

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING AND PUBLIC HEARINGS HELD ON DECEMBER 8, 2016 AT VILLAGE HALL PORT JEFFERSON N.Y. AT 6:00 P.M.

Present Mayor Delores Parrish, Trustees John Mastauskas, Jeff Koppelson, Michael Schaefer, Harold Berry, Village Attorney Joseph Prokop , Village Treasurer Arta Wintjen and 45 Residents

BIDS FOR SNOW REMOVAL

The clerk read the one bid received for snow removal.

Bid from Quick –Way Sanitation—

BID FOR LANDSCAPING SERVICES

The clerk read the one bid received for landscaping service.

Bid from Four D Landscaping-

BIDS FOR DRAIN INSTALLATIONS – CHESTNUT AVENUE

PUBLIC HEARING LOCAL LAW 169- VEHICLE AND TRAFFIC CODE

The floor was opened to public comment

- 1) Resident-reducing the speed limit to 25 MPH won't do any good and new signage will be costly.
- 2) Resident-perhaps the village could convert our speed signs to solar powered signs.
- 3) Resident- stop lines need to be put down, what about using speed bumps, What will the fine be? Ans. increased from \$75.00 to \$150.00
- 4) Resident- there is no rational for the fine increase. How many drivers speed? Ans. a lot
- 5) Resident- a lot is not a good answer- statistics are needed .
- 6) Resident- isn't it illegal to do a blanket speed limit of 25MPH ?
- 7) Resident-what percentage of the work day is wasted by officers sitting at stop signs?
- 8) Resident- reductions in Port Jefferson where allowed because they were not village wide.
- 9) Resident-who will enforce the speed limits they are moving violations? Ans. Suffolk County Police.
- 10) Resident-our officers cannot enforce moving violations
- 11) Resident-the section on stops doesn't mention stop lines.
- 12) Resident- what about sidewalks? Ans. no plans to do any sidewalks
- 13) Resident- to increase revenue not a good plan, residents should be encouraged to drive safely.
- 14) Resident- engineers recommended no stop signs on VanBrunt Manor Road.

PUBLIC HEARING LOCAL LAW 120-PROPERTY MAINTENANCE

J. Koppelson reviewed the new local law- property maintenance and explained the reasons for its formulation.

The floor was opened to public comment

- 1) Resident- law is subjective , Trustees park tree clearing an example.
- 2) Resident- no appeal /discussion if an issue arises.
- 3) Resident- state law covers the same ground' what about personal taste issues—Ans. State law requires the village to adopt a similar law.
- 4) Resident- supports this law due to neighbors junk .
- 5) Resident- objects to law as it needs adjustment it is too subjective. More specific language is required.
- 6) Resident- this is over reach-where did it come from?
- 7) Resident- this law was changed from the handouts from November 2,2016—Ans. yes feedback created alterations.
- 8) Resident-a lot of residences would fall into this code.
- 9) 9)Resident- supports but needs answers to subject issues
- 10) Resident- use the state law instead.
- 11) Resident-the state law classifies this as a misdemeanor with a fine of \$1000.00.
- 12) Resident- why not use the NYS law already in place?
- 13) Resident- interpretation may leave a bad taste.
- 14) The clerk a letter from M.Scranton to the Board in opposition to the property maintenance law.

The public hearing was adjourned on a motion by H. Berry
The regular meeting of the Board was called to order at 8:05 P.M.

ANNOUNCEMENTS

- 1) December 11th is the last day for toys for tots donations at village hall
- 2) The Setauket FD will in the Village with Santa on Dec. 18th

REPORTS

- a) PUBLIC SAFETY—new hire on board and trained. The Oak street issue is in the process of being completed.
- b) VILLAGE TREASURER-Treasurers report was read by A. Wintjen
- c) VILLAGE ATTORNEY—the Oak Street issue has gone to the village court and the village has received assistance from SUNY Stony brook in dealing with the problem.

PUBLIC COMMENT

- 1) Resident— Where is the balance sheet from the Treasurers report? Why is the justice account already overspent at only six months. Ans- the balance sheet is part of the handout given out tonight. The Justice Court supplies overage is due to renewals of the court computer apps.
- 2) Resident- the legal account is very high at this point in time, at this rate it appears that the total year end number will be in excess of \$17000.00.Also the Engineer-Traffic Control expenses are out of proportion to this point in time.
- 3) Resident- at the last meeting the auditor stated that the Snow dollars can be used for any purpose, aren't those fund earmarked for only snow? Ans. if we end up without utilizing those funds this year for snow the funds will be reallocated.
- 4) Resident-was any of the legal dollars spent on the ballot suit for the benefit of the defendants? Ans. the Village and the Village Clerk were also named in the suit and had to be defended.
- 5) Resident- the snow funds are for the snow district and should only be utilized for snow removal.

RESOLUTIONS

12-2016-1—Resolution adopting December 8,2016 agenda as printed, approved on a motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0.

12-2016-2- Resolution accepting the December 8, 2016 monthly reports from Public Safety, Village TRESSURER AND Village Attorney, approved on a motion by H. Berry, seconded by M. Schaefer, Aye H. Berry, M. Schaefer, J. Koppelson, J.Mastauskas, D. Parrish, Nay 0.

12-2016-3- Resolution adopting the minutes from the November 10,2016 work session, approved on a motion by M. Schaefer, seconded by H. Berry,, Aye M. Schaefer, H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay 0.

12-2016-4- Resolution directing Clerk Newfield to set a public hearing date on a new local law of 2017 for a Rental Housing Law, approved on a motion by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, M. Schaefer, D,. Parrish, Nay 0.

12-2016-5- Resolution directing Clerk Newfield to set a public hearing date on proposed local law amendment to local law 57, approved on a motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

12-2016-6- Resolution directing Clerk Newfield to set a public hearing on a proposed local law amending chapter 183-Motion by D. Parrish, seconded by H. Berry, AYe D. Parrish, H. Berry, J. Koppelson. J. Mastauskas, M> Schaefer

Nay 0

Resolutions 12-02016 7- Through 12-2016-10 were tabled until the January meeting of the board on a motion by D. Parrish, seconded by H. Berry Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0

12-2016-11 Resolution to accept the audited financial statements for the fiscal year June 1,2015 to May 31-2016 as prepared by Cullen and Danowski ,llp approved on a motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, J. Mastauskas, Abstain M. Schaefer

12-2017-12, Resolution to appoint Ron Kagel to the Village Planning Board for a term expiring 2022, Motion by M. Schaefer, seconded by D. Parrish, Aye M.Schaefer, D. Parrish, H. Berry, J. Koppelson., J. Mastauskas Nay 0.

12-2016-13- resolution to approve the mayor to sign a cross easement agreement with purchasers of 41-43 Chestnut Ave, Approved on a motion by J. Mastauskas, seconded by J. Koppelson, Aye D. Parrish., H. Berry, M. Schaefer, J. Mastauskas, J. Koppelson Nay 0

12-2016-14, Resolution to increase mooring fees from \$25 to \$50 as of January 1,2017, motion by J. Koppelson, Seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, D. Parrish, M. Schaefer, Nay 0

12-2016-15- Resolution directing Trustee berry to schedule tree removal on Chestnut Avenue and Washington Street, Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, Nay M. Schaefer

12-2016-16resolution approving the hiring of Cindy Dibella at a rate of \$14.93 per hour during probation and \$16.00 upon completion of 6 months training effective !2/4/2016. Motion by H. Berry. Seconded by D. Parrish, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0

12-2016-17- Resolution approving all checks per the voucher report, Motion by H. Berry, seconded by d., Parrish, Aye H. Berry, D. Parrish, J. Koppelson, J. Mastauskas, M. Schaefer, Nay

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The meeting was closed at 8:40 P.M. on a motion by D. Parrish

MINUTES OF THE NOVEMBER 10,2016 MEETING OF THE BOARD OF TRUSTEES HELD AT VILLAGE HALL 45
BIRCHWOOD AVENUE, VILLAGE OF POQUOTT

Present, Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, Michael Schaefer, absent
Trustee John Mastauskas. Also present Village Attorney Joseph Prokop and 26 residents.

BUSINESS MEETING

- 1) Update on turning into the village from 25A- M. Schaefer reported that the NYS D.O.T. had concluded from their survey that a traffic light was not called for and the availability of R.O.W. precluded widening the roadway to accommodate turn lanes.
- 2) Update of Dock law—Planning Board still working on language.
- 3) Update on GEI Consultants tree survey work—M. Schaefer stated that the survey had been completed and the final documents would be forthcoming from GEI Consultants.
- 4) Update on potholes—work is estimated at \$8000.00 – quotes must be obtained.
- 5) Update on play set donation- H. Berry will take a look at the playset.
- 6) Update on tree service—H. Berry will obtain quotes for tree removals.
- 7) Update of Verizon request to install antennas—still under discussion
- 8) Discuss draft of rental house permits. discussion
- 9) Fire pit—a resolution draft was circulated by trustee M. Schaefer- Discussion will be done at the December board meeting.
- 10) Village Audit—the auditing firm reviewed a draft of the village audit. The audit will be finalized once the court audit is completed.

PUBLIC HEARINGS ON LOCAL LAW 120 AND 169

Hearings were cancelled due to the overcrowded condition of the meeting hall on a motion by D. Parrish, seconded by H. Berry Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0

REGULAR MEETING OF THE BOARD OF TRUSTTE

Regular meeting was adjourned due to the overcrowded condition of the meeting hall on a motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, M. Schaefer, Nay 0

MINUTES OF THE BOARD OF TRUSTEES MEETINGS HELD ON OCTOBER 13, 2016 AT VILLAGE HALL, 45 BIRCHWOOD AVENUE , VILLAGE OF POQUOTT

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, John Mastauskas, Michael Schaefer, Village Attorney Joseph Prokop and 28 residents

BUSINESS MEETING

- 1) Update on road repairs and drains Chestnut Avenue/Walnut Avenue- Discuss on placement of the drains and the easements required for placement.
- 2) Update on community dock survey based on Village Engineers presentation August 31— two surveys sent out to 321 homes with a response back of Yes 128, No 123, 13 surveys returned where not counted as they were unsigned.
- 3) Update on Dock law- Planning Board still working on changes.
- 4) Update on GEI Consultants report- report forthcoming soon. It will be needed to schedule tree work.
- 5) Update on tennis courts—no info on costs yet.
- 6) Discuss potholes for fall repairs- pot hole list prepared and costs need to be obtained before repair work can commence.
- 7) Discuss request by Poquott Community Assoc. to use Village Hall on December 10 from 1PM to 5 PM—after discussion on the request was approved by the Board.
- 8) Discuss Verizon's request to install antennas in the Village R/O/W—The Clerk handed out material from the Legal firm representing Verizon.
- 9) Discuss the next phase of street signs— the clerk handed out the sign commissioners list of street signage still needed .
- 10) Discuss removal of boats from the boat racks- notices will be posted on the Village website.
- 11) Discuss rental house permits for the Village- Draft- after discussion as to why permits were needed the Board was given a draft for review.
- 12) Review list of Village trees that need to be removed—H. Berry read a list of trees that needed to be removed, after discussion he was authorized to have the tree service company work for one day at a cost not to exceed \$2500.00
- 13) Review Policy for Parking Stickers for 2017—draft-discussion followed and the policy adopted on a motion by D.Parrish, seconded by H. berry, Aye all-
- 14) Review of property maintenance code –draft- discussion to be continued at the November meeting.

