

MINUTES OF THE DECEMBER 7,2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6: P.M. AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees William Poupis, Jeff Koppelson, absent Trustees John Richardson, Chris Schleider. Also present Village Attorney Joseph Prokop and 10 residents.

Meeting called to order at 6: 00 P.M.

Agenda items 1-thru 3 not discussed.

4) Update on E- Code—the clerk was asked to review prior minutes for Local Laws not incorporated into the E-Code.

5) Update on Sharon and Highview Avenues- damage done to a residents sprinklers by pavers was reported to the Village. The cost to repair is \$1350.95.

6) Discuss possible grants for the Village beaches.

7) Discuss road work on Sharon and Highview Avenues- work completed.

8) Discuss public bids for 2018 landscaping and refuse removal.

9) Discuss a plan for hazards in the Village.

10) Discuss Village Codes 50 and 183- Discussion on Code #50(unsafe building) the order of involvement was discussed with a consensus to have the homeowner notified of the hazard with a specific time to remedy, then refer to a committee. After no action by homeowner a citation will be issued. Discussion of Code #183 ended with a determination to separate sections of #183 into codes for permits etc.

11) Discuss Village parks code-

12) Discuss welcome packet.

13) Discuss Dock Inspector.

14) Discussed removal of boat dinghies and garden plot clearing.

PUBLIC HEARING ON A LOCAL LAW AMENDING CHAPTER 57 OF THE VILLAGE CODE

- 1) Resident- section 57.3 not included in the handout- no statement defining “containment”- California Park should be off limits to any fire pits.
- 2) Resident- would any exiting fire pit closer than 25 feet be grandfathered?
- 3) Resident- What about the “Poquott beach” on VanBrunt Manor road?
- 4) Resident- loves to barbecue at the park and on the beach when fishing at night.
- 5) Resident- fires should be allowed in all parks.
- 6) Resident – fire pit in California Park should be moved.
- 7) Resident- open fire is different than a propane barbecue.
- 8) Resident- private fire pits should be allowed.

The hearing was closed on a motion by J. Koppelson, seconded by W. Poupis, Aye all.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES CALLED TO ORDER AT 7: 26 p.m.

REPORTS

Public Safety- Village Attorney working with public Safety on several code rewrites.

Treasurer- report in resident hndouts

ANNOUNCEMENTS

- 1) Toys for Tots box set up at Village hall.
- 2) The Planning Board will hold a hearing on the community dock application

PUBLIC COMMENTS

- 1) Resident-Highview and Sharon Avenues look great.
- 2) Resident- tennis courts need to be updated.

RESOLUTIONS

Resolution #12-2017-1- resolution adopting the December 7, 2107 agenda as printed – Motion by D. Parrish, seconded by W. Poupis, Aye All, Nay 0.

Resolution #12-2017-2- resolution accepting the monthly reports from December 7,2017- Motion by W. Poupis, seconded by J. Koppelson, Aye All, Nay 0.

Resolution # 12-2017-3- resolution adopting the minutes from October 12,2017 Work Session of the meeting of the Board of Trustees- Motion by J. Koppelson, seconded by D. Parrish, Aye All, Nay 0.

Resolution #12-2017-4-resolution adopting the minutes of the October 12, 2017 Business Session of the meeting of the Board of Trustees-Motion by D. Parrish, seconded by J. Koppelson, Aye All, Nay 0.

Resolution #12-2017-5- resolution adopting the minutes from the October 6, 2017 Work Session of the meeting of the Board of Trustees- Motion by W. Poupis, seconded by J. Koppelson. Aye All, Nay 0.

Resolution #12-2017-6- resolution adopting the minutes from the November 9, 2017 Work Session of the meeting of the Board of Trustees-Motion by J. Koppelson, seconded by D. Parrish, Aye All, Nay 0.

Resolution #12-2017-7- resolution adopting the minutes from the, Business Meeting of the Board of Trustees- Motion by W. Poupis, seconded by J. Koppelson, Aye All, Nay 0.

Resolution #12-2017-8- resolution directing Clerk Newfield to schedule and notice accordingly, a public hearing f05 January 11.2018 for a new local law 1 of 2018- Village Park- Motion by J. Koppelson, seconded by D. Parrish, Aye All, Nay 0.

Resolution # 12-2017-9- resolution directing Clerk Newfield to schedule and notice accordingly, public bids for January 11, 2017. For village garbage removal for 2018 – Motion by D. Parrish, seconded by J. Koppelson, Aye All, Nay 0.

