns.

A motion was made by S. Nicoletti seconded by K. Matthews to install a "No Outlet" sign at the entrance of New Street. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Resident Comments:

Resident: I walk in the morning on Van Brunt Manor Road and have encountered several residents walking their dogs unleashed. Response: We will bring it to the attention of Public Safety.

Resident: A white post is missing at the curve on Van Brunt Manor Road. Response: We will have our handyman replace the post.

Christine Vitkun/Excused

Environmental Action Committee (LIPA): National Grid is upgrading the two old towers.

Harbor: The 4th of July fireworks will not be in the harbor next year.

Roads: The paving problem at 79 Chestnut is being addressed.

Code Enforcement: Receives many meaningless calls from residents. The hours of the officers have been adjusted to cover late night hours. There is also a sink hole at 3 Osprey Lane that needs to be looked at. K. Matthews is to contact R. Parrish to look at the sink hole.

Permits: No new permit requests.

Attorney: Working on resident complaint regarding a building permit.

Planning Board: Hasn't met for some time, but we will be meeting in August as we have received an application for a dock permit.

Zoning Board of Appeals: Our ZBA Board has received a request for a variance hearing from our resident at 103 Van Brunt Manor Road. Once availability is received from the members a meeting will be scheduled for August 17th at 8:00 P.M.

Other Business

The Village Clerk's office will be closed the Friday after Thanksgiving.

The Building Permit application will reflect that the original permit will expire in 9 months.

K. Matthews is to speak to Rosmar regarding the damaged mailbox at 6 White Pine Lane.

New Business

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$17659.45. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Correspondence

NIMS compliance report needs to be submitted by 9/30/10.

Resident Comments:

Resident: When Van Brunt Manor Road is striped it should continue to Tinker Lane.

Resident: I would like to comment how nice the Village Parks and Roadsides are maintained.

Motion to adjourn was made by S. Nicoletti at 8:40 P.M.

07/06/2010 Board of Trustees Mtg.

MINUTES OF THE JULY 6TH, 2010 ORGANIZATIONAL MEETING OF THE VILLAGE OF POQUOTT HELD AT
7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti, Christine Vitkun. Also present was John Lane, Treasurer, Joseph Newfield, Deputy Clerk and Eileen Harvey, Village Clerk.

Excused was Trustee Kathleen Matthews.

The Clerk swore in Mayor Barbara Donovan, Trustees Sandy Nicoletti and Christine Vitkun.

The Mayor swore in Eileen Harvey and Joseph Newfield.

The Clerk swore in John Lane.

APPOINTMENTS

The Mayor requested approval of the following appointments:

Deputy Mayor--- Carol Lane

Treasurer--- John Lane

Village Clerk--- Eileen Harvey

Deputy Clerk--- Joseph Newfield

Vital Statistics Registrar--- Eileen Harvey

Vital Statistics Deputy Registrar--- Maureen Kirk

Zoning Board of Appeals--- Rob Clark

Planning Board--- Roger Flood

Associate Justice--- TBD

Prosecutor--- Peter Sverd

Associate Prosecutor--- Harmon Lutzer

Appointments approved on a motion by C. Lane seconded by Christine Vitkun. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

COMMISSIONERS

The Mayor requested approval of the following appointments:

Environment--- Richard Parrish

Grounds Maintenance/Roadsides--- Carol Lane

Harbor & Moorings--- John Lane

Roads--- Lois Mitchell

Beaches & Parks--- Clerks Office

California Park--- Clerks Office

Walnut Park--- TBD

Van Brunt--- Public Safety

Trustees Park--- Ted Masters

Emergency Preparedness--- Ken Sundberg

Waste Management--- Linda Newfield

Appointments approved on a motion by S. Nicoletti seconded by C. Lane. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Resolutions

BONDING-RESOLVED by the Board of Trustees of the Village of Poquott that the cost of the bonding requirements of certain Village Officers in conjunction with the discharge of their duties as a Village Officer is a Village expense, and such charge shall be charged and paid by the Village of Poquott.

OPEN MEETING-RESOLVED that the regular meeting of the Board of Trustees of the Village of Poquott shall be the second and fourth Thursday of each month at 7:00 P.M. at Village Hall unless a vote of the Board with proper notice is made or given, and that in the event the second or fourth Thursday is a legal holiday, the meeting for that month shall be on the following Thursday; except for the month of November 2010 and December 2010 at which time the regular meeting will be held on November 18, 2010 and December 16 , 2010 and it is further; RESOLVED that the Board of Trustees hereby adopts the notice requirements of the Public Officers Law as the official procedure of the Board, and directs the Village Clerk, unless otherwise directed or required, to provide at least 24 hours notice to and in the media of every non scheduled meeting of the Board.

VILLAGE NEWSPAPER-RESOLVED that the official newspaper of the Village of Poquott shall be The Village Times Herald of Setauket, New York.

ORGANIZATION MEETING-RESOLVED that the 2011 Organizational meeting of the Village of Poquott shall be held on Tuesday July 5th, 2011 at 7:00 P.M.

OFFICIAL PROCEDURE-RESOLVED that Roberts Rules of Order are hereby adopted as the rules of procedure for the Board of Trustees to the extent that they are not inconsistent with New York State Law.

PETTY CASH-RESOLVED that the Board of Trustee hereby authorized a Petty Cash Box to be maintained by the Village Clerk for the purposes of making change for the Village residents in the normal course of Village business; such Petty Cash Box shall not contain more than \$300.00 at all times in small bills to accommodate residents' needs.

E-MAIL-RESOLVED that the Open Meeting law does not preclude conferring by E-Mail.

Communications resulting in a collective decision such as a vote are inconsistent with the law. The public is entitled by law to be present during negotiations and time changes and to notify of inability to attend a meeting.

E-Mail may be used to request meetings, agenda items, and date and time changes and to notify of an inability to attend a meeting.

E-Mail must be preserved in a hard copy form and Filed with the Village Clerk at the next public meeting according to

F.O.I.L. Laws.

VILLAGE OFFICES-RESOLVED that the Board of Trustees authorizes the expenditure of funds for the operation of Village Hall. Expenses for the Village Hall shall be appropriated as part of the annual budget.

CONSULTANTS-RESOLVED that it is not cost effective to permit all public officers access to consultants who advise us on a fee-for-fee service basis. The Board shall designate the person (s) to provide approval for the year 2010-2011. The approval order is Mayor Barbara Donovan, Deputy Mayor Carol Lane, Trustees Kathleen Matthews, Sandy Nicoletti, and Christine Vitkun.

SWIMMING-RESOLVED that swimming at Village beaches is prohibited.

ATTENDENCE AT SCHOOLS AND CONFERENCES-RESOLVED that the officers and employees of the Village of Poquott may after prior approval by the Board of Trustees, attend conferences and seminars of public employees and officials for the purpose of education and training and other related purposes; that they may be reimbursed for part or all of their reasonable expenses incurred which shall be intended to be limited to a per diem amount established by the State of New York provided their attendance and expenses were approved by the Board of Trustees in advance of their attendance at the conference or seminar.

SPECIAL MEETING-RESOLVED that in the event of a special meeting called by the Mayor, every member of the Board of Trustees shall be informed by telephone or E-Mail by either the Village Clerk or another member of the Board of Trustees of the date, time, location and subject of the special meeting, and (unless the meeting is called to respond to an emergency concerning the safety and welfare of the Village) notice of the meeting shall be given to the Trustees and Newsday and posted on Village notice boards and website at least 24 hours in advance of the meeting, and otherwise as in conformance with the Public Officers Law, and other laws of the State of New York.

BOARD OF TRUSTEE AGENDA-RESOLVED that matters presented to the Mayor without forty eight hours prior written notice may, at the discretion of the Board, be placed on the next meeting's agenda without discussion.

MINUTES-RESOLVED that the minutes at the Board Meeting shall consist of a record of motions, proposals, resolutions, action taken and the vote of each member. Minutes shall be amended only pursuant to action by a majority vote of the total membership and such alteration must accurately reflect what transpired at a meeting. Statements, questions and requests from residents shall be listed under a group titled "resident comments" with the format being "a resident stated, asked, requested". Name will not be included.

GATHERING ON VILLAGE PROPERTY-RESOLVED that the Board of Trustees does:

hereby determine that accessibility to beach and park areas are open to all villagers individually and to all villagers with non resident guests numbering not more than ten (10), and that villagers wishing to make use of these areas for picnicking, gathering or meeting are hereby required to seek a permit for each event or activity including guests numbering more than ten (10). They are also required to secure and produce for review before the date of event evidence of personal insurance protecting themselves, their guests and Poquott Village property from harm, injury or damage. They are also required to deposit with the Village Clerk the amount of \$150.00 in cash or check for cleanup or repair that will refunded within seven (7) workdays if the Trustees determine that no cleanup and or restoration of the area needs to be done by the Village of Poquott as a result of the gathering. It is also required that the resident and their guests abide by all Village Laws including, but not exclusive to, noise level, vehicle speed and parking and public nuisance.

That all parks are closed two (2) hours after dusk or at the discretion of the Board of Trustees.

EMERGENCY AND SPECIAL PERMIT PARKING-RESOLVED by the Board of Trustees that in the event the Mayor declares an emergency, parking on Village streets and in the Village parks shall be permitted as directed by the Board of Trustees. Any vehicle obstructing the plowing of or the cleaning of streets, as determined by Code Enforcement, shall be removed and brought to California Park at the owner's expense. It is also RESOLVED that the Village Clerk is authorized to grant permission to residents for parking of cars on Village streets or in Village Parks for special occasions provided a request has been made one week prior to the event. The Village Clerk shall determine the location of parked cars and allow only one side of the street to be used.

VILLAGE JUSTICE COURT-RESOLVED that residency requirement for Village Justice Court Clerk be extended to anywhere in the County pursuant to municipal home rules authority and Village Law 3-300(2) (a).

OFFICIAL BANK AND DEPOSITORIES-RESOLVED that the official bank and depositories for the Village of Poquott are as follows:

HSBC Bank USA, NA

MBIA Class

Suffolk County National Bank

Subject to the review of appropriate documentation from each bank, by the Village Attorney and Treasurer.

MILEAGE ALLOWANCE-RESOLVED that the Village of Poquott will

reimburse the officers and employees for the reasonable cost of the use of their personal vehicles for Village purposes upon submission of a written request and documentation of same, and the rate of reimbursement shall be the posted rate as set by the Internal Revenue Service at the time of use.

PUBLIC COMMENTS-RESOLVED that a Public Comments time will be

designated on each regular meeting agenda.