PUBLIC HEARING ON VILLAGE CODE CHAPTER 169- VEHICLES AND TRAFFIC

After a review of the proposed changes to local law 169- Vehicles and traffic the floor was opened for public comment.

1)Resident- why were stop signs placed on Washington Street when the problem was from 25A to Birchwood Avenue? Drivers will not be able to regain momentum when they stop at Walnut Ave. South bound on snow days.

- 2) Resident- most drivers ignore the stop signs anyway.
- 3) Resident- speed rate is not conducive for the curves on our roads.
- 4) resident- the top end of Washington Street sees the most speeders.
- 5) Resident- where will the increase in fines go? Ans. all fines go to the Village Court.
- 6) Resident- if the speed limit is changed does that mean we need new signs? Ans. yes.
- 7) Resident- why not speed bumps. Ans. this has been discussed several times and it has been found that speed bumps are not practical.
- 8) Resident- maybe road cuts like those on highways could be used instead of stop signs.
- 9) Resident-the Village speed limit needs to be reduced. Also it would be nice to put "please" on our stop signs.
- 10) Resident- perhaps cameras installed on the intersections would help catch the people that ignore the stop signs.

The hearing adjourned on a motion by D. Parrish

REGULAR MEETING

ANNOUNCEMENTS

- 1) Dec. 1st is the deadline to remove kayaks, canoes and dinghies from the boat racks

REPORTS

- 1) Code Enforcement—report read to the Board.
- 2) Treasurer- report read to the Board.
- 3) Harbor task Force-report read to the Board.

PUBLIC COMMENTS

- 1) Resident-read a letter from the Bolze family re; the fire pit at Mayors Park.
- 2) Resident- complained about the amount of noise from parties at the fire pit.
- 3) Resident- smells the smoke from the fire pit way up on Chestnut Avenue .
- 4) Resident—there is also a lot of fireplace smoke also.
- 5) Resident-the health and welfare of residents is not being taken into consideration.
- 6) Resident- their e-mail should not have been used for political purposes. Resident was told that the e-mail list was public information and foiled for it only to be denied access. Ans. the e-mail list is private not public.

- 7) Resident- why isn't the Treasurer present tonight and why isn't more information given on income and expenses. Ans. the Treasurer had a conflict of meetings. Income and expenses information is in tonight's handouts.
- 8) Resident- what were the interest rates for the bond issue? Ans. 5 year rate was 2.7% and 10 year rate was 1.9%
- 9) Resident-thought that the boat owners would pay for the dock.
- 10) Resident- the Village parks were over watered this summer. No Idling signs should be installed in all parking lots.
- 11) Resident- what was the litigation that was charged to the legal account spent on? Ans. case is still before the court and cannot be discussed.
- 12) Resident- why all the fuss about rental homes?
- 13) Resident agree and disagree with any plans for rental home restrictions.
- 14) Resident- the easement under discussion should not be approved.

RESOLUTION

10-2116-1-resolution adopting the October 13,2016 agenda as printed, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0

10-2016-2- resolution accepting the monthly reports from October 13,2016, Motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, M. Schaefer, Nay 0.

10-2016-3- resolution adopting the minutes from the August 31,2016 work session meeting of the Board of Trustees, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, M. Schaefer, Nay 0.

10-2016-4- resolution adopting the minutes from the August 31,2016 meeting of the Board of Trustees ,Motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0.

10-2016-5- resolution adopting the minutes from the September 8,2016 work session of the Board of Trustees, Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson. M. Schaefer. Nay 0.

10-2016-6-resolution adopting the minutes of the September 8,2016 meeting of the Board of Trustees, Motion by H. Berry, seconded by D.Parrish, Aye H. Berry, D. Parrish, J. Koppelson, M. Schaefer, Nay 0.

10-2016-7-resolution directing the Clerk to schedule and notice accordingly public bids for snow removal for 2017, Motion by M.Schaefer, seconded by H. Berry, Aye M. Schaefer ,H. Berry, J. Koppelson, D. Parrish, Nay 0.

10-2016-8- resolution approving an increase in the hourly wage of Frank Shaffer from \$21.00 to \$21.50 effective October 15,2016, Motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, M. Schaefer, Nay 0.

10-2016-9- resolution approving the Village of Poquott Chief of Code Enforcement and the Building Inspector to attend NYS building code class for five days during the period of October 18,2016 and December 8,2016, Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, nay 0.

10-2016-10- resolution approving trustee H. Berry to hire Long Island tree company for work per the tree list for one day at a cost not to exceed \$2500.00,Motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, M. Schaefer, Nay 0.

10-2016-11- resolution approving the cross easement of property between 25 Walnut Avenue and the Village of Poquott. The Village of Poquott will grant an easement of approx. one foot on Walnut Avenue. The owners of 25 Walnut Avenue will grant the Village of Poquott one foot of property on Chestnut Avenue to install two dry wells and one storm drain. Authorizing the Village Attorney to draft documents and record same at the property owners expense per the conceptual plan dated 7-12-16, Motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H Berry, J. Koppelson, D. Parrish, Nay 0.

10-2016-12- resolution directing Clerk Newfield to schedule and notice accordingly, public hearing on November 10,2016 for Village property maintenance Code, motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parish, H. Berry, M. Schaefer, Nay 0.

10-2016-13- Resolution directing Clerk Newfield to purchase village signs per the list from the sign commissioner Garafano, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, M. Schaefer, Nay 0.

10-2016-14- Resolution to have the Village Engineer (Nelson, Pope, and Voorhis) begin the permits for the community dock, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson ,Nay M. Schaefer.

10-2016-15- Resolution approving all checks per the voucher reports, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson , Nay M. Schaefer

MINUTES OF THE SEPTEMBER 8,2016 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL ,45 BIRCHWOOD AVENUE AT 6:00 P.M.

Mayor Delores Parrish, Trustees Harold berry, Jeff Koppelson, Michael Schaefer, John Mastauskas. Also present Village Attorney Joseph Prokop and 22 residents

WORKING MEETING convened at 6:05 P.M.

- 1) Update on road repairs, drains Chestnut Ave./Walnut Ave.- discussion ended with a request for plans to be reviewed by the Board.
- 2) Update on missing street light Walnut/chestnut—installed by the contractor, but doesn't appear to be turned on. Clerk to follow up with contractor.
- 3) Update on community dock survey—discussion followed. The survey should be fair not slanted or felt to be slanted.
- 4) Discuss 2015-1026 Village audit done by the auditors Cullen and Danowski. --Preliminary audit has been sent to the Treasurer .
- 5) Discuss turning into the Village from 25A—report by M. Schaefer.
- 6) Discuss Local Law 169-12 increase in parking fines—public hearing to be held on Oct. 13.
- 7) Discuss policy for parking stickers for 2017—discussion on draft of policy- new signage
- 8) Discuss Trustees park tennis court estimates—after discussion the planned repairs will be held off until the spring.
- 9) Discuss policy for community Associations to request resources from the Village for events— Attorney will prepare a policy.
- 10) Discuss road repairs for Walnut /Monroe streets. After discussion the repair to Washington Street will be added to the request for pricing.
- 11) Discuss 6 & 8 Bayview Court/ Suffolk County Planning Dept. – Village Attorney stated that the subdivision plan filed in the county offices was not done according to proper procedure. He will file a letter with the County notifying them of their error.
- 12) Discuss Village Court—discussion followed.
- 13) Discuss the conditions at 1 Oak Street. -discussion on remedies.

Meeting adjourned at 7:10P.M. on a motion by H. Berry

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES convened at 7:15 p.m.

ANNOUNCEMENTS

- 1) September 10 th Poquott Community Association lobster bake
- 2) Civic Association Tyedye and snapper derby Sept. 11th.

REPORTS

- 1) PUBLIC SAFETY— a three day radar check done on Washington Street showed only one speeder recorded . The average speed recorded for the three days was 26 MPH.
- 2) VILLAGE ATTORNEY—recommends hiring council to represent the Village in Village Court re; 65 Washington Street violations.

PUBLIC COMMENTS

- 1) Resident—Street signs on Van Brunt manor Road are misspelled—Ans. those will be corrected by new signs already on order.
- 2) Resident—still waiting for answer to FOIL request for deeds on Maybeck Drive. Ans. Clerk will send answer
- 3) Resident—agenda should have included the Civic Assoc. Notice, Village Should not use a brokers appraisal for dock study instead a real estate appraiser should be contacted.
- 4) Resident—objects to the placement of the fire pit at Mayors Park. Family health can be affected. Ans. the placement will be reviewed.
- 5) Resident—also objects to the fire pit as a disorderly act in defiance to the open fire section of the village code.
- 6) Resident—suggestion re : permits required—due to heavy equipment road repairs should be part of the approval process.
- 7) Resident – thanks to the Board for the changes to the Village.
- 8) Resident—who will get the survey, Ans. under consideration.
- 9) Resident—the oyster dock was never part of California Park.

RESOLUTIONS

09-2016-1- Resolution adopting the September 8,2016 agenda as printed, motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

09-2016-2- Resolution accepting the monthly reports from September 8, 2016, motion by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

09-2016-3- Resolution approving the Village of Poquott policy for the Freedom of information law, motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, J. Mastauskas ,D. Parrish, Nay 0.