Resolution # 12-2017-10-resolution appointing Ronald Pulito, CPA, JD as the Village Treasurer for one year-Motion by W. Poupis, seconded by K. Koppelson, Aye All, Nay 0.

Resolution # 12-2017-11-resolution adopting the SEQRA resolution for local law 6 of 2017, amending Village Code Chapter 57-Burning, Open- Motion by J. Koppelson, seconded by D. Parrish, Aye All, Nay 0.

Resolution #12-2017-12-resolution adopting local law 6 of 2017 amending Village Code Chapter 57- Burning, Open- Motion by D. Parrish, seconded by J. Koppelson, Aye All, Nay 0.

Resolution #1202017-13-resolution to schedule the Village of Poquott Board of trustees meetings as follows to be held at Village hall.

Work Session: One hour before each Board of Trustees meeting.

Regula Session: January 11, 2018 at 7 P.M.

Motion by W. Poupis, seconded by J. Koppelson, Aye All, Nay 0.

Resolution 12-2017-14-resolution tabled on a motion by D. Parrish, seconded by J. Koppelson, Aye All, Nay 0.

Resolution #12-2017-15- resolution to approve and authorize the Mayor to sign agreement with The Town of Brookhaven for 2018- Salt, Sand and general repairs- Motion by W. Poupis, seconded by D. Parrish, Aye All, Nay 0.

Resolution# 12-2017-16-resolution to approve and authorizing the Mayor to cancel cablevision-Motion by J. Koppelson, seconded by W. Poupis, Aye All, Nay 0.

Resolution #12-2017-17 – resolution to approve and authorizing the mayor to sign agreement with Verizon for Village hall cable service- Motion by D. Parrish, Seconded by W. Poupis, Aye All, Nay 0.

Resolution #12-2017-18- resolution approving a retainer agreement with Campolo, Middleton, and McCormick, LLP to represent the Village of Poquott in a code enforcement matter at an hourly rate of \$200. Per hour- Motion by W. Poupis,, seconded by D. Parrish, Aye All, Nay 0.

Resolution # 12-2017-19- resolution approving all checks per the voucher report-Motion by J. Koppelson, seconded by W. Poupis, Aye All, Nay 0.

The meeting adjourned at 7:45 P.M. on a motion by J. Koppelson

MINUTES OF THE NOVEMBER 9,2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6:00 P.M. AT VILLAGE HALL

The meeting started with a presentation by the Village Auditors Cullen & Danowski, LLP of the completed audit of the Village of Poquott for Fiscal year2016-2017

Present Mayor Delores Parrish, Trustees Jeff Koppelson, Chris Schleider, absent Trustees John Richardson, William Poupis. Also present Village Attorney Joseph Prokop and 17 residents.

- 1) Discuss numbering village drains—prices have been obtained for metal stamps.
- 2) Discuss Village Code #57—ready to go to a public hearing—date set for the December meeting.
- 3) Discuss Village codes #50 and # 183—still a work in progress.
- 4) Discuss Village Parks code—a draft will be distributed to the board members for review.
- 5) Discuss dock inspection—two companies have been contacted for pricing.
- 6) Discuss funding request to the Town of Brookhaven for ADA ramp—paperwork filed with the Town.

- 7) Discuss removal of dinghies from the racks/ cleanup of community gardens—reminder on dinghy removal will be posted by D. Parrish.
- 8) Open item for Village Attorney- discussed delinquent tax lien notice filed by the Suffolk County Clerk.
- 9) Budget modification-the posting for the new computers should have been to the individual dept. and new posting are required to properly post the assets.

The meeting adjourned at 6:53 P.M. on a motion by C. Schleider

PUBLIC HEARING ON A LOCAL LAW OF 2017 AMENDING CHAPTER 64 DOCKS

NO COMMENTS FROM ATTENDEES

HEARING CLOSED ON A MOTION BY C. Schleider

REGULAR MEETING OF THE VILLAGE BOARD HELD AT 7:00 P.M.

The clerk opened the only snow removal bid received by the Village- The bidder is Quick-Way Sanitation.

REPORTS

Public Safety—F. Shaffer gave his report for the Public Safety Office.

ANNOUNCEMENT

SCVOA Christmas party is scheduled for December 4, 2017

COMMENTS

- 1) Resident-the balance sheet doesn't show any entries for road work? Ans. We have not yet been billed for the road work.
- 2) Resident-have we selected a Treasurer yet? Candidates have been interviewed.
- 3) Resident- the park sprinklers should be shut off earlier. The sprinklers next to the tennis courts are not needed.
- 4) Resident- metal stamps for drains are not usable. Village should go back to spray painted numbers.