INVESTMENT-WHEREAS the Mayor and the Board of Trustees of the Village

of Poquott are required to adopt or formulate certain policy and procedures regarding the investment and deposit of Village funds and management of that money; RESOLVED that the investment policy of the Village of Poquott as currently in effect is adopted as the investment policy of the Village, and the Village Law Firm and Village Treasurer are directed to review that the investment policy to make a recommendation with the respect to modifications necessary thereto, if any, in order that the investment policy of the Village of Poquott may conform with the model investment policy of the Office of the State Comptroller.

CLAIMS PRIOR TO AUDIT-WHEREAS the Mayor and the Board of Trustees

of the Village of Poquott have determined that it may be necessary and in the best interest of the Village to make payment of certain claims regarding utilities, payroll, charge cards, postage, freight and express prior to audit by the Board of Trustees, it is therefore:

RESOLVED that the Village Treasurer is hereby authorized to make payment prior to audit by the Board of Trustees of public utility services, payroll and payroll taxes, charge cards, postage, freight and express charges; and it is further;

RESOLVED that the Village Treasurer is authorized to make payment, after review and signature of a majority of the Board of Trustees, all claims supported by voucher approved by the Board of Trustees at a meeting of the Board of Trustees by the next business day of the Village, and it is further;

RESOLVED that whereas an applicant for a Zoning Board of Appeals hearing is required to mail notices to affected residents and if circumstances arise whereas if the applicant is not at fault the Village Clerk is approved for the mailing of the additional mailing notifications.

RESOLVED that in an event a claim is paid prior to audit by the Board of Trustees that is disallowed, the claimant and the officer approving or incurring same shall be jointly and severally liable for any amount disallowed by the Board of Trustees in subsequent audit of the claim.

STEVE'S PATH-RESOLVED that the Board of Trustees of the Village of

Poquott hereby declares that in order to preserve the safety and well-being of residents, the area known as Steve's Path on Tinker Bluff Court is to be closed to all pedestrian traffic from December 1st to March 31st each year; such closure will be posted and any resident violating the closure will do so at their own risk.

DOG PARK-RESOLVED that the Board of Trustees of the Village of Poquott

hereby has established a Dog Park in the existing area known as Walnut Park. Said park will operate from June 1, 2010 to May 31, 2011. The Board also resolves that the Village is authorized to issue Dog passes to utilize said Dog Park and to levy a fee for said pass.

All 24 resolutions are adopted by the Board of Trustees on a motion by C. Lane seconded by C. Vitkun. Aye C. Lane, C. Vitkun, S. Nicoletti, and B. Donovan. Nay 0.

The Mayor asked for approval for the following hires by the Village of Poquott:

Village Attorney-Peter Sverd

Village Engineers-Nelson Pope & Voorhis, LLP

Village Auditors-R.S. Abrams & Co.; LLP

Village Bookkeeper-Small Business Management Solutions

Cleaning Services-Big Yank Cleaning Services

Sprinkler Service-J & L Sprinkler

Village Website-Stafford Associates Computer Specialist, Inc.

Village E-Mail-Access Highway

Village IT Technician-Customer Data Solutions

Village Building Inspector-Salvatore Alessi

All hires were approved on a motion by C. Lane seconded by C. Vitkun. Aye C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

The meeting adjourned at 8:00 P.M. on a motion by C. Lane.

Eileen Harvey, Village Clerk

MINUTES OF THE JULY 22, 2010 MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti and Kathleen Matthews. Also present was Village Attorney Peter Sverd and 5 residents. Excused were Trustees Carol Lane and Christine Vitkun.

A motion was made by S. Nicoletti seconded by K. Matthews to approve the minutes of July 8th, 2010 as corrected. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to approve the Treasurer's report. Aye K. Matthews, S. Nicoletti, and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to close Steve's Path and a warning sign be placed at the entrance. Aye K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by B. Donovan seconded by K. Matthews to allow our Public Safety Officers wear professional shorts on hot days. Aye B. Donovan, K. Matthews and S. Nicoletti. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to install a "No Outlet" sign at the entrance of New Street. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$17,659.45. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Trustees Reports

C. Lane/Excused

Ground Maintenance/Roadsides: C. Lane met with Kent from Pristine Property Management and identified roadsides that need to be cleared. Work should be completed this weekend. Kent and Eric from Norse Tree Service both looked at Steve's Path and have indicated it is in very bad condition and would be expensive to repair, we should consider closing it year round.

A large branch had to be removed from the roadway on Indian Valley; the tree itself is fine and is probably on the resident's property and not the Village right of way. Eric also looked at the tree at 7 Adams Street; a limb fell on July 4th our resident cleaned up the debris but asked that the tree be looked at to see if it should be removed. Eric from Norse Tree Service looked at the tree and feels the tree is fine and should not be removed.

Master Plan Update: Roger Flood will be calling a committee meeting in August. The basics are there and should be able to have a draft for August. C. Lane to contact Nelson & Pope to try to get a possible cost for preparing the Master Plan.

Residents Comment:

Resident: Do residents use Steve's Path? Response: On occasion a resident will use the path.

Attorney: If it is hazardous or dangerous measures need to be taken to make the path safe or it should be closed. A warning sign should be posted. "No trespassing/closed"

K. Matthews stated that the hole in the tree in front of 15 Chestnut can be filled.

A motion was made by K. Matthews seconded by S. Nicoletti to close Steve's Path and a warning sign be placed at the entrance. Aye K. Matthews, S. Nicoletti, and B. Donovan. Nay 0.

K. Matthews

Drains: R. Parrish is going to look at the drain pipe on Cedar Avenue. We have had no major flooding with the recent storms. Public Safety is keeping the debris off the tops of the drains.

Stormwater Management: K. Matthews is to check with Nelson Pope & Voorhis to see why our annual report is not on our website.

Port Jefferson, Belle Terre, Town of Brookhaven and Poquott can join together to apply for an inter-municipal grant to cover costs for Stormwater Management.

Residents Comments: None

Sandy Nicoletti

Public Safety: Public Safety Officer F. Schaffer found a stolen car at Walnut Park.

R. Fikar has asked the Board to allow our Public Safety Officers wear professional shorts on hot days.

A motion was made by B. Donovan seconded by K. Matthews to allow our Public Safety Officers wear professional shorts on hot days. Aye B. Donovan, K. Matthews and S. Nicoletti. Nay 0.

R. Fikar has also asked the Board to consider purchasing short sleeve golf shirts for Public Safety Officers for use in the summer. R. Fikar is to obtain samples and cost of purchasing said shirts.

Public Safety received a call that a motorcyclist has been riding on lawns in the Village. An incident report has been completed and have taken pictures of the damaged lawns.

A motion was made by S. Nicoletti seconded by K. Matthews to install a "No Outlet" sign at the entrance of New Street. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Resident Comments:

Resident: I walk in the morning on Van Brunt Manor Road and have encountered several residents walking their dogs unleashed. Response: We will bring it to the attention of Public Safety.

Resident: A white post is missing at the curve on Van Brunt Manor Road. Response: We will have our handyman replace the post.

Christine Vitkun/Excused

Environmental Action Committee (LIPA): National Grid is upgrading the two old towers.

Harbor: The 4th of July fireworks will not be in the harbor next year.

Roads: The paving problem at 79 Chestnut is being addressed.

Code Enforcement: Receives many meaningless calls from residents. The hours of the officers have been adjusted to cover late night hours. There is also a sink hole at 3 Osprey Lane that needs to be looked at. K. Matthews is to contact R. Parrish to look at the sink hole.

Permits: No new permit requests.

Attorney: Working on resident complaint regarding a building permit.

Planning Board: Hasn't met for some time, but we will be meeting in August as we have received an application for a dock permit.

Zoning Board of Appeals: Our ZBA Board has received a request for a variance hearing from our resident at 103 Van Brunt Manor Road. Once availability is received from the members a meeting will be scheduled for August 17th at 8:00 P.M.

Other Business

The Village Clerk's office will be closed the Friday after Thanksgiving.

The Building Permit application will reflect that the original permit will expire in 9 months.

K. Matthews is to speak to Rosmar regarding the damaged mailbox at 6 White Pine Lane.

New Business

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$17659.45. Aye S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Correspondence

NIMS compliance report needs to be submitted by 9/30/10.

Resident Comments:

Resident: When Van Brunt Manor Road is striped it should continue to Tinker Lane.

Resident: I would like to comment how nice the Village Parks and Roadsides are maintained.

Motion to adjourn was made by S. Nicoletti at 8:40 P.M.

06/24/2010 Board of Trustees Mtg.

MINUTES OF THE JUNE 24, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Kathy Matthews and Sandy Nicoletti. Also present was Village Attorney, Peter Sverd and 5 residents.

Excused was Trustee Christine Vitkun.

A motion was made by S. Nicoletti seconded by K. Matthews to approve the minutes of June 10, 2010. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to approve the Treasurer's report. Aye K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by S. Nicoletti to do the recommended tree work in the Village for \$1,200.00. Aye K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

A motion was made by S. Nicoletti, seconded by K. Matthews to do the necessary changes to the sprinkler system at Trustees Park as recommended by J & L Sprinkler for \$350.00. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to rebate \$196.00 of overpaid taxes to the resident at 32 Washington Street. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$13,761.06.

Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Treasurer's Report-John Lane: Reviewed Treasurer's report. A motion was made by K. Matthews seconded by S. Nicoletti to approve the Treasurer's report. Aye K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

Trustees Report

Carol Lane

Grounds Maintenance/Roadsides: C. Lane met with Eric from Norse Tree Service to review the complaints regarding trees at 21 Van Brunt Manor Road and 15 Chestnut Avenue. He recommended removing the tree at 21 Van Brunt Manor Road, trimming dead branches at 15 Chestnut Avenue and trimming other dead branches in the Village for a cost of \$1,200.00. A motion was made by K. Matthews seconded S. Nicoletti to do the recommended tree work in the Village for \$1,200.00. Aye K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

The boat ramp at California Park will be cleaned on June 11, 2010.

Ted Masters has requested we hold Pristine's check until they complete their work at Trustees Park.

A motion was made by S. Nicoletti, seconded by K. Matthews to do the necessary changes to the sprinkler system at Trustees Park as recommended by J & L Sprinkler for \$350.00. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

The repair work on the tennis courts should start the week of July 5th, 2010.

Master Plan: Nothing new.

Resident Comments:

Resident: The hose at California Park seems to be broken. Response: R. Fikar will check out the hose.

Kathy Matthews

Drains: EarthCare has won the bid to clean the Village drains. The drain by the retention area needs to be cleaned. Also, the pipe at the corner of Cedar Avenue and Washington Street which water flows from the drain on Cedar Avenue is crushed and has vegetation growing in it. I will have R. Parrish take a look at it.

Stormwater: Nothing new.