09-2016-4- Resolution approving both the Planning board and ZBA Board to attend the SCVOA municipal training on October 13, 2016, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

09-2016-5- Resolution directing Clerk Newfield to set a public hearing date on October 13,2016 to hear comments on a proposed local law amending section 169-12 to increase parking fines, motion by D. Parrish, seconded by J. Mastauskas, Aye D. Parrish , J. Mastauskas, H. Berry, j. Koppelson, M. Schaefer, nay 0.

09-2016-6- Resolution approving the hiring of Greg LaGarenne for the Public Safety Dept.at a rate of \$14.50 per hour effective as of 9/2/2016, motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

09-2016-7- Resolution approving the Village of Poquott Justice to attend NYS Magistrates Association annual conference on September 27, 2016 to September 30,2016, motion by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

09-2016-8- Resolution authorizing special counsel Kenneth A. Gray Esq. to represent the Village of Poquott in the court case involving #65 Washington Street, motion by M. Schaefer, seconded by D. Parrish, Aye M. Schaefer, D. parish, H. Berry, J. Koppelson, J. Mastauskas, Nay 0.

09-2016-9- Resolution approving the Mayor to sign the retainer agreement with the Village Attorney, Joseph. W. Prokop,Esq. motion by J. Koppelson, seconded by J. Mastauskas, Aye J. Koppelson, j. Mastauskas, H. Berry, M. Schaefer, D. Parrish, Nay 0.

09-2016-10- Resolution approving the Village Attorney to send a letter to the County of Suffolk Real Property Service and the Suffolk County Clerk reprimanding them in the illegal handling of the filing of the subdivision map for number 6 and number 8 Bayview court resulting in misinformation to the subdivider, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0.

012016-11- Resolution approving all checks per the voucher report, motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0.

Motion to adjourn at 8:30 P.M. was made by H. Berry

MINUTES OF THE AUGUST 31 ,2016 MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT PORT JEFFERSON VILLAGE HALL ,WEST BROADWAY, PORT JEFFERSON N.Y.

Present Mayor Delores Parrish, Trustees Harold Berry, John Mastauskas, Jeff Koppelson, Michael Schaefer, Village Attorney Joseph Prokop and 43 residents.

The Work Session opened at 6P.M.

- 1) Update on Phase 2 of sign replacement – report by G. Garofano on signage already installed and signage due to be installed. Discussion was held on possible installation of speed bumps on sections of Washington Street.
- 2) Update on Village fire pit at California Park— discussion on Mayors Park instead for a possible site for installation ended with a consensus that Mayors Park would be a better site.

- 3) Update on recording of Village meetings—an individual has been contacted and can provide recording equipment for a nominal fee. A test will be done at the Sept. 8th meeting.
- 4) Update on the Capital Asset policy for 2016-2017- the Trustees have been given a copy of the proposed policy to review.
- 5) Update of Rules of Procedure policy for 2016-2017—a copy of the policy was given to the Trustees for review.
- 6) Discuss Trustees Park tennis court repair estimates – the Clerk read off the three quotes received for the repairs.
- 7) Discuss solar light for flag pole at California Park—after discussion J. Mastaukas stated that he could install a LED light fixture on a pole at the park to see if it would be adequate for the purpose of illuminating the flag.
- 8) Discuss request from Poquott Community Association for the Village to pay for a tent at the Lobster Bake—discussion ended with a proposal that the Village set up a new policy to cover requests for Village monetary assistance for events.
- 9) Discuss increase of parking fee fines—discussed – to be brought up at a public hearing in October.
- 10) Discuss Local law 169-12 increase in parking offenses—after discussion it was determined that the revision should be heard at a public hearing in October.
- 11) Discuss Building Code/Property changes—discussed property maintenance regulations. A draft will be prepared and distributed to the trustees for review. We must adhere to the NYS Code.

Work session adjourned at 6:45 P.M. on a motion by H. Berry

A presentation on the proposed Community Dock was made by Chick Voohris of Nelson Pope and Voorhis . After the presentation the floor was opened to comments from the attendees—

- 1) Resident—how far out would the dock extend and to what depth. Ans. 190 feet long for pier and floats and a minimum depth of 2.5 feet.
- 2) Resident—will the ramp be retained? Ans. yes the ramp will be kept.
- 3) Resident- how quickly would the proposed dock be constructed. Ans. there are no dates for any construction as of yet.
- 4) Resident- the south location is too close to the boat ramp.
- 5) Resident- why place the dock at California park instead of another location. Ans. access to the parking lot at California Park was the reason for the placement.
- 6) Resident- the plan does not indicate a place where residents can walk around the proposed dock on the beach. Ans. a set of stairs would provide that passage.
- 7) Resident-what about the cost of insurance and maintenance. Ans. additional insurance added to current policy would increase the premium by \$75.00, maintenance costs will have to be researched.
- 8) Resident-what would a replacement float cost. Ans. no dollar amount has been obtained yet.
- 9) Resident- what about optional floats.
- 10) Resident- what would the depth for optional floats be. Ans. same as proposed floats minimum of 2.5 feet.

- 11) Resident- what is the current insurance figure. Ans. Ten million
- 12) Resident- what would the floats be made of. Ans. wood and styrofoam
- 13) Resident-would a rendering of the proposed dock be made available.
- 14) Resident- what about lights on the dock. Ans. electric would be run to allow lighting.
- 15) Resident-would the floats be stored in the park. Ans. under consideration
- 16) Resident-most towns use parking lots to store floats.
- 17) Resident-would the dock only be for Poquott residents. Ans. yes
- 18) Resident-what about funding. Ans. still in planning stages, funding has not been discussed..
- 19) Resident- when will the residents be able to vote on this. Ans. a survey will mailed to every household.
- 20) Resident- how many boaters are registered in the village. Ans. 45

The clerk read a letter from Lois Mitchell into the record.

The Regular meeting convened at 8:05 p.m.

ANNOUNCEMENTS

Lobster bake by the Poquott community Association on Sept. 4, 2016

Tiedye and snapper contest will be held by the Poquott civic Association on Sept. 11, 2016

REPORTS

The Public Safety report was read by Commissioner Nicoletti

The Treasurers report was read by Mayor Parrish

PUBLIC COMMENTS

- 1) Resident-there is a large pothole at the intersection of Washington Street and Walnut Avenue.
Ans. the site will be visited.
- 2) Resident-what is the disposition of the court case. Ans. still pending
- 3) Resident- still looking for an answer to the FOIL request for copies of the deeds for Maybeck Drive.
- 4) Resident- the outstanding bills listings are from June to August are these bills unpaid or paid.
Ans. all are paid.
- 5) Resident- as to the tent request it should be stated that each time this has been done prior it was considered a Village function.
- 6) Resident- how long must one wait for an answer to a FOIL request, what is the applicants recourse. Ans. the applicant can file an appeal
- 7) Resident- when will a draft of the audit be available.

RESOLUTIONS

08-2016-1- Resolution adopting the August 31, 2016 agenda as printed, motion to approve by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Mastauskas, J. Koppelson, M. Schaefer, Nay 0.

08-2016-2- Resolution accepting the monthly reports from August 31, 2016, motion by H. Berry, seconded by K. Koppelson, Aye H. Berry, j. Koppelson, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

08-2016-3- Resolution adopting the minutes of the June 9, 2016 work session meeting of the Board of Trustees, motion by M.Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Mastauskas, J. Koppelson, D. Parrish, Nay 0.

08-21-016-4- Resolution adopting the minutes of the June 9,2016, meeting of the Board of Trustees, motion by J. Mastauskas, seconded by H. Berry, Aye J.Mastauskas, h. Berry, J. Koppelson, m. Schaefer, D. Parrish, Nay 0.

08-2016-5- Resolution adopting the minutes of the July 5, 2016 organization meeting of the Board of Trustee, motion by J. Koppelson, seconded by J. Mastauskas, Aye J. Koppelson, J.Mastauskas, H. Berry, M. Schaefer, D. Parrish, Nay 0

08-2016-6- Resolution adopting the minutes of the July 19, 2016 work session of the Board of Trustees, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Mastauskas, J. Koppelson, M. Schaefer, Nay 0

08-2016-7-Resolution approving Clerk Newfield to order the tent per the Poquott Community Association requested and incorporating a Village Board function in addition to its own function cost not to exceed \$460.00, motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

08-2016-8- Resolution approving the Village of Poquott policy of Rules of procedure for 2016-2017, Tabled

08-2016-9- Resolution approving the Village of Poquott policy for Capital Assets for 2016-2017, motion by D. Parrish, seconded by J. Mastauskas, Aye D. Parrish, J. Mastauskas, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

08-2016-10- Resolution approving all checks per the voucher report, motion by H. Berry, seconded by M. Schaefer, Aye H. Berry, M. Schaefer, J. Mastauskas ,J. Koppelson ,D. Parrish, Nay 0.

The meeting adjourned at 8: 40 P.M. on a motion by J. Koppelson

MINUTES OF THE BOARD OF TRUSTEES WORKING MEETING OF JULY 19, 2016 HELD AT 6:00 P.M. AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees Harry Berry, Jeff Koppelson, John Mastauskas, Michael Schaefer, Village Attorney Joseph Prokop and 22 residents.