RESOLUTIONS

Resolution 11-2017-1- Resolution adopting the November 9,2017 agenda as printed- motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, Nay 0.

Resolution 11-2017-2- Resolution accepting the monthly reports from November 9,2017- motion by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, Nay 0.

Resolution 11-2017-3- Resolution directing Clerk Newfield to schedule , and notice accordingly, public hearing for December 7, 2017 on a local law of 2017 amending Chapter 57 – Burning- Open- motion by J. Koppelson, seconded by C. Schleider, Aye J. Koppelson, C. Schleider, D. Parrish, Nay 0.

Resolution 11-2017-4- Resolution accepting the Bid submitted by Quick-Way Sanitation for the snow plowing of the Village of Poquott-motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, Nay 0.

Resolution 11-2017-5-Resolution to accept the Audited Financial Statements beginning June 1, 2016- ending May 31-2017, as prepared by Cullen and Danowski, LLP -motion by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J./ Koppelson, Nay 0.

Resolution 11-2017-6- Resolution adopting the SEQRA resolution for local law 5 of 2017, amending Village Code Chapter 64- Docks and Wharves, motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, C. Schleider, Nay 0.

Resolution 11-2017-7-Resolution adopting local law 5 of 2017 amending Village Code chapter 64- Docks and Wharves, motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C.. Schleider, J. Koppelson, Nay 0.

Resolution 11-2017-8- Resolution to schedule the Village of Poquott Board of Trustees meetings as follows to be held at Village Hall.

Work Session : one hour before each board of trustees meeting.

Regular Session: December 7, 2017

Motion by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, Nay 0.

Resolution 11-2017-9- Resolution authorizing Village Bookkeeper Hoffman to perform attached budget amendments:

Credit Account A1620.2-Vilage Hall-Capital Expense for \$4285.00

Debit Account A1410.2-Clerks office - Capital expense

Debit Account A1325.2-Accounting -Capital expense

Debit Account A3120.2-Public Safety-Capital expense

Resolution 11-2017-10-Resolution approving all checks per the voucher report, Motion by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, C. Schleider, Nay 0.

The meeting adjourned at 7:25 P.M. on a motion by D. Parrish.

MINUTES OF THE OCTOBER 26 2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 8:30A.M. AT VILLAGE HALL

Meeting started at 8:30 A.M. with the Public Hearing for the amending Local Law 64-12(A) and 64-21 (C) standards for village docks code.

Present Mayor Delores Parrish, Deputy Mayor Jeff Koppelson., Trustee John Richardson, Trustee Bill Poupis, Village Attorney Joseph Prokop and 20 residents.

PUBLIC HEARING

D. Parrish: As per Planning Board, amend the following: Chapter 64 -21(A) Standards for Village Docks where it states “water depth is 4 feet” —amend to read “which the water depth is 3.5 feet”. Also, amend Chapter 64-21(C) Standards for Village Docks where it states “width of dock may not exceed 3.5 feet” amend to read “The width of a fixed dock may not exceed four feet except where needed to be compliant with the Americans with Disabilities Act (ADA)”.

COMMENTS

Resident: Does proposed dock law changes have anything to do with current community dock application? ANS: That is a question for the Planning Board.

Resident: What’s the reason for the change? ANS: The Planning Board had a meeting and they asked for these things to be changed.

Resident: In instances like this the public can’t get any of the answers because the board doesn’t know.

ANS: During the time the original law was written by the planning board the exact calculations of the length of the dock (195ft) at low tide were not known. It was hoped to be 4 feet. Once the engineer had submitted the calculations the planning board saw that it was at 3.5 feet. Therefore, this is the recognition that the community dock could be built at a minimum of 3.5 feet. Second change was ADA compliance. If someone with a wheel chair went down the ramp they will need a radius of 4 feet to turn the wheelchair around. The plan now says now that a portion of the dock at the end is wider for that capability. Also the provision of a secondary dock that was attached to one of the docks has been removed.

Resident: The length of dock is 195 feet. ANS: yes. S.W. - That is the original? ANS: There are different way to measure a dock. Originally it was 150 feet from the pilings to pilings. 195 feet includes the ramp and floats at the end.

J. Richardson: Are we changing the law to accommodate the dock? ANS: Yes. Brookhaven measure pear length from low tide and we measure it from high tide. Planning Board came up with 195 feet for the village. That has been the limit of dock lengths in the village. The planning needed to change the low tide for the community dock because we didn’t want to change the allowable length of a dock. In public hearing at last meeting, a motion was made to continue this hearing at the 11/9 board mtg. I could not hear anything in recording authorizing it to another day. Wouldn’t you be under obligation to continue it at the 11/9 as per the motion at Oct board mtg. ANS: Without the minutes we cannot say. If a date was made we would have to honor that. Planning wanted this approved for their November mtg. Motion will be made once we hear all comments.