Resident Comments:

Resident: The drain at the top of the boat ramp is full and needs to be cleaned. Response: We will have R. Parrish take a look at it

Resident: The drain in the parking lot at Village Hall is full of grass. Response: We will have R. Parrish take a look at it.

Sandy Nicoletti

Public Safety: The sign at Van Brunt Manor Park has been reinstalled. Public Safety needs to order more "no parking on this side" signs as they only have four left. The shed by the greenhouse was broken into.

Extreme Makeover did filming at California Park without approval.

A kayak and a canoe were stolen from Walnut Park and Van Brunt Manor Park.

Resident Comments: None

Christine Vitkun (Excused)

Finances: Discussed during Treasurer's report.

Website:

Waste Management: Good

Resident Comments: None

Environmental Action Committee: Nothing really new.

Parks & Beaches: No new requests.

Dog Park: Still only one approved pass. A second resident came in but did not have all the required information.

Harbor & Moorings: The Harbor Master's work boat is not in the water. At the last meeting Don Coyle was honored for his service.

Building Inspector:

Code Enforcement: We are currently down 1 officer. The Village of Port Jefferson will be doing fireworks in the harbor. R. Fikar is preparing an action plan to handle this event.

Permits/ Building Parks & Beaches: Nothing new.

Attorney: Justice Court is collecting fees. A final report has been prepared on 108 Van Brunt Manor Road. Peter Sverd is to prepare a statement regarding the up coming public hearing on proposed Local Law 1 of 2010 for our website. The proposed local law is looking establish a six month moratoria on installing and erecting solar and wind power generation facilities in the Village of Poquott.

Planning Board: No meeting.

Zoning Board of Appeals: The variance request for 3 Maybeck Drive was approved. L. Mitchell has resigned from the ZBA.

Roads: L. Mitchell met with Don Spence who inspected the roads that were recently paved. He is preparing a proposal for curbs, blacktop patch around meters, berms and hot oil for cracks on roads that were not recently paved.

Other Business:

We have received no response from the Suffolk County Planning Commission regarding our proposed Local Law 1 of 2010.

The new lights at Silver Beech Court are expected to be installed next week.

New Business:

A resident is requesting a rebate on their Village taxes as they received an assessment reduction in September 2009

an informed the Village at that time. A motion was made by C. Lane seconded by K. Matthews to rebate \$196.00 of overpaid taxes to the resident at 32 Washington Street. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$13,761.06. Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Correspondence:

Gov Deals

Cablevision

Resident Comments:

Resident: Do we know the location of the barge for the fireworks? Response: Not at this time.

Resident: Thinks the ZBA needs more guidance. Response: The ZBA is an autonomous Board and has guidance from the Village Attorney and available education.

Resident: The variance request and plans should be mailed to all Board members. Response: The plans are available at Village Hall for anyone to review.

Resident: Van Brunt Manor Road still has a stormwater issue. Response: The Village did its part of the research; however, the Town of Brookhaven did not follow thru.

A motion to adjourn was made by C. Lane at 8:55 P.M.

06/10/2010 Board of Trustees Mtg.

MINUTES OF THE JUNE 10, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Carol Lane, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney and 6 Residents.

A motion was made by C. Lane seconded by C. Vitkun to approve the minutes of May 13, 2010. Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made S. Nicoletti seconded by C. Vitkun to approve the minutes of May 27, 2010. Aye S. Nicoletti, C. Vitkun, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to pave New Street. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to install a "No Outlet" sign at the entrance of Sharon Avenue. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$6,361.23, \$1,862.33 and \$88.00. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to hire Earth Care to clean the Village drains as per their bid for \$9,100.00. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Comprehensive Master Plan: Roger Flood, chairman of the Comprehensive Master Plan has confirmed a draft of the Comprehensive Master Plan will be presented to the Board of Trustees at the second meeting in July.

Other Business:

Moratoria-Solar/Wind: The proposed law has been sent to the Suffolk County Planning Commission. Should the Planning Commission decline our request, we are still be able to pass a law but it will require a super majority to pass the law. A public hearing is scheduled for July 8th, 2010.

Roads: A motion was made by K. Matthew seconded C. Lane to pave New Street. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Noise/Party Situation: Renters at 44 Chestnut Avenue have been creating many complaints due to the noise at their parties. These incidents have been well documented by Code. Suffolk County Police have also been notified by Code and residents. J. Newfield is to try to obtain the e-mail address of the homeowners; unfortunately they are out of the

country.

Dog Park: The dog park will be reevaluated again at our first meeting in July.

Boat Ramp: Pristine will be cleaning the boat ramp at California Park.

Trees: 21 Van Brunt Manor Road and 15 Chestnut Avenue have complained about dead trees on Village property by their homes. C. Lane will take a look at the trees.

New Business:

Sign: A motion was made by K. Matthews seconded by C. Lane to install a "No Outlet" sign at the entrance to Sharon Avenue. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Beach Cottages: Letters were sent to homeowners that have bungalows on the beach with possible cesspools. Discussion followed.

Have they received C-O's?

Do they have Board of Health approval?

Do they have DEC approval?

One cesspool has a cracked cover and may be dangerous.

Vector Control: Our drains were treated by Suffolk County DPW with Altosid XR to control mosquitoes.

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$6,361.23, \$1,862.33, and \$88.00. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to hire Earth Care to clean the Village drains as per their bid for \$9,100.00. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Permits: A motion was made by C. Lane seconded by S. Nicoletti approve the permit request from Edward Schmidt to hold an event at Walnut Park on July 16, 2010. Aye C. Lane, S. Nicoletti, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Correspondence:

Building Codes

Energy Efficiency Brochure

C. Lane attended a meeting at the Wang Center on Sea Level rise and the effect on the coastal areas. Unfortunately, they have only mapped the South Shore but should be mapping the North Shore in the next couple of months.

S. Nicoletti called an Executive Session to discuss a personnel issue at 8:35 P.M.

Returned from Executive Session at 9:00 P.M.

Motion to adjourn was made by C. Vitkun at 9:00 P.M.

05/27/2010 Board of Trustees Mtg.

MINUTES OF THE MAY 27, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Kathleen Matthews, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney, Peter Sverd and nine residents.

Public Hearing-Annual Stormwater Report

Carrie O'Farrell from Nelson Pope and Voorhis reviewed the report with the residents and the Village Board. Some of the topics discussed were:

How the Village is complying with the State mandates.

Public Education

Public Participation

Illicit Discharge Law

Construction Site Requirements

Resident Comments:

C. Lane: Will the report be filed on time? Response: Yes.

Resident: I live on Maple Avenue and there was a home construction in a prior year, since that construction significant sand flows each year to the bottom of the street. Response: This will be looked into.

Resident: Are there any grants available for stormwater management? Response: Yes, if you join with other municipalities on projects.

Resident: The Village recently purchased and installed pet waste bag dispensers in the Village. Response: This will be noted in the report.

Motion to close the Public Hearing at 7:20 P.M. was made by B. Donovan seconded by C. Lane. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

Regular Meeting opened at 7:20 P.M.

A motion was made by S. Nicoletti seconded by C. Lane to approve the minutes of April 8th, 2010 meeting as corrected. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to approve the minutes of April 22nd, 2010 meeting. Aye C. Vitkun, C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to approve the Treasurer's report. Aye C. Vitkun, C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve the annual stormwater report as presented. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve the minutes of each Board meeting at the following Board meeting. Aye C. Lane, K. Matthews C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to change the layout of the calendar on our website to look like a calendar. Aye C. Vitkun, S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by K. Matthews to pay bills totaling \$8,461.35. Aye C. Vitkun, K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed Treasurer's report.

Trustee Reports

Carol Lane:

Grounds Maintenance: The tree at the corner of New Street and Maple Avenue has been removed. The Village has received the release from the homeowner to remove the tree. As we are unable to confirm if this is a Village tree or not the Village paid the \$350.00 to remove the unsafe tree.

Master Plan Update: No update has been received. The Village Clerk is to remind R. Flood that a draft of the proposed master plan is to be presented to the Board at the seconded Board meeting in July.

Resident Comments

Resident: LIPA cut tree limbs and left them on the side of the roadway on Van Brunt Manor Road. Response: We will call our landscaper to clear the debris.

Resident: Who took the tree down on Washington Street just south of Birchwood Avenue? Response: The Village had the tree removed along with some dead branches on other trees.

Resident: There is a tree and vines that need to be removed on Village property by 43 Chestnut Avenue. The vines go clear across the street. Response: We will have to check that they are on Village property.

Kathy Matthews:

Drains: We are waiting for the bids to clean the Village drains. K. Matthews to follow up with R. Parrish.

Village Cleanup: All the debris collected on our earth day has been picked up.

2010 Stormwater: A motion was made by C. Lane seconded by K. Matthews to approve the annual stormwater report as presented. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Resident Comments:

Resident: Who replaced the shower head at California Park? The Village had Lenny's Plumbing do the repair.

Sandy Nicoletti:

Public Safety: Evening patrols have been extended during the summer months. The boat racks have been organized. The bands for using the dog park have been ordered.

Resident Comments:

Resident: What are the extended hours of Public Safety? Response: 1:00 A. M. and 2:00 A. M. on Friday and Saturday evenings.

Christine Vitkun:

Finances: Discussed with Treasurer's Report

Website: The website is updated regularly; the new pooch pass is now available on the website.

Waste Management: Nothing to report.

Resident Comments: None

Additional Reports:

Environmental Action Committee (LIPA): Janet Kagel

Dog Park: The dog park will open June 1, 2010. J. Kagel feels the park is too small. J. Kagel offered to pay for the cost of expansion (approximately \$200.00) and if the dog park is actively used the Village can reimburse J. Kagel for the expense. B. Donovan explained that it is not the money; we need to keep the extra space for parking at Walnut Park. This request can be reviewed again at the first meeting in July. It was suggested a laminated sign be prepared with the rules of the dog park and placed at the park.

Harbor-John Lane: The Harbor Commission recently had their meeting, there will be full coverage on weekends, the pump out barge is now available in the harbor. John Lane has also been appointed Deputy Chairman.

Roads-Lois Mitchell: We are still waiting for the estimate to pave New Street and Maple Avenue.

Permits/Building, Parks & Beaches-We have a request from L. Zummo to hold an event at California Park on June 6, 2010. We do not have the deposit or the certificate of insurance. A motion was made by C. Lane seconded by S.

Nicoletti to approve the request for L. Zummo to hold her event at California Park only if the Clerk receives the required deposit and the certificate of insurance. Aye C. Lane, S. Nicoletti, K. Matthews, C. Vitkun and B.

Donovan. Nay 0.

Attorney: Peter to prepare the necessary paper work to go to the Suffolk County Planning Commission regarding the

proposed law Local Law 1 Year 2010, establishing a six month moratoria on installing and erecting solar and wind power generation facilities in the Village of Poquott. A Public Hearing will be set for July 8th, 2010.