- 1) Update on proposed dock law changes—discussion re; community dock and residential dock as to distances from Village property. The Board determined that the changes should be referred back to the Planning Board for more input.
- 2) Update on Phase 2 of sign replacement—G. Garofano outlined the number of street signs required to be replaced to comply with the federal code. Cost of 19 signs and 18 new posts will be \$3547.00.
- 3) Update on road repairs Chestnut Ave./Walnut Ave.—drain and roadway costs need to be collected and bids formulated to get repairs underway. The street light stanchion was destroyed when the tree came down. The Clerk will contact Welsbach electric to replace light stanchion.
- 4) Update on Community Dock—Village engineer presentation on August 31, 2016.
- 5) Discuss adding Joe Newfield as a signor on the bank account at Suffolk County national—In order to have J. Newfield access a safe deposit box at the bank Village authorization is required.
- 6) Discuss 2015-2016 Village Auditors—we need to change auditors due to a conflict when they hired our then treasurer D. Pearce. Cullen and Danowski ,LLP have agreed to perform our audit.
- 7) Discuss turning into the Village from route 25A per resident concerns.—need to send a formal request to NYS D.O.T.
- 8) Discuss rental house permits per Code Enforcement—Code Enforcement has prepared a sample and distributed it to the Board for review.
- 9) Discuss Commissioner Wilkins email about Mayors Park—swing set needs fibar replacement. Clerk will add additional Fibar to the order already given to American Recreational.
- 10) Discuss Hurricane preparedness—power point presentation will be placed on the Village web site.
- 11) Discuss recording s of Village meetings—several options discussed, pricing needed to make a decision.
- 12) Discuss election – several residents expressed discomfort with the privacy issue at the polling place. Options include purchasing new booths, bring back old form of booth.
- 13) Discuss parking stickers—the code Enforcement depot. Requests that they handle issuance of all parking stickers for 2017.
- 14) Discuss speed bumps—Trustee J. Mastauskas stated that vehicles appear to ignore the speed limit on Washington Street and he has had close encounters with vehicles when on the edge of his property. This problem is also true on many of our Village Streets and the best method of correction would appear to be installation of speed bumps.
- 15) Discuss Village fire pit—Trustee H. Berry presented several options for a fire pit to be placed at California Park for resident use.

RESOLUTIONS

07-2016-1 Resolution adopting the July 19, 2016 agenda as printed- Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson., J. Mastauskas, M. Schaefer, Nay 0.

07-2016-2- Resolution approving an increase in the hourly wage to Robert Gabeleman at \$14.93 To \$16.00, effective retroactively to June 6, 2016- Motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas , M. Schaefer, D. Parrish, Nay 0.

07-2016-3- Resolution approving an increase in the hourly wage to Frank Shaffer at \$20.00 to \$21.00 effective retroactively to June 6, 2016- Motion by J. Mastauskas, seconded by H. berry, Aye J. Mastauskas, H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

07-2016-4- Resolution directing Clerk Newfield to order Village signs as per quote from Econo Signs- Motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay 0.

07-2016-5- Resolution finding a condition and nuisance at 395 Main Street to be hazardous and unsafe after consideration of the inspector's report and directing the inspector or Code Enforcement to give notice to the owner or tenants at 395 MAIN Street to correct nonconforming use under Village code 183-16. Motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, H. Berry, J. Mastauskas, M. Schaefer, Nay 0.

07-2016-6- Resolution finding a condition and nuisance at 12 Walnut Ave. to be hazardous and unsafe after consideration of the inspector's report, and directing the inspector or Code enforcement to give notice to the owner or tenants of 12 Walnut Ave. to correct the nonconforming use under Village code 183-16- Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson. J. Mastauskas, M. Schaefer. Nay 0.

07-2016-7 Resolution authorizing Clerk Newfield as an authorized signor at Suffolk County National Bank to access the safe deposit box. – Motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, j. Koppelson, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

07-2016-8 tabled

07-2016-9- Resolution authorizing Clerk Newfield to request use of the community room at Emma S, Clark Library to switch our August 9 th meeting to August 31, 2016 to allow the Village Engineer to present the feasibility study on a community dock to the residents of the Village. Motion by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, M. Schaefer, D. Parrish. Nay 0.

07-2016-10-resolution changing the August 9th,2016 meeting to August 31, 2016, Motion by M. Schaefer, seconded by J. Koppelson, Aye M. Schaefer, j. Koppelson, H. Berry, J. Mastauskas. D. Parrish, Nay 0.

07-2016-11-Resolution to appoint Cullen and Danowski,LLP as Village Auditor , for a term of one (1) year. Motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0.

07-2016-12- Resolution to return the proposed dock law changes back to the Planning Board for more input. Motion by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, H. Berry, J. Mastauskas, M. Schaefer, Nay 0.

Meeting adjourned at 7:40 P.M. on a motion by D. Parrish

MINUTES OF THE ANNUAL ORGANIZATION MEETING OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 6:00 P.M. on July 5, 2016

Present mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, John Mastauskas, Absent Trustee Michael Schaefer, Also present Village Attorney Joseph Prokop and 26 residents.

- 1) Motion to accept the agenda as printed was made by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, Nay 0.
- 2) Motion to appoint the following for term of one year:

Harry Berry as Deputy Mayor

Joseph Newfield as Village Clerk

Arta R. Wintjen as Village Treasurer

Joseph W. Prokop as Village Attorney

Cindy Schleider as Village Deputy Clerk

Cindy Schleider as Village Building Clerk

Small Business Management Solutions as Village Bookkeeper

Michael Cioffi as Village Building Inspector

Chic Voorhis as Village Engineer

Richard Parrish as Environmental Engineer

Dianna Padilla as Deputy Environmental Engineer

Chris Ryon as Village Historian

Vital Statistics Registrar- Joseph Newfield

Village Records Access Officer- Joseph Newfield

Records Appeals Officer- Joseph W. Prokop, Esq.

Acting Justice- Alexander W. Melbardis

Motion made by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, D., Parrish, Nay 0.

- 3) Motion that the mayor, Treasurer and Deputy mayor are authorized to sign checks for the Village, made by H. Berry, seconded by K. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay 0.
- 4) Motion to appoint the following commissioners for a term of one year;

Code Enforcement—Sandra Nicoletti

Public Works—Michael Cioffi

VanBrunt Manor Beach—Ken Sundberg

California Beach—Steve Wilkins

Waste Management—Linda Newfield

Signs/Lighting—Gary Garofano

Roadside—Harry Berry

Communal Gardens/Greenhouse—Michael Petroske

Trustees Park—Ted Masters

California & Mayors Parks—Steve Wilkins

Easements—Rick Vairo

Events—Deirdre Cronin and Jacqueline Taylor

Made by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, D. Parrish, Nay 0.

- 5) Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with the regulations of the New York State Comptrollers office made by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J Koppelson, J. Mastauskas, Nay 0.
- 6) Motion to appoint John Lane to act as the Village Liaison at the Harbor Management meetings , for a term of one year, made by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, D. Parrish, Nay 0.
- 7) Motion to appoint/reappoint the following to the Village of Poquott Zoning Board of Appeals,

Carol Castillo—expires 2017

Karen Sartain(Chair) –expires 2018

Karen Athanasiades—expires 2019

John Lane—expires 2020

James Rhatigan—expires 2021

Randolph Pelois—expires 2022

Lee Thompson—expires 2023

Dreux Patton – alternate member for one year

Made by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay 0.

- 8) Motion to appoint/reappoint the following to the Village of Poquott Planning Board ,

Roger Flood (Chair) –expires 2017

Jessica Zanca—expires 2018

Lee Thompson—expires 2019

Ted masters—expires 2020

Mark Wiggins—expires 2021

Phil Carlucci—expires 2022

Robert Bochicchio—expires 2023

Vincent basile- alternate member for one year

Made by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, D. Parrish , Nay O.

9) Motion to name the following the official depositories for the Village of Poquott as follows;

MBIA Class

Suffolk County National Bank/People's Bank

Made by D. Parrish , seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, Nay O.

10) Motion to designate the following as the official radio station for the Village of Poquott; WALK 97.5

Made by J. Koppelson, seconded by H. Berry, Aye J. Koppelson. H. Berry, J. Mastauskas, D. Parrish, Nay O.

11) Motion to designate the following official newspapers for legal notices:

Village Times Herald

Newsday (when necessary)

Made by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay O.

12) Motion to ratify the continued adherence to the following policies;

Village of Poquott Procurement Policy

Village of Poquott Fund Balance Policy

Village of Poquott Credit Card Policy

Village of Poquott Debt Reserve policy

Village of Poquott Investment policy

Village of Poquott Pay Policy

Village of Poquott Petty Cash Policy

Village of Poquott Violence in the Workplace policy

Village of Poquott Computer Decommissioning Policy

Village of Poquott Internet Policy

Village of Poquott Web Site Policy

Village of Poquott Travel Policy

Village of Poquott Parking Policy

Village of Poquott Rules of Procedure Policy
Village of Poquott Continuity of Operations Policy
Village of Poquott Emergency Operations Policy
Village of Poquott Preparedness Plan
Village of Poquott Handbook
Village of Poquott Key Policy
Village of Poquott Village Hall Use Policy

Made by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, D. Parrish, Nay 0.

- 13) Motion to reimburse the mileage expense based on the then current IRS rate (presently at 54 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Poquott. Made By D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, Nay 0.
- 14) Motion to ratify the continued adherence to any/all Village policies as adopted, Made by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, D. Parrish, Nay 0.
- 15) Motion to adopt the Rules of Order and any/all pertinent rules as adopted by the Village of Poquott Board of trustees as the official rules and procedures for the for Village Board of Trustees meetings, Made By H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay 0.
- 16) Motion to amend the established procedures for the setting and notification of a special meeting of the Village of Poquott Board of Trustees to a twenty-four (24) hour notification requirement, except in the event of a matter of public safety or emergency, then as required by law. Made by J. Mastauskas, seconded by H. Berry, Aye J. Mastauskas, H. Berry, J. Koppelson, D. Parrish, Nay 0.
- 17) Motion to waive the requirement of posting an undertaking by the Mayor or Trustees. Made by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, Nay 0.
- 18) Motion to schedule the Village of Poquott Board Of Trustees meetings to be held at Village Hall as follows;

Work Session : One hour before each Board of Trustees meeting.

Regular Session- July 19th- 6PM – Work Session only

August 9th-7 PM

September 8th-7 PM

October 13th-7 PM

November 10th- 7 PM

December 8th- 7 PM

January 12th- 7PM

February 9th-7 PM

March 9th- 7PM

March 28th- 6 PM- Work Session only

April 13th-7 PM

May 11th-7 PM

June 8th- 7 PM

Made by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, D. Parrish, Nay 0,

19) Motion to set the date of the 2017 Organizational Meeting to be held on July 6th,2017 made by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish , J. Koppelson, J. Mastauskas, Nay 0.

20) Motion to adjourn at 5:445 PM was made by H. Berry

MINUTES OF THE JUNE 9, 2016 MEETING OF THE BOARD OF TRUSTEES HELD AT VILLAGE HALL 45
BIRCHWOOD AVENUE AT 6.05 P.M.