Resident: Do we have anyone taking minutes? ANS: Recording is being made and Cindy will write the minutes from that.

Resident: We have the handicap parking spaces and we are making the dock handicap accessible what is our obligation making a handicap accessible path to the dock? Are there environmental concerns there and costs? ANS: The planning board will look into it. Engineers are aware of ADA specs and are discussing it.

Resident: State and County Parks have blue mats for handicap to access beach. Therefore, if they are doing it is safe.

Resident: If the water is 3.5 feet and the dock going out 195 feet. How big is boat that can be accommodated? ANS: A boat will be in 3-5 feet of water at low tide and 10 feet of water at high tide. At low tide boater would have to check to see if they can dock but this is common to boaters.

Resident: People would like to see on the website all different range on assessments and costs for the dock. ANS: Once we put bid out we can put it on website.

Resident: This hearing is required by law for these 2 changes? ANS: To make the changes of the 3.5 feet and ADA compliant. Then the planning board has a public hearing.

Resident: Is that it? ANS: Board hasn't decided if any more hearing we be held. We may go to the hearing that the Planning Board has.

Resident: Will there be one to discuss whether to have a dock at all? ANS: It's not required but would be good but we are not up to that step yet.

J. Richardson: What happens when we do all these steps and we get the price and permit and the planning will the village have a change to vote on whether it's feasible? ANS: The board will make that decision. The resident will speak at the public hearing. But the decision is made by the board.

Resident: Requests that public hearings be held at night so that residents who work be able to come. Have you had requests to have hearings in the morning? ANS: Yes we have.

J. Richardson: Residents expressed concern over having a public hearing this early in the morning and not being heard.

Resident: Many other municipalities have public hearings in the morning. Brookhaven, Port Jefferson, etc.

D. Parrish: Can we move the meeting back to comments about the public hearing?

Resident: When you have residents, who want transparency administration public mtgs. in the morning don't support that.

J. Prokop: This change has come after a year of the planning board working on it all which were public.

R. Flood: The law about this dock was discussed at a public hearing. Private docks states 4 feet.

Resident: Is there a cost for the expanded ADA section of the dock. ANS: It has not been bid out yet. The Board has to approve permit.

Resident: Only way to walk on beach would be walking up to parking lot and come around or up steps then down steps over dock. Private dock is not allowed to incumber the beach I don't know why a public one should. ANS: Good comment and should be made at the planning board public hearing. This is just about the 2 changes.

Adjourn public hearing. Motion J. Koppelson, Second by B. Poupis all aye.

SPECIAL MEETING

1. JProkop: WE can now vote on date for the dock hearing in this meeting.
2. First order, open bids for paving. Received only one bid from Fasco. Bid is for \$85,500 with additional \$5,500 for top soil for property lines.
3. J. Koppelson: why did it go up?
4. He's' the only bidder.
5. He should honor \$78,500 with additional \$5,500.
6. Town of Brookhaven was contacted along with Pioneer no one came back.
7. How do we approve? If he honors the original price then they will be approved.
8. They didn't want to do Belgium block without paving? 25:00 minutes
9. JK: can we phrase resolution so that we do not need to meet again to approve the first amount?
ANS: Approve for the original amount.

RESOLUTIONS

10-2017-5 - Resolution adopting lead agency status for purposes of SEQRA with regard to paving and curb work on Sharon Avenue, determining that the awarding of a contract for paving and curb work on Sharon Avenue is an unlisted action for purposes of SEQRA, that the awarding of a contract for paving and curb work on Sharon Avenue will not have a negative impact on the environment, and adopting a negative declaration.

J. Koppelson: Is this resolution an actual non-environmental impact? Just want to make sure we vote on this that it isn't impactful. Ans: There are drains on the road's and other roads have been paved and been no impact. J. Richardson: Will there be some kind of guarantee if something happens with the road? ANS: yes. They will come back and fix problems that arise for a period of time after the paving. Resident: Paving work that happen on a Sunday they didn't to an extent to what they were supposed to. I don't know why that wasn't done. Resident: When I was Roads Commissioner we paved several roads using approved Suffolk County Contractors that did not need public bids. This is another option.

Motion by, D. Parrish, seconded by J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay - 0.