Planning Board: No meeting held in May.

Zoning Board of Appeals: A meeting is scheduled for June 16th, 2010.

Other Business: None

New Business:

A motion was made by C. Lane seconded by K. Matthews to approve the minutes of each Board meeting at the following Board meeting. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to change the layout of the calendar on our website to look like a calendar. Aye C. Vitkun, S. Nicoletti, K. Matthews, C. Lane, and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by K. Matthews to approve bills totaling \$8,461.35. Aye C. Vitkun, K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

Correspondence:

Government Policies You Need to Have in Place

Signs, Solicitation & the First Amendment

Discussion on solicitation in the Village.

The Village should consider having a local law that would require all solicitors to apply for a permit and pay a fee.

How the residents can place a sign at their residence to stop solicitors.

Maybe the Village can have an informational meeting in the future to inform the resident's of their rights with regard to solicitors.

Residents Comments: None

A motion to adjourn was made by C. Lane at 8:58 P.M.

05/13/2010 Board of Trustees Mtg.

MINUTES OF THE MAY 13, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Kathleen Matthews, Christine Vitkun and Sandy Nicoletti. Also present was Village Attorney Peter Sverd and 4 residents.

A motion to decline SBU Crew Boat storage at Walnut Beach was made by K. Matthews seconded by C. Lane. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pave Van Brunt Manor Road from Shore Road to White Pine Lane, White Pine Lane to Osprey Lane, Osprey Lane to the end, Chestnut North and Chestnut South for a total of \$145,440.00. Aye K. Matthews, C. Lane, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane, seconded by K. Matthews to approve installation of the Dog Park fence for not more than \$1,200.00. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti, seconded by C. Lane to pay bills totaling \$83.19, \$95.60, \$20.00 and \$16,051.61. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to increase M. Kirk's salary from \$10.25 to \$10.55 an hour effective May 31, 2010 Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to increase J. Newfield's salary from \$15.50 to \$16.00 an hour effective June 1, 2010. Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti at 8:25 P.M. to go to an Executive Session to discuss a personnel issue. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Returned from Executive Session at 8:50 P.M.

A motion was made by S. Nicoletti seconded by C. Lane to give Greg Lagarenne a \$.50 an hour raise effective May 17, 2010. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Comprehensive Master Plan: A meeting needs to be set by the committee chair to have a draft of the proposed

Comprehensive Master Plan prepared for the Village Board.

Other Business:

Dog Park: B. Donovan to forward the Pooch Pass to the clerk so it can be placed on our website. B. Donovan to follow up with S. Laskowski that the dog tags have been ordered.

Pot Holes & Roads: The potholes have been repaired today. L. Mitchell has obtained quotes to have the following roads paved:

Van Brunt from Shore Road to White Pine, White Pine to Osprey \$68,840.00

Osprey from White Pine to the end \$36,100.00

Chestnut North \$19,500.00

Chestnut South \$21,000.00

Indian Valley \$67,400.00

After a discussion it was decided not to pave Indian Valley but to have Maple Avenue and New Street looked at and obtain quotes from Rosmar.

P. Sverd suggested the Village get a copy of their contract with Suffolk County and obtain a current insurance certificate.

Local Law No. 1 Year 2010 : Discussion on establishing a six month moratorium on installing and erecting solar and wind power generation facilities in the Village of Poquott. Discussion followed.

Can the law be written to allow an extension for an additional six months? Response (P. Sverd) it can be extended by resolution.

Flat solar panels would be permitted on the primary dwelling.

P. Sverd to complete a new draft by the next meeting.

Trees: Norse Tree Service removed the leaning tree on Washington Street and the 3 dead branches hanging over the roadway. We did receive another complaint regarding a tree on New Street. C. Lane met with Eric from Norse Tree Service and it was recommended that the tree be removed, however, we are not sure if it is a Village tree or owned by a resident on New Street. P. Sverd recommended that the tree in question be removed as it is a safety issue. It can be billed to the resident once it is confirmed that the said tree belongs to the resident. C. Lane is to contact Norse Tree Service and the resident on New Street.

SBU Crew Boat Storage: C. Lane and J. Lane met with M. Fourman to get detailed information regarding their crew boat storage at Walnut Beach. They are requesting to store six boats from Labor Day until Memorial Day. The Board after discussion felt it was not in the best interest of Poquott to approve this request.

A motion to decline SBU Crew Boat storage at Walnut Park was made by K. Matthews, seconded by C. Lane. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

C. Lane is to draft a letter to M. Fourman regarding the Board's decision.

New Business:

A motion was made C. Lane seconded by K. Matthews to pave Van Brunt Manor Road from Shore Road to White Pine Lane, White Pine Lane to Osprey Lane, Osprey Lane to the end, Chestnut North, and Chestnut South for a total of \$145,440.00. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve installation of the Dog Park fence for not more than \$1,200.00. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$83.19, \$95.60, \$20.00 and \$16,051.61. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Correspondence: None

Public Comments:

Resident: There is a large pot hole by Sharon Avenue and Highview Avenue that was not filled. Response: K. Matthews to bring this to the attention of L. Mitchell.

Resident: Are we still able to say there is no solicitation in the Village? There were solicitors in the Village this week. Response: Yes, Public Safety informed the solicitors the first day they were in the Village that there is no solicitation allowed in the Village. The second day, Suffolk County Police were called and they spoke to the solicitors. Hopefully they will not return.

A motion was made by C. Vitkun seconded by S. Nicoletti to increase M. Kirk's salary from \$10.25 to \$10.55 an hour effective May 31, 2010. Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun, seconded by S. Nicoletti to increase J. Newfield's salary from \$15.50 to \$16.00 an hour effective June 1, 2010. Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to increase Sal Alessi's annual income from \$15300.00 to \$15,760.00 effective June 1, 2010. Aye C. Vitkun, S. Nicoletti, C. Lane, K Matthews and B. Donovan. Nay 0.

A motion was made C. Lane seconded by S. Nicoletti at 8:25 P.M. to go to Executive Session to discuss personnel issue. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Returned from Executive Session at 8:50 P.M.

A motion was made by S. Nicoletti seconded by C. Lane to give Greg Lagarenne a \$.50 increase effective May 17, 2010. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion to adjourn was made by C. Lane at 8:51 P.M.

04/22/2010 Board of Trustees Mtg.

MINUTES OF THE APRIL 22, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. HELD AT VILLAGE HALL

Present Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti, Kathleen Matthews and Christine Vitkun. Also present were 8 residents. Excused from the meeting was Village Attorney, Peter Sverd.

Public Hearing 7:00 P.M. 2010- 2011 Budget

Discussion on proposed budget.

Our proposed operating revenue is only about \$500.00 more than our current year accruals.

Our street maintenance expense is \$187,000 which is significantly more than we have budgeted in the past. This expense will be funded by 2009/2010 CHIPS money still available, 2010/2011 CHIPS money, 2009/2010 budgeted money not spent, funds budgets for 2010/2011 and reserve funds.

The tax rate will remain at \$14.00 per hundred for a third year.

Motion to close the public hearing was made by C. Lane seconded by S. Nicoletti at 7:15 P.M. Aye C. Lane, S. Nicoletti, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Open Board Meeting at 7:15 P.M.

A motion was made by S. Nicoletti seconded by C. Lane to approve the minutes of March 11, 2010 as corrected. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve the minutes of March 25, 2010 as corrected. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan.

A motion to accept the Treasurer's report was made by C. Vitkun seconded by K. Matthews. Aye C. Vitkun, C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to accept the bid from Gold Coast Tennis to repair the tennis courts for not more than \$10,000.00. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to install the fencing for the Dog Park at a cost of not more than \$500.00. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti, seconded by C. Lane to pay bills totaling \$20,482.72. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun that the Mayor, a Trustee and the Clerk can attend the NYCOM annual meeting and training school on May 16, 17 and 18, 2010. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to approve the proposed 2010/2011 budget. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Treasurer's Report-John Lane

\$50,000.00 will be removed from our maturing certificate of deposit and placed in our money market account for upcoming expenses. The balance of this certificate of deposit will be renewed for 6 months at .85%.

Account #A1200 Account Receivables should be split between Taxes and Other.

A motion to accept the Treasurer's report was made by C. Vitkun seconded by K. Matthews. Aye C. Vitkun, C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

C. Lane

Grounds Maintenance/Roadsides: C. Lane met with Eric of Norse Tree Service, to discuss concerns from our residents regarding several trees leaning in the Village. Eric has recommended removing only one of the trees and several dead branches. C. Lane to contact Eric to do the work.

Master Plan: The Master Plan informational meeting presentation is now on our website. The committee should start meeting once a month to prepare a draft for the Village Board. The trustees are to e-mail R. Flood with any recommendations. Our website should indicate any resident recommendations should be sent to the Clerk who will then forward them to R. Flood.

Resident Comments: None

Kathy Matthews

Drains: No bids received as of this date. Rich Parrish is preparing the specifications.

Roads: Hawkins and Spence did the emergency repair work at Van Brunt Manor Road. The roads have been swept. Any roads not done or not done properly are to be brought to K. Matthews's attention.

Village Cleanup: K. Matthews to follow-up with J. Rouse regarding the debris still at California Park and the vine and tree debris at the entrance on Washington Street.

2010 Stormwater: A public hearing will be held May 27, 2010 regarding our annual stormwater report.

Resident Comments: None

Sandy Nicoletti

Public Safety: Public Safety is working with M. Kirk to make sure all boats have the proper stickers. Public Safety will be issuing parking stickers starting Saturday May 1, 2010.

Resident Comments: None

Christine Vitkun

Finances: 2010/2011 Budget has been approved.

Website: Nominating petitions are available at Village Hall; this information will be placed on our website.

Waste Management:

Resident Comments: None

Additional Reports:

Environmental Action Committee (LIPA) Janet Kagel-

Dog Park- Fee is \$10.00 and application when finalized will be placed on the website.

Harbor-John Lane: The harbor commission will meet next month.

Roads-Lois Mitchell: The Suffolk County Lettings are not out as of yet. Once the lettings are out Lois is to call Rosmar and request a bid for the work we wish to be completed, Van Brunt Manor Road from Shore Road to White Pine Lane. White Pine Lane from Van Brunt Manor Road to Osprey Lane. Lois is to get the suggested paving list from John Evans.

Mitchell Fourman: Requested an approval for the Stony Brook University Crew Team to use either Walnut Park or California Park to store their skulls and use our beaches from Labor Day to Memorial Day. The crew team would meet at 5:30 A.M. and are finished by 8:30 A.M. C. Lane and J. Lane are to meet with M. Fourman to obtain detailed information about where the skulls will be placed on the beach

Building Inspector

Code Enforcement: Public Safety will be available to issue parking stickers on Saturday from 10:00A.M. to 12:00 P.M. during the month of May.