Present Mayor Delores Parrish, Trustees Harry Berry, Sandra Nicoletti, Jeff Koppelson , John Pesek ,
Village Attorney Joseph Prokop and 20 residents

WORK SESSION , 6:05 P.M.

- 1) Update on proposed tree law from the planning Board—no info
- 2) Update on proposed changes to dock law—Planning Board will forward changes to the Village Board
- 3) Update of Phase 2 of sign replacement—G. Garofano reviewed the signs required to complete the street sign replacements
- 4) Update on community dock—
 - *cost to remove and store floating docks still not available- insurance cost \$75.00 annually
 - * The resident survey will be mailed soon
- 5) Update on a sign on 25A for turning into the Village per a resident at last meeting. NYSDOT has been contacted to look into the situation
- 6) Update on road repairs on Chestnut Ave.- still under review
- 7) Discuss email from resident concerning advertisements: exceptions
- 8) Discuss rental house permits per Code Enforcement.
- 9) Discuss code of ethics—reviewed the additional wording to be added to the code of ethics.
- 10) Discuss recordings of Village meetings—still working on dollar numbers
- 11) Items for next meeting
 - * Update on proposed tree law from planning board
 - * Review of the planning boards dock law recommendations
 - * Work on resident concerns turning in and out of the Village from 25A

Work session adjourned at 6: 55 P.M.

OPEN HEARING ON VILLAGE CODE

j. Koppelson opened the public input session with a review of the definition for “structure” and the different interpretations from Village Code, State Building Code and Town of Brookhaven Code . The

intent at this time is to find a good definition to incorporate into the Village Code that properly reflects the meaning of structure .The discussion was opened to the floor;

1) Resident-Why are we considering a separate definition rather than utilizing the NY State definition?

2) resident- this was noticed as a public hearing with info available at the Clerks office , however there was no info made public. Is this a public hearing or not? Ans. only a means of obtaining resident input for a proposed change the code.

3) Resident—Is every structure required to obtain a permit , its not stated in the code.

4) Resident-Town records were destroyed in a fire.

5) Resident-why don't we use the international code.

6) Resident—contacted the Clerk for printout of proposed change and was not supplied with change.

7) Resident-Zoning Board of Appeals should look into the definition.

8) Resident- the Village should be clear on the definition.

9) Resident-what are we trying to achieve?

10) Resident—the codes should be streamlined.

The hearing adjourned on a motion by H. Berry

REGULAR MEETING OF THE BOARD OF TRUSTEES 7:40 P.M.

Announcements

- Setauket harbor Day is June 18, 2016 10 -4 PM
- Village elections are June 21,2016 12-9 PM

REPORTS

A) Public Safety—report read by Public Safety Commissioner

B) Harbor task Force—a public meeting was held on June 8, 2016—there is now a pump out facility on the shore by the ramp .

PUBLIC COMMENTS

- 1) Resident- on the unpaid bill reports the credits muddy up the figures.
- 2) Resident-why no treasurers report also who is the treasurer. Ans. Treasurers position will be filled soon.
- 3) Resident- why is the Village still doing work when there is no funds available.
- 4) Resident- Trustees Park has an entry for \$2500.00 what was done? Ans. Trees were removed.

- 5) Resident-When is the fiscal year and whats left in the Parks budget? Ans. fiscal year is from 6/1 to 5/31 therefore it's a new budget year.
- 6) Resident-why is a separate dollar amount for an attorney in todays resolutions? Ans. will be needed for the election as our attorney will not be available.
- 7) Resident-why not for only three hours ? Ans. questions will arise all day.
- 8) Resident- the suit was not a political ploy, petitions should have been proper.
- 9) Resident- why will an attorney be needed at all/ Ans. there will be many write in ballots and clarification will be needed.
- 10) Resident- that's a lot of money for an attorney, the Board of Elections can handle any questions. Ans. the Board of Elections can only handle inquiries as to voter eligibility.

RESOLUTIONS

06-2016-1-Resolution adopting the June 9, 2016 agenda as printed Motion by D. Parrish, seconded by H. Berry- Aye D. Parrish, H. Berry, J. Koppelson ,J. Pesek, S. Nicoletti. Nay 0.

06-2016-2-Resolution accepting the monthly reports from June 9, 2016, Motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, J. Pesek, S. Nicoletti. Nay 0

06-2016-3- Resolution adopting the minutes from the May 14, 2016 work session, Motion by J. Pesek, seconded by H. Berry, Aye J. Pesek, H. Berry, D. Parrish, J. Koppelson, S. Nicoletti. Nay 0.

06-2016-4- Resolution adopting the minutes from the May 14, 2016 meeting of the Board of trustees, Motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, J. Pesek, S. Nicoletti, Nay 0

06-2016-5-Resolution approving the election inspectors Sharon Abernathy, Steve Weisenberg, Chris Schleider and Kelly Rutigliano, Motion by S. Nicoletti, seconded by D. Parrish, Aye S. Nicoletti, D. Parrish, H. berry, J. Koppelson , Nay j. Pesek.

06-2016-6-Resolution approving Robert Garfinkle, Esq. as special counsel for election in Village Hall on June 21,2016, Aye D.Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, Nay J. Pesek.

06-2016-7- Resolution approving all checks per the voucher report, Motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, J. Pesek, S. Nicoletti, Nay 0.

The meeting adjourned at 8: 00 P.M. on a motion by H. Berry

MINUTES OF THE JUNE 1, 2016 SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 6:30 P.M.

Present Mayor Delores Parrish, Trustees Harry Berry, Jeff Koppelson, Sandra Nicoletti, John Pesek, Village ATTORNEY Joseph Prokop, and 15 residents

A motion to enter into executive session to discuss a legal matter was made by D. Parrish, seconded by H. Berry

The executive session was adjourned on a motion by J. Koppelson, seconded by H. Berry

The meeting opened at 7:00 P.M

The Board approved the payment of the Attorney's fees through June 3, 2016 for the court trial brought against the Village and the Village Clerk on a motion by D. Parrish, seconded by H. Berry Aye D. Parrish, H. Berry, S. Nicoletti, J. Koppelson, J. Pesek Nay 0.

- 1) Resident—was the Village insurance company notified of the court action? Ans. yes
- 2) Resident—the whole thing is wrong and should have been left up to the voters.
- 3) Resident—care was taken with documentation in the prior election. Let's see what happens in court on the 3rd.
- 4) Resident—whatever the outcome it speaks to the spirit of the election and puts a damper on the future administration.
- 5) Resident—the future will be clouded by possible costs to future nominees to run for any post.

The meeting adjourned at 7: 30 P.M. on a motion by H. Berry

MINUTES OF THE MAY 14, 2016 MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL 8:35 A.M.

Present Mayor Delores Parrish, Trustees Harry Berry, Jeff Koppelson, Sandra Nicoletti, John Pesek ,Village Attorney Joseph Prokop and 21 residents.

BUSINESS MEETING

- 1) Update on proposed tree law—still under discussion
- 2) Update on proposed Dock law changes- still under discussion
- 3) Update on community dock-
 - A) Cost of yearly maintenance—additional insurance premium of \$75.00
 - B) Funding to build dock—Bond or contributions
 - C) Survey to residents—being prepared
- 4) Update on Trustees Park plans for Spring 2016
 - A) Plantings—tree to be removed and trimming
 - B) Tennis Court repairs
 - C) Swing set and playground fiber fill
- 5) Update on sign for 25A for turn into Village—need to request D.O.T. survey of site
- 6) Discuss resident concerns turning in an out of the Village from VanBrunt Manor Road—D.O.T. survey needed
- 7) Discuss rental of SBU students of 1 Oak Street--- letter to owner sent by Code Enforcement, need to better define area and number of persons per square foot. June Agenda
- 8) Discuss Village code and NYS building code – definitions needed for village code to align with state codes
- 9) An additional 29 stop signs will need to be ordered and installed.
- 10) Meeting adjourned at 9:20 A.M. on a motion by D.. Parrish

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES AT 9:30 A.M.

ANNOUNCEMENTS

- Village hall closed Monday, May 30,2016
- Pot hole repairs will begin in the next two weeks
- Village Elections are on June 21, 2016 and we need Inspectors of elections

REPORTS

- Public Safety—report read by trustee S. Nicoletti
- Village Attorney—court calendar for May will be heavy
- Harbor Task –the commissioners meeting was attended and it has been noted that the Village needs to place boating sanitation discharge signage on our boat racks to comply with health codes.

PUBLIC COMMENTS

- 1) Resident—there is a hole in the roadway on Chestnut Ave., Walnut Ave. park has been covered by water whenever there is a high tide, volunteered to work as an elections inspector and has not heard from the Village yet, the Village needs to set up some sort of occupancy quota. Ans.

The roadway at the foot of Walnut Ave. will either need to be raised or a drainage ditch constructed this is being looked into .

- 2) Resident—the Don Pearce issue should have been addressed before this as he was supposed to have resigned in October, residents at Village meetings were lied to as to his absence, isn't his continued presence a conflict with the Village auditors
- 3) Resident—code changes should be by referendum- the Village needs to change the Ethics Code, on the dock maintenance issue the only cost mentioned was the increase in insurance, what if the new survey indicates no dock wanted?
- 4) Resident—ethics code applies to residents as well
- 5) Resident—it would appear that the Village will be facing a deficit of between \$60,000.00 and \$40,000.00. Ans. there will be sufficient surplus to offset any deficit
- 6) Resident—why no mention of the reasons why the treasurer left his position, why does the Village face new expenses with a deficit looming, why are trees being removed with no money available?
- 7) Resident—re; the tree law—the village has removed trees on both village R/O/W and parks without any controls or communication beforehand.
- 8) Resident—communications is a major issue—residents are being blindsided by projects.
- 9) Resident—pump out signage would help especially with the transient moorings off our shores.
- 10) Resident—are funds available for road repairs- why was the Building Inspectors salary raised? What about his certification? Ans. the Building Inspector has signed up for certification courses.
- 11) Resident—why are public Hearings only advertised and not communicated more widely.
- 12) Resident—m the Building Inspector is excellent and knowledgeable.
- 13) Resident—Building Inspector should comply with certification regulations.
- 14) Resident—tree companies don't hire arborists.
- 15) Resident—when and who will be on the ballot?
- 16) Resident—who determines which trees come down?