10-2017-6 - Resolution awarding a contract for curb work on Sharon Avenue contract to Fasco in the amount of the original bid and authorizing the Mayor to execute the contract to execute the contract. Motion by J. Richardson, Second, J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay - 0.

10-2017-7 - Resolution awarding a contract for paving work on Sharon Avenue contract to Fasco in the amount of original bid and authorizing the Mayor to execute the contract to execute the contract. Motion by B. Poupis, second J. Koppelson, Aye all

10-2017-8 - Resolution adopting lead agency status for purposes of SEQRA with regard to the awarding of a contract for paving and curb work on Highview Avenue, determining that the awarding of a contract for paving and curb work on Highview Avenue is an unlisted action for purposes of SEQRA, that the awarding of a contract for paving and curb work on Highview Avenue will not have a negative impact on the environment, and adopting a negative declaration.

J. Prokop – Comment to edit resolution to include the words “Paving and” to the resolution. Motion by J. Koppelson, Second by B. Poupis, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

10-2017-9 - Resolution awarding a contract for curb work on Highview Avenue contract to Fasco in the amount of original bid and authorizing the Mayor to execute the contract to execute the contract - Motion by D. P, Second J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

10-2017-10 - Resolution awarding a contract for paving work on Highview Avenue contract to Fasco in the amount of original bid and authorizing the Mayor to execute the contract to execute the contract. Motion by J. Richardson, Second D. Parrish, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

10-2017-15 - Resolution to approve 6 yards of gravel for Steven Path by be ordered by Trustee Richardson.

J. Richardson: Stones dropped by Indian Path to fill in steps and then rest will be put on Steve’s Path at the bottom. More may need to be bought. Agreement for J. Richardson to order 6 yards of stone.

Motion by D. Parrish, Second J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

Motion to adjourn meeting date to 11/9 and set new date. Vote to change meeting date to “date to be announced by the board.” J. Koppelson: Keeping it on Thursdays would be good for me. - Motion by D. Parrish, Second J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

Meeting adjourned into executive session for legal advice at 9:30 A.M. Motion by D. Parrish, Second J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

Motion to adjourn at 10:00 A.M. Motion by D. Parrish, Second J. Koppelson, Aye - J. Richardson, B. Poupis, J. Koppelson, D. Parrish, Nay-0.

MINUTES OF THE OCTOBER 12, 2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6:00 P.M. AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees Jeff Koppelson, Chris Schleider, John Richardson, William Poupis. Also present Village Attorney Joseph Prokop and 20 residents.

- 10) Update on Steve's Path, Walnut Parking Lot –
- 11) Update on committee to work on GEI report – W. Poupis
- 12) Update Village Welcome Packet – Draft copy – circulate via email
- 13) Update on trees to be trimming with prices to trim the trees – Bid
- 14) Update on resident's concerns of invasive plants and tree trimming on VBM
- 15) Discuss a plan for hazards in the Village – ie: trees falling, storms
- 16) Discuss numbering the Village drains – permanent numbering system required.
- 17) Discuss paving and curbing on Highview and Sharon – Reviewed Fasco bid
- 18) Discuss Village Codes 50, 57 and 183 – hold off on Local law 183 for a later date. The permit process and building permit section of Zoning should be separated into a new chapter
- 19) Discuss Village Parks code – Circulate draft. Discuss funding with Town of Brookhaven for ADA ramp
- 20) Discuss Audit for 2016-2017
- 21) Open items for the Board to review from the Village Attorney
 - Ashley Homes Update: Court date set for 10/25/17
 - GIS – County agreement re; Tax Sale property

The meeting adjourned 7:06 P.M. on a motion by C. Schleider

PUBLIC HEARING ON A LOCAL LAW OF 2017 AMENDING CHAPTER 64 DOCKS

A resident pointed out that copies of the revisions had not been distributed. This hearing will be rescheduled.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD AT 7:15 P.M.

COMMENTS

Resident: Hiring of Treasurer yet?

Resident: Fasco Sharon/Highview – Rebid and have special meeting

Resident: Other Resident Trustee apt. question was not discussed.

Resident: Codes (eCodes) link needs to be updated

Resident: Belgium Block – could a new tax district be appropriated.

Resident: Board is exerting pressure to J. Richardson to resign

Resident: Ignored the will of the voters

Resident: Offended by Harry Berry remarks

RESOLUTIONS

Resolution 10-2017-1- Resolution adopting October 12, 2017, agenda as printed, motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, Nay 0.

Resolution 10-2017-2- Resolution accepting the monthly reports from October 12, 2017- motion by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, D. Parrish, J. Richardson, Nay 0 .