Permits/Building, Parks & Beaches: No new requests.

Attorney: Excused. Discussion on proposed Local Law No. 1 Year 2010 a six month moratorium on installing and erecting solar or wind power generation facilities in the Village of Poquott.

Can the moratorium have an option to be extended for an additional six months?

Can the moratorium be only for free standing structures and not for solar panels placed on the home owner's roof?

C. Vitkun has concerns regarding passing a law when the Village stated it would not pass any laws until the Master Plan was completed.

C. Lane to contact P. Sverd regarding item # 1 and #2.

Planning Board: No meeting this month.

Zoning Board of Appeals: The ZBA met on April 11th, 2010 and approved the variance for 6 Maybeck Drive.

Other Business:

Tennis Court: A motion was made by S. Nicoletti seconded by C. Lane to accept the bid from Gold Coast Tennis to repair the tennis courts for not more than \$10,000.00. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

Dog Park: A motion was made by K. Matthews seconded by C. Lane to install the fencing for the Dog Park at a cost of not more than \$500.00. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

New Business:

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$20,482.72. S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun that the Mayor, a Trustee and the Clerk are approved to attend the NYCOM annual meeting and training school May 16, 17, and 18, 2010. Aye C. Lane, C. Vitkun, S.

Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to approve the proposed 2010/2011 budget. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Correspondence:

Suffolk County Planning Commission

AIA New York State

AKRF Environmental and Planning Commission

Henry & Theora Ryan gave a letter to the clerk with their recommendations regarding the installation of solar panels in the Village. This letter will be attached to the minutes but not read into the minutes

Public Comment:

Resident: Happy that the Village is considering a moratorium on installing free standing solar panels.

A motion was made by C. Lane to adjourn the meeting at 9:20 P.M.

04/08/2010 Board of Trustees Mtg.

MINUTES OF THE APRIL 8TH, 2010 MEETING OF THE BOARD OF TRUSTEE OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. HELD AT VILLAGE HALL

Present Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti, Kathleen Matthews and Christine Vitkun. Also present were 5 residents. Peter Sverd was in attendance by speaker phone.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$2,468.14 and \$331.73. C. Lane, S. Nicoletti, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to repair the 2004 Jeep at a cost of \$1,875.00. Aye S. Nicoletti, K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

2010/2011-Budget-A public hearing is scheduled for April 22, 2010.

Comprehensive Master Plan-The committee should start preparing a draft of the updated master plan. B. Donovan to contact R. Flood and request that the draft be completed by the second meeting in July 2010.

Other Business

Census 2010: Everyone will be counted. Individuals with a Post Office Box will receive a visit by a census counter and will be counted.

New Building Permit Application: The new building application is completed and has been placed on our website.

Taurus: We are waiting for the title; it should be here any day. At that time the vehicle will be transferred to B. Alt.

Village Hall Fencing: The fence should be installed on Tuesday 4/13/10.

Road Sweeping/Pot Hole Repair: K. Matthews has been calling the town yard and has received no response.

New Business:

Storm Damage Claims: The clerk has filed the storm damage claims with Suffolk County Emergency Management Department.

Drain # 35 Repair: Hawkins & Spence Inc has been notified to repair drain #35 on White Pine Lane as it is an emergency.

2010 Drain Bids: R. Parrish has prepared and requested solicitation of drain cleaning bids. Bids are to be sent to Village Hall. No bids have been received as of this date.

The resident of 2 White Pine has cleared their property; the board is concerned about runoff into the street. S. Alessi the building inspector has previously viewed this property and there has been no runoff into the street. R. Fikar, Public Safety Supervisor has also confirmed there has been to runoff into the street.

Tom Dixon of Nelson Pope and Voorhis will be sending a copy of the 2008 drainage survey that they completed. Once received a copy of the survey needs to be forwarded to Veronica King at the Town of Brookhaven. Hank and Theora Ryon have extended an invitation to the Board to come to their home on April 15th, to see the Solar Panels that have be installed on their neighbor's property.

The Board is considering a moratorium on installing solar panels and windmills until the updated master plan is completed.

The residents of 89 Van Brunt Manor Road have been put on notice that their chickens are not being contained on their property. They have received 4 summonses and are due in court Wednesday April 28th.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$2,468.14 and \$331.73. Aye C. Lane, S. Nicoletti, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

April 17, 2010 from 10 A.M. to 3 P.M. is Poquott's Earth Day and Cleanup. In addition, our newly acquired photographs of Poquott will be available for viewing at Village Hall. Rain date for cleanup only is April 18th.

K. Matthews and B. Donovan are to coordinate refreshments.

K. Matthews to call John Rouse to see when the collected debris will be picked up by the Town of Brookhaven.

The new Pooch Pass has been given to the Board for review.

Our resident at 5 Silver Beech Court has given us proof that her assessment has been reduced on their property. She would like to know that her future tax bill will reflect this reduction. Our last run of our tax roll does not reflect this

change. The clerk called the Town of Brookhaven to see when it will be changed and was told they make changes everyday. If our final tax roll does not reflect the change should the clerk's office manually make the adjustment? Response from the Board: Yes if we have confirmation.

Christine Vitkun is excused from the next Board meeting.

A motion was made by S. Nicoletti seconded by K. Matthews to repair the 2004 jeep at a cost of \$1,875.00. Aye S. Nicoletti, K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

R. Fikar is to take a look at how many cars are still in the back of 12 Washington Street, to have the nets removed from the tennis court and to make sure the courts are locked.

Correspondence:

Census

Bench Certification

CBS Coverage Group

Our handyman is to move the sign at California Park to the entrance.

Public Comments-None

A motion to adjourn was made by C. Lane at 9:00 P.M.

03/25/2010 Board of Trustees Mtg.

MINUTES OF THE MARCH 25, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT THE SETAUKET FIRE DEPARTMENT, MAIN STREET, EAST SETAUKET, N.Y.

Present Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney, Peter Sverd and 17 residents.

Informational Meeting 7:00 P.M. to 8:00 P.M.-Roger Flood

Power Point Presentation-Master Plan Survey Results

8:00 P.M. Board Meeting

A motion was made by S. Nicoletti seconded by C. Lane to accept the minutes of February 11, 2010 as corrected. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to accept the minutes of February 25, 2010. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to accept the bid from Barbara Alt in the amount of \$1,501.00 for the Ford Taurus. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to appoint Carol Castillo to the Zoning Board of Appeals. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by S. Nicoletti to accept the Treasurer's Report. Aye C. Vitkun, S. Nicoletti, C. Lane, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by K. Matthews to accept the proposed budget for our fiscal year 2010/2011. Aye C. Vitkun, K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to approve the request from Kelly and Rob Rutigliano to have an event at California Park on May 1, 2010. Aye C. Vitkun, C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to install lights on the new Public Safety Vehicle, to insure that the officer and vehicle are properly protected, for an amount of not more than \$2,250.00. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$3,988.94. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

Treasurer's Report-John Lane: Reviewed current Treasurer's Report. A motion was made by C. Vitkun seconded by S. Nicoletti to accept the Treasurer's Report. Aye C. Vitkun, S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

Budget: Reviewed the 5th run of the proposed budget. Public Relations #A1670.4 to be increased to \$2,400.00. A public hearing to be held April 22, 2010 for residents' input regarding the 2010/2011 budget. A motion was made by C. Vitkun seconded by K. Matthews to accept the proposed budget for our fiscal year 2010/2011. Aye C. Vitkun, K. Matthews, S. Nicoletti, C. Lane and B. Donovan. Nay 0.

Trustees Reports

Carol Lane

Ground Maintenance: We have exercised our option to renew our contract at the current rate with Pristine Property Care, Ltd. They should start the week of April 15th.

Resident Comments:

Resident: 2 White Pine has cleared their entire property including the Village right of way.

Resident: There are trees leaning on Washington Street just south of Birchwood Avenue. Response: C. Lane to take a look at the leaning trees.

Resident: The roadsides from White Pine Lane to 91 Van Brunt Manor Road need to be trimmed back.

Resident: I have seen people clearing the dead trees and vines in the preserve, it is improving the property. Does the Village have any intention of filling in the east side of Washington Street and seeding? Response: That can be discussed with the landscaper.

Resident: Can recycling cans be placed at the parks? Response: We are planning on putting the recycling cans at the parks.

Kathy Matthews

Drains: The California ramp drain is full. We are waiting to make sure the snow is finished before the drains are cleaned. Rich Parrish is to survey the Village to see what drains need to be cleaned. Public Safety is to inform Rich Parrish of any drains that are overflowing during rainstorms.

2010 Stormwater Management: Carrie O'Farrell from Nelson Pope and Voorhis is currently working on our report. A public hearing will be scheduled for May 27, 2010 before adopting the report. The recent newsletter contains the

required stormwater management notifications to our residents.

Resident Comments:

Resident: Has the Village ever considered e-mailing the newsletter to our residents? Is it available on our website? Response: It is currently available on our website. We will be sending only one more paper copy to the residents. In the near future we will try to obtain e-mail addresses of our residents to have it sent to them electronically. Residents without computers will still be able to receive a paper copy.

Sandy Nicoletti

Public Safety: Reviewed their monthly report. We are going into the season when we need to monitor the landscapers from blowing debris into our streets.

Resident Comments:

Resident: I want to thank Public Safety for the good job they do.

Resident: Some of the blue containers had salt placed into them. Response: The Village only places sand.

Resident: Some of the blue barrels are damaged. Response: We will have our handyman check that out.

Christine Vitkun

Website: Once a PDF file is received of the informational meeting it will be placed on our website. The budget will also be placed on our website.

Waste Management: Maggio Sanitation Services Inc. has been called regarding their trucks speeding thru the Village and debris falling out of their trucks.

Residents Comments:

Resident: It would be nice if the agenda could be placed on the website prior to the meeting.

Additional Reports

Environmental Action Committee (LIPA) Janet Kagel

Janet is working with Maureen Kirk, preparing the pooch pass which will be completed before our next meeting. There are logs in the area that need to be removed prior to enclosing the park. We will also need to install fencing on two sides and a gate.

Harbor John Lane:

The Coast Guard will run a live exercise of an oil spill for first responders this summer.

Roads:

We have received a bid from Rosmar Paving to repave Van Brunt Manor Road to White Pine then White Pine from Shore Road to Dyers Court in the amount of \$68,000.00. Since it is a small job no other contractor wishes to bid. P. Sverd, Village Attorney recommends that we get that in writing that the other companies do not wish to bid. He recommends that we place an ad in the paper requesting bids. Material specifications need to be the same or equal to Suffolk County Department of Public Works.