RESOLUTIONS

5-2016-1--- Resolution adopting the May 14, 2016 agenda as printed, motion by H. Berry, seconded by S. Nicoletti- Aye H. Berry, S. Nicoletti, J. Pesek, J. Koppelson, D. Parrish, Nay 0.

5-2016-2—Resolution accepting the monthly reports from May 14, 2016, motion by J. Pesek, seconded by H. Berry, Aye J. Pesek, H. Berry, J. Koppelson, S. Nicoletti, D. Parrish, Nay 0

5-2016-3—Resolution adopting the minutes of the April 14, 2016 work session of the Board of Trustees, Motion by S. Nicoletti, seconded by H. Berry, Aye S. Nicoletti, H. Berry, J. Koppelson, J. Pesek, D. Parrish, Nay 0

5-2016-4—Resolution adopting the minutes of the regular meeting of the Board of Trustees on April 14, 2016, Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0

5-2016-5—Resolution approving the Mayor to sign the new contract for 2016-2017 with Small Business management Solutions, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0.

5-2016-6—Resolution approving the Village Election be held on June 21, 2016 from 12 P.M. to 9 P.M. at Village hall. motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, S. Nicoletti, J. Pesek, D. Parrish, Nay 0.

5-2016-7—Resolution directing Clerk Newfield to purchase 35 yards of Fibar ground cover for the swing sets at Trustees park and Mayors park, motion by S. Nicoletti, seconded by H. Berry, Aye S. Nicoletti, H. Berry, J. Koppelson, J. Pesek, D. Parrish, Nay 0

5-2016-8—Resolution to set a public hearing to obtain resident input to change a definition in the Zoning Code. Date set for June 9, 2016 at 7:00 P.M. motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, S. Nicoletti, J. Koppelson, J. Pesek, Nay 0

5-2016-9—Resolution to request the NYDOT to review the intersections of VanBrunt Manor Road , Washington Street and route 25A for possible redesign to eliminate traffic hazards. Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0

The Clerk review the lists of vouchers presented and paid.

5-2016-10 –Resolution to approve all checks per the voucher report , motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, S. Nicoletti, J. Pesek, D. Parrish, Nay 0.

The meeting was adjourned at 11:00 A.M. on a motion by D. Parrish

MINUTES OF THE WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD ON APRIL 14, 2016 AT THE EMMA S. CLARK LIBRARY AT 6:00 P.M.

Present Mayor Delores Parrish, Trustees John Pesek, Jeff Koppelson, Harold Berry, Sandra Nicoletti, Village Attorney Joseph Prokop, and 15 residents

- 1) Update on feasibility study on community dock- discussion followed; Dollars seem high , How does the village fund the project, Redo the survey to see if villager interest supports a community dock based on the new info as to cost.
- 2) Update of Planning Boards discussion on Dock Law changes.
- 3) Update on building dept. as to sheds and demo permits- discussion followed; need for permit application to cover proper size, Attorney stated that the town goes to 140 square feet not 100 square feet. Demo permits need more info from homeowner re; asbestos and utility turnoffs. The NYS building code should also give us some info on demo permits.
- 4) Update on Trustees park plans for Spring 2016-
 - *Clean up
 - *plantings -- should be phased in gradually due to cost
 - *greenhouse—plexiglass??
 - *tennis court
 - *swing set-- pricing needed for replacement set.
- 5) Update on resident complaint about roadway on chestnut and Walnut
- 6) Discuss emergency route through Trustees Park
- 7) Discuss request by resident to use Mayors park for family function.. Approved by Board
- 8) Discuss rental permits for houses.

The meeting adjourned at 6:55 P.M. on a motion by H. Berry

BOARD OF TRUSTEES REGULAR MEETING

Public Hearing on the 2016-2017 proposed fiscal budget

After a review of the proposed 2016-2017 fiscal budget by Treasurer D. Pearce outlining the tax rate \$15.11 per hundred down from \$15.14 per hundred and the fact that the Expense for the fiscal year would be unchanged from the fiscal year 2015-2016 the hearing was opened to questions from floor;

- 1) Resident—this presentation only has the current Budget / YTD and proposed budget info. Why didn't we get the prior years in a spread sheet to see the trends in the budgets? Ans. not required to produce prior years numbers.

- 2) Resident—why is the CHIPs money listed on the budget as line items ? Ans. the CHIPs money is shown as both income and expense.
- 3) Resident- what about the surplus snow removal funds? Ans. surplus will be placed in a special reserve fund separate from the general fund.
- 4) Resident—village hall hours are reduced this is an inconvenience for residents also the salaries for the Village Clerk and Deputy clerk should be separate somewhere in the budget .Ans. residents can obtain all village forms online and the savings in hours adds dollars to the general fund.
- 5) Resident—the contingency fund is awfully small? Ans. yes it is, but if needed there will always be surplus money to draw from.
- 6) Resident—the contingency fund is therefore only a plugged in number, there should be more detail.
- 7) Resident—will additional detail be available?
- 8) Resident—residents need to know what trends are showing up.
- 9) Resident—the foot of Walnut Ave. is constantly flooded what will be done about that? Ans. will be reviewed.
- 10) Resident- the Village should be removing health hazards not beautifying.
- 11) Resident—If the treasurer is now working for the Village Auditor isn't that a conflict of interest? Ans. Treasurer had submitted his resignation in October 2015, was at the request of the Mayor to assist the board with this budget.
- 12) Resident—is there enough money for roads and road repairs? Ans. yes
- 13) Resident—why is the income for events so much, isn't it irregular for a Village to make money from events. Ans. the events were for the benefit of villagers and if more money was taken in then spent it is acceptable as per NYCOM.

The Public Hearing adjourned at 7:35 P.M. on a motion by J. Koppelson

BOARD OF TRUSTEES MEETING 7:35 P.M. at Emma S. Clark library

ANNOUNCEMENTS

April 16, 2016 – Poquott Clean up day

REPORTS

Public Safety—Public Safety commissioner S. Nicoletti read the Public safety report covering the period from March 12, 2016 to date.

PUBLIC COMMENTS

- 1) Resident—survey about the Community dock should be redone now with the additional information promulgated to the residents.
- 2) Resident—the dock info needs to be updated and sent out via regular mail.
- 3) Resident—information should be discussed at a regular meeting of the board.

- 4) Resident—if possible the information should be distributed by mail to residents.
- 5) Resident—while the community dock may enhance property values there was not enough publicity
- 6) Resident—the landscapers working for the village are blowing leaves into the preserve.
- 7) Resident- - would the Village have to follow village dock laws? Ans. village Dock law is for residential property only.
- 8) Resident—in the list of bills to be paid there is one for Nelson,Pope & Voorhis for \$5300.00 was this the cost of the feasibility study? Ans. not all of it was for the study.
- 9) Resident—would the cost for a community dock be based on a per house basis? Ans. no discussion on financing has occurred yet.
- 10) Resident—a community dock would benefit more than just boat owners.
- 11) Resident—there is a large problem in identifying the right of way for many properties in the village.
- 12) Resident—the U. S. coast Guard regulations saw that if a child is on a public dock they must be wearing a life vest.
- 13) Resident—wouldn't the Autocade system mentioned in previous meetings show the right of way for all properties?
- 14) Resident—the T intersection sign on 25A before Washington Street has been removed will it be replaced? Ans. 25A is a state road they would have to make that decision.

RESOLUTIONS

04-2016-1—Resolution adopting the April 14, 2016 agenda as printed motion to approve by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. berry, J. Koppelson, J. Pesek, S. Nicoletti, Nay 0.

04-2016-2—Resolution accepting the monthly reports of the Village Public Safety, Village Treasurer, Village Attorney and Stormwater motion to approve by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, J. Pesek, S. Nicoletti, Nay 0.

04-2016-3—Resolution adopting the minutes from the March 12,2016, Work Session meeting of the Board of Trustees motion to approve by J. Pesek, seconded by H. Berry, Aye J. Pesek, H. Berry, J. Koppelson, S. Nicoletti, D. Parrish, Nay 0.

04-2016-4—Resolution adopting the minutes from the march 12, 2016,meeting of the Board of Trustees motion to approve by S. Nicoletti, seconded by H. Berry, Aye S. Nicoletti, H. Berry, J. Koppelson, J. Pesek, D.Parrish, Nay 0.

04-2016-5—Resolution adopting the fiscal year 20165-2017 preliminary budget as proposed by Treasurer Don Pearce adopted on a motion by J. Koppelson, seconded by S. Nicoletti, Aye J. Koppelson, S. Nicoletti, H. Berry, D. Parrish, Nay J. Pesek.

04-2016-6—Resolution approving an increase in the hourly wage of Frank Shaffer from \$19.00 to \$20.00 due to a change in duties, effective March 1, 2016 motion to approve by D. Parrish, seconded by S. Nicoletti, Aye D. Parrish, S. Nicoletti, H. Berry, J. Koppelson, J. Pesek, Nay 0.

04-2016-7—Resolution directing Clerk Newfield to price repairs on the tennis court per Commissioner T. Masters, motion to approve by H. Berry, seconded by J. Pesek, Aye H. Berry, J. Pesek, J. Koppelson, S. Nicoletti, D. Parrish, Nay 0.

04-2016-8—Resolution directing Clerk Newfield to schedule Call –A-Head for the 2016 season, motion to approve by J. Pesek, seconded by H. Berry, Aye J. Pesek, H. Berry, J. Koppelson, S. Nicoletti, D. Parrish, Nay 0.

04-2016-9—Resolution to approve all checks listed on the voucher reports as read by Clerk Newfield, motion to approve by H. Berry, seconded by D. Parrish, Aye H. Berry, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0.

The meeting was adjourned at 8:30 P.M. on a motion by H. Berry

MINUTES OF THE MARCH 29, 2016 WORKING SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 6:00 P.M.

Present Mayor Delores Parrish, Trustees Harold berry, Jeff Koppelson, John Pesek, absent Trustee Sandra Nicoletti, also in attendance Treasurer Donald Pearce and 14 residents.

Treasurer D. Pearce reviewed the proposed budget for the fiscal year 2016-2017 as follows;

- 1) Budget by Department
- 2) Object budget
- 3) Budgeted revenues
- 4) Funding of Proposed Budget

Discussion followed;

The draft budget will be made available at the Village Clerks office on Wednesday March 30,2016

C. Voorhis of Nelson, Pope & Voorhis , LLC presented a power point on the Feasibility study prepared by Nelson,. Pope & Voorhis ,LLC for the Village of Poquott on the proposed Village Community Dock.