Resolution 10-2017-3- Resolution adopting the minutes of the September 14, 2017 work session of the Board of Trustees of the Village of Poquott, Motion by J. Richardson, seconded by C. Schleider, Aye J. Richardson, C. Schleider, J. Koppelson, D. Parrish, Nay 0.

Resolution 10-2017-4- resolution adopting the minutes of the regular session of the September 14, 2017 Board of trustees meeting, Motion by W. Poupis, seconded by C. Schleider, Aye W. Poupis, C. Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.

Resolutions 10-2017-5 through 10-2017-10 tabled.

Resolution 10-2017-11- Resolution directing Clerk Newfield to schedule and notice accordingly, public hearing on November 9, 2017 on Local law of 2017 amending Chapter 57- Burning, Ope, Motion by J. Koppelson, seconded by C. Schleider, Aye J. Koppelson, C. Schleider, J. Richardson, W. Poupis, D. Parrish, nay 0.

Resolution 10-2017-12- Resolution amending the Zoning Board of Appeals application fee to \$250.00 per application and \$250.00 per each variance requested, plus the stenography and other consulting or professional fees to be paid by the applicant. Motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, W. Poupis, Nay 0.

Resolution 10-2017 -13- Resolution approving outside counsel John R. DeCiccio to represent the Zoning Board of Appeals for the ZBA application and hearing for 25 Walnut Avenue, Motion by J. Richardson, seconded by C. Schleider, Aye J. Richardson, C. Schleider, J. Koppelson, W. Poupis, D. Parrish, Nay 0.

Resolution 10-2017-14- Resolution approving all checks per the voucher report, Motion by J. Koppelson, Seconded by C. Schleider, Aye J. Koppelson, C. Schleider, J. Richardson, W. Poupis, D. Parrish, nay 0.

The meeting adjourned at 7:35 P.M. on a motion by C. Schleider

MINUTES OF THE SEPTEMBER 14, 2017 MEETING OF THE BOARD OF TRUSTEES HELD AT 6PM AT VILLAGE HALL. Present Mayor Delores Parrish, Trustees Jeff Koppelson, John Richardson, Chris Schleider, also present Village Attorney Joseph Prokop and 26 residents.

The Clerk read the resignation letter of Trustee Michael Schaefer. The resignation was accepted on a motion by D. Parrish, seconded by C. Schleider, Aye all, Nay 0.

WORK SESSION

- 1) Update on Steve's Path, Walnut parking lot and Indian Path—J. Richardson presented the prices for the bluestone, after discussion he was asked to order 3yards for a price of \$215.00 delivered. The lot at Walnut needs to be regraded to remove the bluestone from the south end and regrade to the north end. After the regrade top soil needs to be applied to the south end and reseeded.
- 2) Update on GEI –R. Flood gave the board an update on the committee and suggested that the village form a Tree Board.
- 3) Welcome packet- draft of the packet is being reviewed.
- 4) Washington Street repave- Town of Brookhaven will do the paving work as per the bid in the first week in October.
- 5) Village landscaper- plot # 13 needs to be cleared out. The garden shed needs repainting and clearing. Dougherty Tree has reviewed our roadside trees for rimming and removal estimates.
- 6) National grid service- mayor Parrish will put out a message to all home owners on the South side of the Village for input on getting gas service. 37 homes must commit to have the service brought in.
- 7) Village Code- J. Koppelson discussed the changes to local law 57 Open Burning-there are still some definitions that are needed to the draft he already prepared that require discussion. Local law 50 has problems with the notification issues and issuance of citations that need to be discussed. Local law 183 discussed the need for permit and does this need to separate Zoning and Building to a code strictly for Building.
- 8) Village parks code- research is underway on other village's codes for the correct verbiage.
- 9) Village hall computers- two process obtained for replacement equipment-
- 10) Budget—income and expenses need to be monitored every month.
- 11) Discussion items- Need to schedule a public hearing for the dock code changes- Clerk asked to schedule a public hearing on October 12, 2017 to hear input to dock law changes. Several members of various boards have requested that the village approve the cost of web training when available motion to approve made by D. Parrish, seconded by C. Schleider, Aye All. Nay 0.
- 12) Attorney review- the village has filed a motion to dismiss the Ashley Homes Article 78, The planning board is looking into obtaining a dock Inspector- Multiple FOIL requests have over loaded the village Clerks office creating a backlog in response time. Any request for court documents are not subject to FOIL.
- 13) Contracts- The Clerk advised the board that he intended to advertise for snow removal contracts for The November Meeting and the Landscape and garbage removal contracts for the December meeting.