Building Inspector

Permits/Building Parks and Beaches: Kelly and Rob Rutigliano of 19 Cedar Avenue request to have an event at California Park on May 1, 2010. A motion was made by C. Vitkun seconded by C. Lane to approve the request for Kelly and Rob Rutigliano to have an event at California Park on May 1, 2010. Aye C. Vitkun, C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Attorney: We should have a contract prepared for the paving.

Planning Board: Currently we have a pending dock application, additional information has been requested from our resident.

Zoning Board of Appeals: A meeting is scheduled for 4/14/10.

Other Business

LIPA will be doing a survey of the wires in the Village of Poquott.

New Business

A motion was made by C. Lane seconded by S. Nicoletti to install lights on the new Public Safety Vehicle, to insure the officer and the vehicle are properly protected, for not more than \$2,250.00. Aye C. Lane S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to pay bills totaling \$3,988.94. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

K. Matthews and C. Lane had a meeting with Steve Fiore Rosenfeld and Veronica King to reactivate the stormwater retention project on Van Brunt Manor Road. It was a productive meeting with the possibility that grants may be available.

Correspondence: None

Public Comments:

Resident: I would like to commend Public Safety on the great job they do.

Resident: What impact does the budget have on our taxes? Response: For the second year, we have not increased our tax rate.

A motion to adjourn was made at 9:35 P.M. by C. Lane

03/11/2010 Board of Trustees Mtg.

MINUTES OF THE MARCH 11, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT
HELD AT 7:00 P.M. AT VILLAGE HALL

Present Mayor Barbara Donovan, Trustees Carol Lane, Kathleen Matthews, Sandra Nicoletti, Christine Vitkun. Also present was Village Attorney Peter Sverd and 10 residents.

MOTION- Be it Resolved that the Board of Trustees of the Village of Poquott hereby resolves to establish a Dog Park in the existing park area known as Walnut Park. Said park will operate from June 1, 2010 to May 31, 2011. The Board also resolves that the Village is authorized to issue Dog passes to utilize said Dog Park and to levy a fee for said pass. Motion made by C. Lane, seconded by S. Nicoletti, Aye B. Donovan, C. Lane, K. Matthews, SD. Nicoletti, C. Vitkun, Nay 0.

MOTION-A motion was made by C. Lane, seconded by K. Matthews to accept the bid of \$575.00 from Century Fence for the fencing at Village Hall, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

MOTION—A motion to pay bills presented in the amounts of \$12,467.59 and \$1,662.39 was made by S. Nicoletti, seconded by C. Lane, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

MOTION—A motion was made by S. Nicoletti, seconded by C. Vitkun to allow T. Lonagan use of California park on July 17, 2010 for a family picnic, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

MOTION—A motion was made by K. Matthews, seconded by C. Vitkun to allow the Village Clerk to hire the election inspectors for the annual Village elections in June, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

Assistant Attorney General John Belford did a presentation of programs that may be of interest to the Village; they are available for future meetings. All of the programs are given by Attorney General's office personnel and may be of interest to residents as well as the Village Board.

BUDGET—the Treasurer reviewed the budget projections of income and expenses for the fiscal year 2010-2011. The Board discussed the need for bids for road repaving for the end of fiscal year 2009-2010 and the start of 2010-2011 fiscal year. After discussion the projected amount for category A3120.1 Public Safety Wages was increased from \$66,300 to \$67,000. The proposed budget will be presented to the residents at a public hearing April 22, 2010.

MASTER PLAN- presentation by the committee will be March 25, 2010. The Mayor, Deputy Mayor and the committee chair will meet prior to the presentation meeting to review the format of the presentation.

OTHER BUSINESS

Dog Park—Be it Resolved that the Board of Trustees of the Village of Poquott hereby resolves to establish a Dog Park in the existing park area known as Walnut Park. Said Dog Park will operate from June 1, 2010 to May 31, 2011. The Board of Trustees also resolves that the Village of Poquott will be authorized to issue passes to utilize said Dog Park and levy a fee for said pass. Motion by C. Lane, seconded by S. Nicoletti, Aye B. Donovan, C. Lane, K.

Matthews, S. Nicoletti, C. Vitkun, Nay 0. A question was raised as to rules and regulations for the Dog Park. Answer—rules and regulations will be part of the doggie pass permit forms.

Census 2010—notification letters sent by census bureau.

New Building Permit Form—99 % completed.

Taurus—bid information published. Bids to be opened March 25, 2010.

Fencing—three bids received ranging from \$700 to \$575. Bid of Century Fence for \$575 accepted on a motion by C. Lane, seconded by K. Matthews, Aye B. Donovan, C. Lane, S. Nicoletti, K. Matthews, C. Vitkun, Nay 0.

NEW BUSINESS

NIMS—on line training for units 300 and 400 are available. Unit 700 training is available as a recap presentation for the Village Board on site. Tentative dates are April 9, 16, 23, 2010.

Bills for \$ 12,467.59 and \$ 1,662.39 were presented for payment. Bills were approved on a motion by S. Nicoletti, seconded by C. Lane, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

The Clerk presented a request for usage of California Park by T. Lonegan on July 17, 2010 for a family outing. Request approved on a motion by S. Nicoletti, seconded by C. Vitkun, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

The Clerk requested approval to hire two Election inspectors and one alternate for the June elections. Approval granted on a motion by K. Matthews, seconded by C. Vitkun, Aye B. Donovan, C. Lane, K. Matthews, S. Nicoletti, C. Vitkun, Nay 0.

The Clerk advised the Board that the street sign for Morton Manor Road had rotted away. The Board approved a

replacement sign.

The Clerk advised the Board that the Supervisor of Public Safety asked that the signage for California Park be relocated to the intersection for better visibility. After discussion the Board determined that this issue would require further review by the Board.

The Clerk advised the Board that the Roads Commissioner needed a pot hole survey. The Board will have the Public Safety Dept. perform the survey.

The Clerk asked the Board if Public Safety could carry the replacement doggie waste bags and replace them in the stands as needed. The Board approved the request.

The Clerk advised the board that the Cablevision contract was up for negotiation.

It was brought to the attention of the Clerk that the lighting on the West side of the building was inadequate to light the parking lot. The Clerk will have the handy man look into better lighting.

The Board was advised that the newsletter would be out soon.

A meeting was held with the Village Engineers to review the Storm Water Management annual report filing.

PUBLIC COMMENT

Resident—thanked the Board for the Dog Park.

Resident—expressed appreciation for the information they received from the Village re: solar panel construction permit issued to neighbor.

Resident—the Village should enact new laws regarding solar/turbine construction to better regulate future permits for

installation.

Resident—the Board should utilize a microphone for the March 25, 2010 meeting the Master plan presentation as the room is large and people in the rear cannot hear what is being said.

The meeting adjourned at 8:45 P.M. on a motion by C. Lane.

02/25/2010 Board of Trustees Mtg.

MINUTES OF THE FEBRUARY 25, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Kathy Matthews, Carol Lane, Christine Vitkun and Sandy Nicoletti. Also present was Village Attorney Peter Sverd and 6 residents.

A motion was made by C. Lane seconded by K. Matthews to accept the minutes of January 14, 2010 as corrected. Aye C. Lane, K. Matthews, C. Vitkun, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by K. Matthews seconded by C. Lane to accept the minutes of January 28, 2010. Aye K. Matthews, C. Lane, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by C. Vitkun to accept the Treasurer's report. Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to renew our contract with Pristine Property Care LTD for 2010. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

A motion was made by C. Vitkun seconded by C. Lane to pay bills totaling \$4,697.00. Aye C. Vitkun, C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

Treasurer's Report:

Reviewed current Treasurer's report.

Two certificates of deposits matured February 18th, 2010. One certificate was renewed for one month the second certificate was renewed for 3 months.

We should consider increasing our fixed assets on our balance sheet to reflect the improvements to Village Hall and our new Public Safety vehicle.

A motion was made by C. Lane seconded by C. Vitkun to accept the Treasurer's report. Aye C. Lane, C. Vitkun, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

2010/2011 Budget

Reduce Mayor's Supplies and Services by \$400.00. The increase was for a purchase of a laptop for Village use. An increase of \$1,000.00 should go to Capital Equipment in the Clerk's expenses.

Decrease Public Safety wages to \$66,300.00.

Can we have court meet every other month? Peter Sverd, Village Attorney does not recommend this change.

Change Village Beautification to Grounds Maintenance.

REPORTS OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Comprehensive Master Plan-R. Flood still needs to confirm that the informational meeting can be held on March 25th, 2010. Once confirmed, a request will be made to the Setauket Fire Department to use their meeting room. A notification of this change will be placed on our website, in the local paper and a postcard will be mailed to all residents.

2010 Stormwater Annual Report: A meeting has been scheduled with Carrie O'Farrell from Nelson, Pope and

Voorhis, LLC for March 8th, 2010 at 4:00 P.M. in Village Hall to discuss the 2010 annual report.

Grounds Maintenance/Roadsides: C. Lane met with Kent Valadez regarding our 2010 contract. C. Lane is comfortable exercising our option to renew our contract for another year at the current rate. The contract will run from April 15th, 2010 thru December 15th, 2010.

K. Matthews is concerned about the leaves from Singingwood Lane being blown into the preserve. This concern will be brought to the contractor's attention.

A motion was made by S. Nicoletti seconded by C. Lane to renew our contract with Pristine Property Care, LTD for 2010. Aye S. Nicoletti, C. Lane, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Resident Comments:

Resident: I did not realize that paving the roads was so costly. Response: Yes and some roads get more traffic and need to be done more frequently.

Resident: Maybe we can do a joint project with Port Jefferson Village to pave our roads.

Resident: There is a large pothole at Singingwood and Indian Valley.

Resident: When there is significant rain there is a large puddle on Singingwood Lane between White Pine Lane and China Lane.

Kathy Matthews-Trustee for Drains and Parks

Environmental Action Committee-Earth Day will be Saturday April 17th, or Sunday April 18th. We can also schedule our open house at Village Hall to coincide with these days. We should invite representatives from National Grid and LIPA.

Greenhouse: A lease has been sent to the Three Village Trust.

Resident Comments: None

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

Public Safety: Reviewed monthly report, no summons were issued.

Employee Relations: S. Nicoletti attended a seminar at the Legislative Meeting in Albany regarding restriction of

personal use of Village computers. Is this in our handbook? The Village Clerk to verify that this is listed in our handbook.

Resident Comments: None

Christine Vitkun-Trustee for Finance, Website and Waste Management

Website: Working with Access Highway to get K. Matthews E-Mail to work.