It was determined by the Board that discussion of the power point presentation and the ensuing steps for development of a community dock project would be discussed at the April board meeting.

The meeting adjourned at 7:00 P.M. on a motion by J. Pesek

MINUTES OF THE MARCH 12,2016 WORKING MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 8: 30 A.M. AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, Sandra Nicoletti, John Pesek also present Village Attorney Joseph Prokop and 16 residents.

The Mayor opened the work session at 8:30 A.M.

- 1) Update on proposed Tree Law—discussion on Planning Board and Trustee J. Koppelson’s input at the last Planning Board meeting.
- 2) Update on feasibility study for community dock- Nelson pope & Voorhis, Inc.has done a draft and presented a proposed fee for further study work.
- 3) Update on dock changes- tabled
- 4) Update on budget for 2016/2017—discussion
- 5) Update on trustees park plans- 4-D Landscaping has prepared a plan to be reviewed by the Board. Replenishment of the surface of the play area is needed.
- 6) Discuss Village Hall ‘s new hours- reduction to 3 P.M. set for April 4, 2016
- 7) Discuss Hazard Mitigation Assistance (HMA) program—discussion.
- 8) Discuss Master Plan for the Village—original plan was not submitted to the Suffolk County Planning Dept. Two versions exist May 2011 and June 2011. Discussion.
- 9) Discuss increase in fee proposed by GEI Consultants.—discussed
- 10) Discuss Building Permit fee increases- discussed J. Koppelson stated that there is a need to clarify sheds in the permit fee table to indicate no fee for 10’ x 10’ sheds
- 11) Discuss Transportation Investment Generating Recovery (TIGER 2016)- discussion
- 12) Discuss Municipal Consent to deploy telecommunications in the R.O.W.- discussed
- 13) Discuss complaints on cesspools on the beach- Discussed- complaint will be investigated .
- 14) Firewood—a question was raised by trustee Pesek re; firewood from trees downed on the R.O.W. going to private residences—any wood that needs to be carted away is available to any resident.
- 15) The working meeting adjourned t 9:20 A.M. on a motion by H. Berry

MINUTES OF THE MARCH 12, 2016 REGULAR MEETING OF THE BOARD OF TRUSTEES HELD AT 9:30 A.M. AT VILLAGE HALL

PUBLIC HEARING re; extending the existing moratorium for Dock Permit Applications.

After a review of the original Local law/ moratorium and the work under way by the Planning Board on the amendments to the local law the hearing was opened to the floor.

- 1) Resident—is the term of the moratorium 1 year or six months—Ans. could be either
- 2) Resident-legal requirements were met, however this hearing could have been better advertised.
- 3) Resident- hearing was not listed on the Village’s “This Month” page and was not on the calendar

4) Resident—the moratorium should be extended as more input is needed on the Dock Law permit question.

The hearing was adjourned on a motion by H. Berry

REGULAR MEETING

ANNOUNCEMENTS

- 1) March 12, 2016 daylight saving time change
- 2) April 16, 2016—Poquott cleanup day

REPORTS

- 1) Public Safety—Report filed and read
- 2) Village Treasurer—report read
- 3) Village Attorney—Public Safety has followed up on several Zoning Violations
- 4) Storm water—MS4 report filed with DEC. training was undertaken on Feb. 29, 2016

PUBLIC COMMENTS

- 1) Resident- paving on Maybeck Drive needs repairs was the work guaranteed? Ans. the contractor has been contacted and repairs will be handled by the contractor.
- 2) Resident- there are potholes on Walnut Avenue- ans. a survey is currently underway to get a list of all potholes for pricing and repairs.
- 3) Resident-several of the storm drains have cracks around them as well as the roadway abutting them.
- 4) Resident—the calendar information about the MS4 was misleading. There was no meeting to discuss it.
- 5) Resident- # 5 Highview Avenue is being cleaned up before going on the market.
- 6) Resident- has the Village any plans to link the website to video presentation of the meetings? Ans. no plans right now.
- 7) Resident- someone is dumping the “doggie bags” back in the dispenser. Ans. the dispensers will be locked.
- 8) Resident- when will the replacement stops signs be installed? Ans. April
- 9) Resident- the new village hall hours are not conducive for residents.
- 10) Resident- thanks to those who voted to allow the use of village hall for the food drive.
- 11) Resident-the light fixture on Walnut Beach is shining out on the harbor and needs to be realigned.
- 12) Resident- did 4-D landscapers bid for this years contract? Ans. their last years bid contained a renewal at the village’s convenience for an increase of 3 %.
- 13) Resident- there is a light out at Cedar and Washington.

14) Resident- re: the cesspool problem on the beach will the DEC get involved? Ans. yes

RESOLUTIONS

Resolution # 03-2016-1- resolution adopting the march 12, 2106 agenda as Amended motion by D. Parrish, second by H. Berry , Aye D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0

Resolution #03-2016-2 – resolution accepting the monthly reports of Public Safety, Village Treasurer, Village Attorney, Storm water, Motion by H. Berry second by S. Nicoletti, Aye H. berry, S. Nicoletti, J. Koppelson, J. Pesek, D. Parrish, Nay 0

Resolution # 3-2016-3- resolution adopting the minutes from February 11, 2016 , work session meeting of the Board of Trustees, motion by D. Parrish, second by H. berry, Aye D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, j. Pesek, Nay 0.

Resolution # 32-2016-4- Resolution adopting the minutes of the February 11, 2016 meeting of the Board of Trustees, motion by D. Parrish, second by H. berry, Aye D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0.

Resolution #3-2016-5-resolution to approve the mayor to sign an agreement with 4 –D Landscaping for the 2016 season, motion by D. Parrish, second by H. Berry, Aye d. Parrish, H. Berry, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0.

Resolution #3-2016-6- resolution to have the Village engineer do a proposal for permit fees on the community dock, motion by H. Berry, second by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, S. Nicoletti, J. Pesek, Nay 0.

Resolution #3-2016-7- Resolution to have the Village Clerk submit the Village Master Plan to the Suffolk County Planning Dept. , motion by J. Pesek, seconded by D. Parrish, Aye J. Pesek, D. Parrish, H. Berry, J. Koppelson, S. Nicoletti, Nay 0

Resolution #3-2016-8- Resolution accepting the SEQRA review for Local Law 2 of 2016 extending the dock moratorium for an additional one year, motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, H. Berry, J. Pesek, S. Nicoletti, Nay 0.

Resolution #3-2016-9- Resolution extending the dock moratorium per the Planning Boards request for an additional one year, motion by S. Nicoletti, seconded by J. Pesek, Aye S .Nicoletti, J. Pesek, H. Berry, J. Koppelson, D. Parrish, Nay 0.

Resolution #3-2016-10- Resolution adopting the local law # 2 of 20`16 extending the dock moratorium for an additional year, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Pesek, S. Nicoletti, Nay 0.

Resolution #3 -2016-11- Resolution approving all checks per the voucher report, motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, D. Parrish, J. Pesek, S. Nicoletti, Nay 0.

The meeting was adjourned at 10:00 P.M. on a motion by H. Berry

MINUTES OF THE FEBRUARY 11,2016 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 6 P.M.

Present Mayor Delores Parrish, Trustees Harold Berry, Sandra Nicoletti absent Trustees John Pesek, Jeff Koppelson. Also present Village Attorney Joseph Prokop and 19 residents

WORKING SESSION

- 1) Update of Village signs—G. Garafano reviewed the two quotes received for the street name signs still needed to comply with the Federal Highway code the best price for the signs was Corcraft with a price of \$1522.4 and ECONO Signs for the hardware costs of \$1400.95.
- 2) Update of open items; a) vandalism of fencing on Indian Valley Road—not a village matter. Resident complaint re; zombie house at 24 Walnut Ave. – reviewed and found not to be justified.
- 3) Update on proposed tree law from the Planning Board- still in process.
- 4) Update on feasibility study for the community dock—engineering firm has sent in a cost proposal.
- 5) Review of Tree Inventory Grant—DEI Consulting Co needs to review the original proposal and update their numbers.
- 6) Dock law changes- R. Flood Chair of the Planning Board reviewed the changes proposed by his board members and it was determined that a hearing on renewal of the moratorium would be held in March.
- 7) Budget discussion- review of fees for permits and court fines should be discussed by the Board . The Village Clerk stated that his office could reduce the clerks office budget by Approx. \$5000.00 by reducing working hours from 4 P.M. to 3 P.M.
- 8) Building Dept. fees—D. Parrish stated that she would send out an e-mail with suggested changes.
- 9) Complaint re; Illegal apartment at 4 Birchwood Ave. – The Village Attorney will advise the building clerk as to the context of a letter to the resident.
- 10) Trustees park—plans for the shed and the playground are being reviewed.

The work session adjourned at 6:45 P.M. on a motion by H. Berry

REGULAR MEETING OF THE BOARD OF TRUSTEES CONVENED AT 7:00 P.M.

ANNOUNCEMENT- Village Hall will be closed on February 15 2016 for Presidents Day.

REPORTS

- A) PUBLIC SAFETY—monthly report 8 Incidents-12 House checks-6 parking warnings-08 parking summons-1 pet owner warning-2 quality of life warnings
- B) VILLAGE TREASURER- report read by Mayor Parrish
- C) VILLAGE ATTORNEY-a resolution for extending the dock application moratorium should be presented at the March board meeting.

PUBLIC COMMENTS

Resident- the treasurer is again absent and the need for him to present his report to the public is not being met. Ans. the Treasurer has taken a position teaching at night so has been unable to make our meetings.

Resident-based on the court fines received and the cost of maintaining the court something must be done to improve our monetary picture.

Resident-where did the rest of the money for Maybeck Drive come from? Ans. SCWA gave the Village over \$11,000.00 for repaving due to pipe line work on Maybeck Drive and residents donated funds for the work.

Resident- why did our public safety officers need to take a firearms course? Ans. That was the name of the organization that taught the security course.

Resident-the Village Justice gave a great talk at the Civic Association meeting- the Civic's would like to extend an invite to the Village Attorney to speak also.