The Board went into executive session to discuss a legal issue on the motion of J. Koppelson- Executive session adjourned on a motion by C, Schleider.

PUBLIC HEARING

The mayor stated that the current FIOS contract is up for renewal and the Village wished to renew. Everything remains the same and the franchise fee earned is still 5%

The hearing was opened to questions from the floor.

Hearing Closed

A Motion to approve the franchise agreement renewal with FIOS was made by C. Schleider, seconded by J. Koppelson, Aye all, Nay 0.

PUBLIC BIDS

The Clerk opened and read the sealed bids for curbing and paving of Sharon Avenue and Highview Avenue.

PIONEER PAVING- Sharon Avenue- \$132,085.00

Highview Avenue- \$122,710.00

Total for both roads \$ 254,795.00

SUFFOLK ASPHALT- Sharon Avenue- \$108,000.00

Highview Avenue - \$88,000.00

Total for both roads - \$ 196,000.00

The board discussed the bids and alternates. The best solution may be to just berm and patch the existing roads and wait for next year.

REGULAR MEETING OF THE BOARD

REPORTS

- 1) PUBLIC SAFETY- the clerk read the public safety report

PUBLIC COMMENTS

- 1) Resident- the village appears to have money to build a dock, but no money to repair roads.
- 2) Resident- the roadside at VanBrunt Manor beach needs to be trimmed back.
- 3) Resident- the street light at the intersection of VanBrunt Manor Road and Windswept lane was knocked down in a storm and never replaced.

RESOLUTIONS

Resolution --09-2017-1- Resolution adopting September 14,2017,agenda as printed, Motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, Nay 0.

Resolution – 09-2017-2- Resolution accepting the monthly reports from September 14,2017, Motion by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.

Resolution 09-2017-3- Resolution adopting the minutes from the August 10, 2017 Work Session of the meeting of the Board of trustees, Motion by J. Richardson, seconded by C. Schleider, Aye J. Richardson, C. Schleider, J. Koppelson, D. Parrish, Nay 0.

Resolution 09-2017-4- Resolution adopting the minutes from the August 10, 2017, Business Session of the meeting of the Board of Trustees, Motion by J. Koppelson, seconded by C. Schleider, D. Parrish, Nay 0.

Resolutions 09-2017- 5 thru m09-2017-10 tabled

Resolution- 09-2017-11- Resolution directing Clerk Newfield to schedule and notice accordingly, a public hearing for October 12,2017 on Chapter 64-Docks changes from the planning Board, Motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, Nay 0.

Resolution- 09-2017-12- Resolution to increase the ZBA Application fee to \$250.00 plus \$250,00 per variance applied for with the applicant paying for the cost of the stenographer hired to record the variance hearing, Motion by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, J. Richardson, Nay 0.

Resolution- 09-2017-13- Resolution to appoint Roger Flood as Commissioner of Village trees for a term of one year, Motion by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, J. Richardson, Nay 0.

Resolution- 09-2017-14- Resolution to accept the proposal as submitted by AXE Creatives, for new computers for Village hall, at a cost not to exceed \$4800.00, Motion by J. Richardson, seconded by C. Schleider, Aye J. Richardson, C. Schleider, J. Koppelson, D. Parrish, Nay 0.

Resolution-09-2017-15-Resolution to approve all checks per the voucher report, motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, C. Schleider, J. Richardson, Nay 0.

The meeting adjourned at 8:45 P.M. on a motion by J. Koppelson

MINUTES OF THE AUGUST 10,2017 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6 PM AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees Jeff Koppelson, John Richardson, Michael Schaefer, Chris Schleider, Village Attorney Joseph Prokop and 12 residents.