Notification of Census information will be placed on our website. The informational meeting date of the Comprehensive Master Plan to be placed on the website. NYCOM has asked Villages to place information on our website. We need to make sure the Village is not making a political statement with this informational posting.

Resident Comments-None

Harbor & Moorings: Nothing new.

Roads: We need L. Mitchell to supply the quotes. K. Matthews to schedule a meeting with B. Donovan, L. Mitchell and J. Evans to discuss necessary road repairs.

Building Inspector: There are new training requirements for contractors. This requirement will be listed in our new building permit application.

Permits/Building, Parks & Beaches- No new permits.

Attorney: Worked with S. Alessi and M. Kirk from the Building Department on the new Building Permit Application. The new application should be completed shortly.

Planning Board: No meeting.

Zoning Board of Appeals: A variance hearing is scheduled for April 14, 2010 at 8:00 P.M. for N. and K. Athanasiades, 6 Maybeck Drive.

Other Business:

Dog Park: The proposed dog park can be established with a resolution. This is tabled until our next meeting.

New Business:

A motion was made by C. Vitkun seconded by C. Lane to pay bills totaling \$4,697.09. Aye C. Vitkun, C. Lane, S.

Nicoletti, K. Matthews and B. Donovan. Nay 0.

K. Matthews to research to see if there is any road grants available.

The Village Clerk is to investigate how the Village can receive the 1% Gross Receipt Tax from the utilities.

Dog Licensing; The State may be eliminating their role in licensing dogs. Currently the Town of Brookhaven issues the licenses. We may have to take this on down the road.

Correspondence:

L.I. Sound Dredge Plan

Census information

Residents Comments:

Resident: Do we have enough Fire Hydrants: Response: Yes.

Motion to adjourn the meeting was made by C. Lane at 9:10 P.M.

02/24/2011 Board of Trustees Mtg.

MINUTES OF THE FEBRUARY 24, 2011 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF
POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Kathleen Matthews, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney Peter Sverd and 3 residents.

Opened Public Hearing at 7:00 P.M. on Local Law 1 of 2011 Extending The Moratorium On Installing And Erecting Solar And Wind Power Generation Facilities in the Village of Poquott, For An Additional Six Months.

Comments from the Board: None

Comments from Residents: None

Closed Public Hearing At 7:05 P.M.

A motion was made by C. Vitkun seconded by K. Matthews to approve the minutes of February 10, 2011 as

corrected. Aye C. Vitkun, K, Matthews, C. Lane, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by C. Lane to accept the Treasurer's report. Aye S. Nicoletti, C. Lane, K. Matthews, C. Vitkun and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$2,906.06. Aye S. Nicoletti, K Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve the following resolution. Be it Resolved that the Board of Trustees of the Village of Poquott hereby acknowledges that the required examination of our local court records were completed on February 24th, 2011, for the fiscal year 2009/2010. Aye Trustees Carol Lane, Kathleen Matthews, Sandra Nicoletti, Christine Vitkun and Mayor Barbara Donovan. Nay 0.

Budget 2011/2012

Open a new line for supplies and services under the Building Department in the amount of \$200.00.

Engineer account # A1440.4 should be increased to \$8,000.00

Elections account # A1450.4 may need to be increased due to new regulations regarding Village elections.

Drainage account #A8540.4 to remain at \$15,000.00.

Possibly increasing the tax rate from \$14.00 to \$15.00.

Trustees Reports

Carol Lane

Grounds Maintenance: We are able to renew our landscaping contract with Pristine. C. Lane to contact Kent to see what the increase will be. C. Lane also needs the amounts paid to Norse Tree Service for tree maintenance.

Master Plan: C. Lane has been working on a Master Plan draft which had been given to the Board at a prior meeting. R. Flood has indicated that the Village can receive assistance from the Suffolk County Planning Commission. B. Donovan and C. Lane to meet with R. Flood to resolve any issues and to see what help the Village can receive from Suffolk County with regards to our Master Plan.

Resident Comments: None

Kathleen Matthews

Drains: Previously discussed during budget discussion, the only drain that may need to be replaced is the drain on Osprey Lane.

Stormwater: Carrie O'Farrell will keep us informed of all stormwater requirements.

Resident Comments: None.

Sandy Nicoletti

Public Safety: One officer resigned, we are currently working with 5 officers. We should be hiring a new officer by April 1st, 2011. It is recommended that all Village residents be encouraged to obtain parking permits.

Resident Comments: None.

Christine Vitkun

Finances: Previously discussed during budget discussions.

Website: We will have the count of the number of hits to our website on February 28th.

Resident Comments: None

Environmental Action Committee (LIPA): We need to have representation at the meetings regarding the future of the Port Jefferson Power Plant.

Beaches & Parks: Nothing new.

Roads: Nothing new.

Building Inspector: The Board was given a copy of the current outstanding permits.

Attorney: All is quiet. We cannot adopt Local Law 1 of 2011 until we hear back from the Suffolk County Planning Commission. I will contact them to see if we can move it along.

Planning Board: A public hearing for a dock application is scheduled for March 14, 2011.

Zoning Board of Appeals: Nothing new.

Other Business: None.

New Business:

The Building Inspector feels out building permits should be for a year and not 9 months. Also some of our fees should

be adjusted. The Clerks office will survey the other local Villages to see what their fees are.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$2,906.06. Aye S. Nicoletti, K. Matthews, C. Lane, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to approve the following resolution. Be it Resolved that the Board of Trustees of the Village of Poquott hereby acknowledges that the required examination of our local court records were completed on February 24th, 2011 for the fiscal year 2009/2010. Aye Trustees Carol Lane, Kathleen Matthews, Sandra Nicoletti, Christine Vitkun and Mayor Barbara Donovan. Nay 0.

Resident Comments:

John Lane, Treasurer: We had 2 certificates of deposits that matured on 2/18/11, we redeemed the \$25,671.76 and placed the money in our money market account. The second certificate of deposit for \$76,269.89 was renewed for one month.

John Lane, Treasurer: Our collateral report for our deposits has been reviewed and is satisfactory for our deposits.

A motion to adjourn was made by C. Lane at 9:00 P.M.

02/11/2010 Board of Trustees Mtg.

MINUTES OF THE FEBRUARY 11, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Sandy Nicoletti, Carol Lane, Christine Vitkun and Kathleen Matthews. Also present was Village Attorney Peter Sverd and five residents.

A motion was made by C. Lane seconded by S. Nicoletti that Mayor B. Donovan, Trustees S. Nicoletti and K. Matthews attend the Legislative Meeting in Albany on February 21-23. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Be It Resolved that the Board of Trustees of the Incorporated Village of Poquott acknowledges that the Justice Court has undergone the required annual audit. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan. Nay 0.

A motion was made by C. Lane, seconded by S. Nicoletti to pay bills totaling \$155.00, \$840.24 and \$11,256.70. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

2010/2011 Budget: John Lane, Christine Vitkun and Eileen Harvey to meet on February 18th, 2010 and have a work session regarding the upcoming budget. Plug the suggested numbers and have recommendations available for the next Board meeting on February 25th, 2010.

K. Matthews to schedule a meeting with J. Evans, L. Mitchell, and B. Donovan to discuss Roadwork needed in the Village. We may need to obtain a bond issue to repair the roads in the Village.

Comprehensive Master-Plan: R. Flood: Not much has happened, I am currently half way thru completing the spread sheet with the important issues. An informational meeting needs to be scheduled, possibly March 25th, 2010, at either the Fire Department or at Emma S. Clark Library. R. Flood to confirm the spread sheet is completed and to schedule the informational meeting. Upon confirmation a notification will be sent to the residents and it will be placed on our website.

Other Business

Albany Legislative Meeting February 21-23: A motion was made by C. Lane seconded by S. Nicoletti that Mayor B. Donovan, Trustees S. Nicoletti and K. Matthews attend the Legislative Meeting in Albany. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Resolution-Judicial Audit: Be It Resolved that the Board of Trustees of the Incorporated Village of Poquott acknowledges that the Justice Court has undergone the required annual audit. Aye C. Lane, K. Matthews, S. Nicoletti, C. Vitkun and B. Donovan.

Dog Park: There is no additional cost for insurance for the proposed dog park. There will be no additional cost for the dog park except for chicken wire and a split rail fence for the fourth side. Charging a modest fee for use of the dog

park should recoup the costs. P.Sverd, Village Attorney, is to verify if the dog park can be established with a resolution or must there be a change in our existing law.

New Building Permit Application: The New Building Permit Application needs to incorporate our stormwater management laws. P.Sverd reviewed Port Jefferson's application and their building application is very detailed. A meeting is to be scheduled with P. Sverd, Rich Parrish, Sal Alessi and Maureen Kirk.

New Business

Taurus: A notice is to be placed in the local paper that the Village is accepting bids for our 1999 Ford Taurus. Minimum bid is to be \$1,500.00 and the bids will be opened on March 25th, 2010.

Greenhouse: P. Sverd to prepare a lease for the Three Village Trust. The Trust will also need to supply the Village with a certificate of insurance.

Village Hall Fencing. Obtaining prices for the fencing.

A motion was made by C. Lane seconded by S. Nicoletti to pay bills totaling \$155.00, \$840.24 and \$11,256.70. Aye C. Lane, S. Nicoletti, C. Vitkun, K. Matthews and B. Donovan. Nay 0.

Jim McNamara, our historian, has given the pictures from the exhibit to Hank and Theora Ryon. C. Lane will pickup and deliver to Village Hall.

B. Donovan attended a Census meeting with Suffolk County, we need to stress to our residents the importance of returning the survey. If you do not return the survey the census inspectors will knock on your door.

Correspondence:

The Setauket Fire District is requiring the Village to install tracking equipment in each of the public safety vehicles at a cost of \$705.00 per vehicle if we are to continue to obtain fuel at the Fire House. An application for gas cards have been requested from Gulf.

The clerk to investigate how much we have paid in maintenance fees to the Fire District. P. Sverd to request these fees back.

Residents Comments:

Resident: Who are we considering leasing the green house to? Response: The Three Village Community Trust. It is to be used as a cold house for growing seedlings and saplings for the Steve Matthews Preserve.

Resident: How many people will use the dog park? Response: We are not sure.

Resident: Establishment of this park would cost at least \$1,000.00. Response: No it would be a small amount that would be covered by a modest application fee. The fence is already on three sides and we have extra fence rails at Village Hall. We would need to purchase chicken wire for the bottom.

Resident: How many people attended the informational meeting about the dog park? Response: 16 people attended the meeting and it was well received.

Resident: Who suggested the park? Response: It was recommended by a member of the Poquott Environmental Action Committee.

Resident: Where is it going to be located? Response: At Walnut Park on the left side.

Resident: How many accidents have occurred at Washington Street and 25A and why can't a light be placed there? Response: We do not know how many accidents have occurred at Washington Street and 25A. NYS did a traffic survey and a light would cause more accidents.