Resident-the snow creates a parking problem at Village Hall. Can the Village get the parking lots shoveled?

Resident-at the last meeting something was said about following the code? Ans. Suffolk County has several code changes in the hopper and we will have to make sure we are up to date on their code.

Resident-when will the tree work commence. Ans. we have approx. 22 trees that need to be removed .They will be done on an as needed basis.

Resident- hopes the tree inventory project comes first.

RESOLUTIONS

Resolution 02-2016-1

Resolution adopting the February 11,2016 agenda as amended to include a public hearing in March on the dock moratorium , Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Perry, S. Nicoletti, Nay 0.

Resolution 02-2016-2

Resolution accepting the monthly reports of the Village public Safety, Village Treasurer , Village Attorney, Motion by H. Berry, seconded by S. Nicoletti, Aye H. Berry, S. Nicoletti, D. Parrish, Nay 0.

Resolution 02-2016-3

Resolution adopting the minutes from January 9, 2016 Work Session of the Board of Trustee, Motion by S. Nicoletti, seconded by H. Berry, Aye S. Nicoletti, H. Berry, D. Parrish, Nay 0.

Resolution 02-2016-4

Resolution adopting the minutes of the January 9, 2016, meeting of the Board of Trustees . Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, S. Nicoletti, Nay 0.

Resolution 02-2016-5

Tabled on a motion by D. Parrish, seconded by H. Berry,

Resolution 02-2016-6

Resolution finding a condition and nuisance at 4 Birchwood Avenue to be hazardous or unsafe after consideration of the inspector's report, and directing the inspector or Code Enforcement to give notice to the owner or tenants at 4 Birchwood Ave.to correct nonconforming use under Village Code 183-16, Motion by H. Berry, seconded by S. Nicoletti, Aye H. Berry, S. Nicoletti, D. Parrish, Nay 0.

Resolution 02-2016-7

Resolution setting the date of the Village Election for Tuesday, June 21, 2016 for the positions of Mayor and two Trustees, with voting to be at Village Hall from 12:00 P.M. to 9:00 P.M. motion by S. Nicoletti, seconded by H. Berry, Aye S. Nicoletti, Aye S. Nicoletti, H. Berry, D. Parrish, Nay 0.

Resolution 02-2016-8

Resolution extending the Village Dock moratorium per the Planning Boards request for an additional six months, Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, S. Nicoletti, Nay 0.

Resolution 10-2016-9

Resolution approving all checks per the voucher report. Motion by S. Nicoletti, Seconded by H. Berry, Aye S. Nicoletti, H. Berry, D. Parrish, Nay 0,

The meeting adjourned at 7:25 P.M. on a motion by D. Parrish

MINUTES OF THE JANUARY 9, 2016 VILLAGE BOARD MEETINGS HELD AT 8: 30 A.M AT VILLAGE HALL,
VILLAGE OF POQUOTT

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, Sandra Nicoletti, John Pesek, also attending Joseph Prokop Village Attorney and 22 residents.

The working meeting was called to order at 8:39 A.M.

- 1) Signs—two quotes received for replacement signage. The replacements are what are considered immediate replacement. The winning quote was from Eastern Correctional for \$405.27
- 2) Open items—Unregistered vehicles- letters sent to all violators/ block box at California Park removed by the Harbormaster
- 3) Budget items—J. Koppelson stated that Trustees Park would require trees to be removed and the greenhouse/shed would require a review to see what could be saved or repaired. After discussion the board agreed to increase user fees for the following;

Parking Sticker- all stickers would be \$5.00(first one free no longer)

Dingy Permit- \$25.00 per dinghy sticker

Mooring Permit--\$25.00 fee for all mooring permits (dinghy sticker no longer included)

Retrieval fee for dinghy's left on the racks would be reduced to \$50.00 for this time only

The Board after consideration determined that the new fees would be needed to cover administrative costs and therefore were justified.

- 4) Vandalism complaint—discussion as to possibility of more Public Safety patrols.
- 5) Complaint “zombie house” # 24 Walnut – letter to be sent to owner.
- 6) Complaint of illegal rentals at 2 Singingwood lane- investigation and remediation under way
- 7) Village Hall use policy—discussion
- 8) Foil Appeal – The Village Attorney stated that if the appeal goes to an Article 78 action an attorney should be hired to handle the village response.
- 9) The meeting was adjourned at 9:55 A.M on a motion by H. Berry

The regular business meeting was called to order at 10:00 A. M.

REPORTS

PUBLIC SAFETY- The Public Safety Commissioner read the year end activity report .

HARBOR TASK FORCE- the black dock pontoon was removed from California Park by the Brookhaven Town harbor master.-

PUBLIC COMMENTS

- 1) Resident—Why is the treasurer not present and where is the treasurers report. He has missed several of the last meetings.
- 2) Resident-the street light in front of 64 Washington Street is still out- Cedar and Bayview do not have street lights. Ans. The street light on Washington is on the repair schedule.
- 3) Resident-The dollars used for the Maybeck project was well spent.
- 4) Resident-Maybeck repairs are great.
- 5) Resident-appreciated the repairs to Maybeck.
- 6) Resident- the civic Association is willing to meet with the Village.
- 7) Resident- the public meetings of the Village should be put up on the website.
- 8) Resident- several trees have red xes on them. When will they be cut down? Ans. after the snow season has passed a determination as to available funds for their removal will be done.
- 9) Resident-What does snow plowing have to do with tree removal funds. The snow plowing funds can only be used for snow plowing and excess funds have to be rolled over to the new budget.
- 10) Resident-did the drain company charge the Village for the Belgian block work on Maybeck?
- 11) Resident-The greenhouse should be reviewed by a contractor and the usage should be evaluated.
- 12) Resident- the Greenhouse is used by residents. Possible repairs need to be reviewed.
- 13) Resident- there is a strong possibility that there is asbestos in the shed attached to the greenhouse.
- 14) Participant-she is the FOIL requestor and will be filing an Article 78 to get the information she has requested.
- 15) Resident- why the push on illegal rentals discussed earlier. Ans. safety issues.

RESOLUTIONS

01-2016-1—Resolution to adopt the January 9, 2016 agenda as printed motion by D. Parrish, second by S. Nicoletti- Aye D. Parrish, S. Nicoletti, H. berry, J. Koppelson, J. Pesek. Nay 0.

01-2016-2—Resolution to accept the monthly reports of Public safety, Harbor task Force, motion by H. Berry, second by J. Pesek, Aye H. Berry, J. Pesek, S. Nicoletti ,J. Koppelson, D. Parrish. Nay 0.

01-2016-3—Resolution to adopt the minutes from the December 10,2015 work session of the Board of trustees motion by J. Pesek, seconded by S. Nicoletti, Aye J. Pesek, S. Nicoletti, H. Berry ,J. Koppelson, D. Parrish. Nay 0.

01-2016-4—Resolution to adopt the December 10, 2015 minutes of the regular meeting of the Board of trustees motion by S. Nicoletti, second by H. Berry, Aye S. Nicoletti., H. Berry, J. Pesek, J. Koppelson, D. Parrish, Nay 0.

01-2016-5—Resolution to appoint Philip Carlucci to the Village of Poquott planning board for a term expiring 2022 motion by J. Koppelson, second by D. Parrish, Aye J. Koppelson, D. Parrish, H. Berry, S. Nicoletti, J.Pesek, Nay 0.

01-2016-6—Resolution to appoint Lee Thompson to the Village of Poquott Board as an alternate for a term of one year motion by P. Parrish, second by S. Nicoletti, Aye D. Parrish, S. Nicoletti,H. Berry, J. Koppelson, J. Pesek, Nay 0.

01-2016-7—Resolution to appoint Dana Tirziuas Commissioner of Public Events for a term of one year Motion by H. Berry, second by S. Nicoletti, Aye H. Berry, S. Nicoletti, D. Parrish, J. Koppelson, J. Pesek, nay 0.

01-2016-8 Resolution to approve the Mayors signing of the Quick-Way agreement for snow plowing motion by J. Pesek, seconded by H. Berry, Aye J. Pesek, H. berry, D. Parrish, J. Koppelson, S. Nicoletti. Nay 0.

01-2016-9 Resolution finding a condition and nuisance at 2 Singingwood Lane to be hazardous or unsafe after consideration of the Inspectors report, and directing the Inspector or Code Enforcement to give notice to the owner or tenants at 2 Singingwood lane to correct nonconforming use under Village Code 183-16 motion by S. Nicoletti, seconded by H. Berry, Aye S. Nicoletti, H. Berry, D. Parrish, J. Koppelson, J. Pesek .Nay 0.

01-2016-10—Resolution to schedule the Village of Poquott meetings as follows, to be held at Village Hall: Work session one hour before each Board of trustees meeting Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Pesek, S. Nicoletti, Nay 0.

February 11th, 2016 six P.M. ---- March 12, 2016 six P.M. -- April 14, 2016 six P.M. --- May 14,2016 six P.M.---- June 9, 2016 six P.M.

01-2016-11 Resolution to schedule budget meetings as follows motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Pesek, S. Nicolett , Nay 0.

Work session for Budget discussion on March 29, 1026 Six P.M.

Public Hearing on budget to be held on April 14, 2016 at Seven P.M.

01-2016-12—Resolution to approve all checks per Voucher report read by the Village Clerk motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, D. Parrish, J. Pesek, S. Nicoletti, Nay 0.

The board reviewed the fee structure outlined by the Village Clerk and resolved to reduce for one time only the dinghy retrieval fee from \$150.00 to \$50.00 on a motion by H. Berry, seconded by J. Pesek, Aye H. Berry ,J. Pesek, D. Parrish, J. Koppelson, S. Nicoletti ,Nay 0.

The board after discussion of the fee increase proposal by the Village Clerk resolved to set the following fees;

Parking Permit fee \$ 5.00 for each stickers issued.

Dinghy permit fee \$ 25.00 for each sticker issued.

Mooring fee \$25.00 for each mooring sticker issued

The new fees will eliminate the free first Parking Sticker and the inclusion of a dinghy permit with the mooring application.

Resolved on a Motion by H. Berry seconded by S. Nicoletti, Aye H. Berry, S. Nicoletti, J. Koppelson, J. Pesek, d. Parrish, Nay 0.

The meeting adjourned at 10:45 P.M. on a motion by D. Parrish