Resident: Will the potholes and road repairs be done to Singingwood, Tinker Bluff Court and White Pine? Response: Repairs cannot be done until the spring. Money is being budgeted for repairs.

A motion to adjourn the meeting was made by C. Lane at 8:45 P.M.

01/28/2010 Board of Trustees Mtg.

MINUTES OF THE JANUARY 28, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF
POQUOTT HELD AT 7:00 P.M. AT THE SETAUKET FIRE DEPARTMENT, MAIN STREET, EAST SETAUKET, NY

Present was Mayor Barbara Donovan, Trustees Carol Lane, Kathleen Matthews and Sandy Nicoletti. Also present was Village Attorney Peter Sverd and 16 residents. Excused was Trustee Christine Vitkun.

INFORMATIONAL MEETING-PROPOSED DOG PARK AT WALNUT PARK

Janet Kagel and Susan Laskowski presented the following:

Benefits of a dog park

Location of proposed dog park.

Minimal work needs to be done to complete the park (fence on fourth side, signage, gate, trimming of bushes and chicken wire. Cleanup bags already available at Walnut Park.

Rules for the dog park.

Where the committee obtained their research.

The meeting was then opened to the residents for their questions and input.

Resident: Will we enclose the perimeter using the existing fence? Response: Yes, three sides are already there, we would need to obtain a fence for the fourth side.

Resident: If we need additional parking in the future can the size of the park be reduced? Response: There should be sufficient parking, however, it can always be revisited.

Resident: Would the Village be the owner? Response: Yes.

Resident: Would the Village need additional insurance? Response: We will need to verify this with our insurance broker.

Resident: The Village should not incur the additional cost.

Resident: I think this is a great idea. I find dogs are more aggressive when they are on a leash then off a leash. Response: The dog owner is liable for their own dog.

Resident: Who is allowed to use the park? Response: Village residents who complete the application to use the dog park. We are looking to collect a reasonable fee to cover the costs of maintaining the park.

Resident: How will we know if they have completed an application? Response: The owner will either be given a pass or possibly a sticker for the dog's collar.

Resident: Who will monitor the park? Response: We will have to self police.

Resident: Will there be sufficient parking during the summer? Response: There should be sufficient parking.

Resident: Is the Local Law regulating Dogs upon Village Beaches being changed? Response: It is being looked at.

Resident: Are you afraid non residents will use the park? Response: We don't feel non residents will walk to the park. If they drive to Walnut Park they need a Village parking sticker or they will receive a parking summons.

Resident: What if you have a visitor and they have a dog would they be allowed to use the park? Response: We can have visitor's passes available.

Resident: Great idea, I do miss walking my dog on the beach. Is the law going to change? Response: There will be no changes to our laws unless mandated by the State until the comprehensive plan is completed.

Resident: Expenses should be incurred by the dog owners.

Handouts were given to all the attendees and additional handouts will be available at Village Hall.

The Board thanked Janet Kagel and Susan Laskowski for all the hard work and recommendations for the proposed dog park.

Village Board Meeting resumed at 7:40 P.M.

A motion was made by S. Nicoletti seconded by K. Matthews to approve the minutes of December 17, 2009. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to accept the audit report. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by S. Nicoletti to replace the outside cellar doors. Aye C. Lane, S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$6,062.57. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

Treasurer's Report-John Lane

Reviewed current Treasurer's report and audit report.

The collateral report has been reviewed and is in order.

A motion was made by C. Lane seconded by K. Matthews to accept the Treasurer's report. Aye C. Lane, K. Matthews, S. Nicoletti and B. Donovan. Nay 0.

A motion was made by C. Lane seconded by K. Matthews to accept the audit report. Aye C. Lane, K. Matthews, S.

Nicoletti and B. Donovan. May 0.

2010/2011 Budget

Trustees Park: Commissioner Ted Masters is requesting a minimum of \$10,000.00 to repair the tennis courts to get them up and running. K. Matthews and B. Donovan to meet with Ted Masters regarding the repairs. K. Matthews suggested a possible bond issue to cover the costs of the repairs.

John Lane recommended a balanced budget.

Almost all the funds received from National Grid and LIPA for the repairs and refurbishment of Village Hall have been spent.

John Lane, Christine Vitkun and Eileen Harvey should schedule a meeting to work on the budget.

Resident Comments:

What funds did we receive from LIPA and National Grid? Response: We received \$50,000.00 from National Grid and \$50,000.00 from LIPA for repairs and refurbishment of Village Hall.

Resident: You may be able to get a security grant for the lights for the new Public Safety Vehicle.

REPORT OF OFFICERS, COMMISSIONERS AND COMMITTEES

Carol Lane-Trustee for Environment & Shore Lines

Comprehensive Master Plan: No update.

2010 Stormwater Annual report: The forms are still not available. C. Lane will schedule a meeting with Carrie O'Farrell from Nelson & Pope

Grounds Maintenance/Roadsides: C. Lane will be meeting Kent from Pristine Property Care LTD on 2/16/10 at 3:30 P.M. to discuss our grounds maintenance contract for the upcoming season. The Village does have an option to renew this contract. We should have a specific start date.

Resident Comments:

Resident: The French drain at Tinker Bluff is not working and should be replaced. Response: When it was installed its life expectancy was only 7 years, and it has been 25 years since it was installed. I believe we will need DEC approval to replace it. C. Lane to discuss with Carrie O'Farrell.

Kathy Matthews-Trustee for Drains and Parks

Drains: Nothing new. Code is moving the leaves away from the drains; maybe they should remove the leaves.

Environmental Action Committee: Nothing new.

Greenhouse: The Three Village Trust is looking to use the greenhouse; they would pay for the repairs and pay a minimal amount as rent to the Village. In addition they would need to supply the Village with insurance coverage.

Sandy Nicoletti-Trustee for Public Safety & Van Brunt Manor Park and Beach

R. Fikar and S. Nicoletti to prepare an ad that could run in our local paper for a code enforcement officer (security guard). The applicant must have a security license.

The Building Inspector has requested using the Taurus when on Village Business instead of his own vehicle.

Lights for the new Public Safety vehicle would cost the Village about \$2,000.00.

Van Brunt Beach: Nothing new.

Resident Comments:

Resident: Did we purchase the heavy duty alternator for the new vehicle? Response: No. The light package we are looking at does not require a heavy duty alternator.

Resident: You should look into grants for the lights.

Resident: Instead of the expense of repairing and insuring the Taurus maybe we should pay the building inspector mileage.

Christine Vitkun-Trustee for Finance, Website & Waste Management (Excused)

Website: The garbage schedule could be placed on the website.

Waste Management: Nothing new.

Resident Comments: None

Additional Reports:

Harbor & Moorings: Nothing new.

Roads: Nothing new.

Building Inspector:

Permits: No new permits.

Attorney: The new building permit application needs to have the regulations for illicit discharge and stormwater management included on the permit.

Researching amendments to the dog law.

Planning Board: Nothing new.

Zoning Board of Appeals: Nothing new.

Other Business

Audit Report: Discussed during Treasurer's report.

Building Permit Application: Awaiting Peter Sverd's recommendation.

Tennis Court: Tennis Court needs to be locked to avoid someone getting hurt.

New Business:

A motion was made by C. Lane seconded by S. Nicoletti to replace the outside cellar doors. Aye C. Lane S. Nicoletti, K. Matthews and B. Donovan. Nay 0.

A motion was made by S. Nicoletti seconded by K. Matthews to pay bills totaling \$6,062.57. Aye S. Nicoletti, K. Matthews, C. Lane and B. Donovan. Nay 0.

Correspondence:

Census meeting 2/8/2010

NYCOM awards

Free training for Public Safety

EPA Workshop in NYC 3/9/2010

Motion to adjourn was made by C. Lane at 9:23 PM

01/14/2010 Board of Trustees Mtg.

MINUTES OF THE JANUARY 14, 2010 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 7:00 P.M. AT VILLAGE HALL

Present was Mayor Barbara Donovan, Trustees Carol Lane, Sandy Nicoletti and Christine Vitkun. Also present was Village Attorney and six residents. K. Matthews was excused.

A motion was made by S. Nicoletti seconded by C. Lane to pay bills totaling \$16,076.32, \$65.00 and \$49.86. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

2010/2011 Budget

Discussed the upcoming budget, trustees are to work on their recommendations. It was suggested that money be budgeted for small claims assessment review petitions (for tax grievances) when the village has been included in this grievance.

Comprehensive Master Plan

Roger Flood, Chairman of the comprehensive master plan committee is currently away. A informational meeting needs to be scheduled after a presentation to the Board.

Other Business

Dog Park: Informational meeting to be held on January 28th 2010 at the Setauket Fire Department on Main Street. The informational part of the meeting will be held from 7:00 P.M. until 7:30 P.M. with the regular Board meeting to follow. A notice of the meeting will be placed on our website and a post card to be mailed to the residents.

Stormwater: This years filing form is still not available. C. Lane to meet with Carrie O'Farrell of Nelson and Pope, possibly in February, to go over the new requirements.

New Building Permit Application: Once Peter Sverd has reviewed and approved the proposed changes the new

applications will be available on our website.

New Business

Trustee Responsibility Reassignments: C. Lane will now be responsible for Grounds Maintenance and K. Matthews will now be responsible for Drains.

A motion was made by S. Nicoletti, seconded by C. Lane to pay bills totaling \$16,076.32, \$65.00 and \$49.86. Aye S. Nicoletti, C. Lane, C. Vitkun and B. Donovan. Nay 0.

Since the work is almost complete at Village Hall we should consider having an open house for our residents.

The Fire District is still charging the \$125.00 a month maintenance fee, we are to apply for the gulf gas card for our public safety vehicles.

The Village Historian is moving out of the village, anyone interested or knows of someone that might be interested, the position will be available. When we receive the pictures from the recent display at the Port Jefferson Village center a plaque recognizing M. Sabatelli contribution should be placed at Village Hall with the pictures.

Permits: No new permits.

Correspondence:

Suffolk County Water Authority annual report.

Cablevision information on programs.

Residents Comments:

Resident: If our garbage collection falls on a holiday, do they pickup the garbage on the following day? Response: Yes.

Resident: Who is our landscaper? Response: Pristine Property Care, LTD.

Resident: Thank you for filing the pothole on Van Brunt Manor Road.

Resident: How long will the informational meeting be on January 28th 2010? Response: We will schedule the informational meeting from 7:00 P.M. to 7:30 P.M.

Resident: We should put a chain and a lock on the tennis court entrance.

Resident: Regarding the Stormwater report the County may have information regarding the new requirements.

A motion to adjourn was made by C. Lane at 8:25 P.M.