WORK SESSION

- 1) Update on gravel pricing- J. Richardson informed the Board that he had obtained pricing of \$99.00 per yard for gravel- discussion followed as to which area should be addressed with more gravel spreading.
- 2) GEI Committee – open source programs from Cornell extension and SUNY have been researched . Which trees need to be removed per the data from the GEI report will be mapped.
- 3) Plant a Tree program- discuss in September
- 4) Dock Inspector-search for a Dock Inspector put off until September
- 5) Update on exit from Village on 25A- should the village get our legislator involved, possible to add rumble strips to reduce traffic speeds, dangerous curve signage.
- 6) Update on drain cleaning—scheduled for 8/31/2017, one day only
- 7) Update on curbing and paving of Sharon and Highview Avenue- will need to be rebid
- 8) Update on paving of Washington Street—clerk asked to have paving scheduled by Town of Brookhaven.
- 9) Update on Village landscape contract- contract was reviewed by j. Richardson and discussed with landscaper. A question was raised as to how far in on the roadsides should cutting be done- after discussion it was agreed that three feet in off the road edge was normal.
- 10) Update on National Grid Gas installation- need to ascertain how many residents along Washington Street and side roads want gas installed.
- 11) Update on welcome packet—draft has been prepared and will be reviewed.
- 12) Discuss Village Codes 183, 57, 50- board need to review all prior discussions and get a consensus as to direction required.
- 13) Discuss Trustees park- tennis court and water faucet- Need estimates for plumbing work required to replace the faucet and water fountain. Tennis court repairs will require quotes from contractors.
- 14) Discuss Stenographer bids- after discussion the clerk was asked to contact Flynn Stenography to cover ZBA hearing of Aug. 16, 2017
- 15) Discuss Village hall construction and new computers- after a discussion on the two prices obtained the clerk was asked to contact Stafford Associates for pricing on replacement equipment to get more input.
- 16) Attorney review- a motion to dismiss the Ashley Homes suit was filed with the court.

The work session adjourned at 7:30 PM on a motion by J. Koppelson

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

CALLED TO ORDER 7:30 pm

REPORTS

Public Safety—F. Shaffer gave his public Safety report

Harbor Management- the Clerk read the report of J. Lane

ANNOUNCEMENTS

The Commissioner of Walnut Beach will hold a meeting at the beach on Sunday at 4PM

PUBLIC COMMENT

- 1) Resident- why is there no one listed as Treasurer on the agenda? Ans. Prior Treasurer is no longer working for the Village and a search is underway for a replacement.
- 2) Resident-why is the budget for legal already at max only two months into the fiscal year? Ans. Between the need for extra counsel for the election and the suit brought by a candidate legal budget was maxed out.
- 3) Resident-can the Village recoup the legal expense from the candidate who brought the suit? Ans. no stipulation to that effect was made by the court.
- 4) Resident- the tax payers are on the hook for the legal expense. This should be reimbursed by the defendant.
- 5) Resident- a sitting Trustee is in violation of Village Code and should be disqualified from office. Discussion followed
- 6) Resident-Where is the tree Committee? Ans. this was discussed at the work session.
- 7) Resident-is the Village going to do anything about illegal apartments? Ans. if a complaint on an illegal apartment is filed with the Village it will be investigated.

RESOLUTIONS

08-2017-1- Resolution adopting the August 10,2017 agenda as printed, Motion by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, M. Schaefer, C. Schleider, Nay 0.

08-2017-2- resolution accepting the monthly reports from August 10,2017, Motion by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, M. Schaefer, C. Schleider, Nay 0.

08-2017-3-Resolutionadopting the minutes from the July 20,2017 Work session meeting of the board of Trustee, Motion by D. Parrish, seconded by M. Schaefer, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.

08-2017-4 – Resolution directing Clerk Newfield to schedule , and notice accordingly, public bid for paving and curbing on both Highview Avenue and Sharon Avenue for September 14,2017, Motion by M. Schaefer, seconded by D. Parrish, Aye M. Schaefer, D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.

08-2017-5-Resolution directing Clerk Newfield to schedule, and notice accordingly, a public hearing for Verizon new York Inc. cable franchise renewal on September 14, 2017, Motion by J. Koppelson, seconded by J. Richardson, Aye j. Koppelson, J. Richardson, M. Schaefer, C. Schleider, D. Parrish, Nay 0

08-2017-6- Resolution authorizing the use of a stenography service Flynn Stenography to produce verbatim transcriptions of Zoning Board of Appeals and planning Board hearings with the applicant being responsible for the cost of the stenography service, with the stenographer to be retained in accordance with the Village procurement policy pending a reference check for a contract period of one year to provide stenography services on an as needed basis, motion by D. Parrish, seconded by J. Richardson, Aye D. Parrish, J. Richardson, J. Koppelson, M. Schaefer, C. Schleider, Nay 0.

08-2017-7-Resolution determining and finding after consideration of the inspector's report, that the condition of a second floor balcony and doorway at 14 Walnut Avenue are not in compliance and constitute a hazardous and unsafe condition and nuisance in accordance with Poquott Village Code section 50.4, and a violation of Poquott Village Code section 120-2€(Property maintenance) , and direct the Building Inspector or Code Enforcement to give notice to the owner and or tenants at 14 Walnut Avenue to correct the nuisance and unsafe and hazardous condition and remedy the property maintenance violations under Poquott Village Code sections 50-8 and 120-7, Motion by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, M. Schaefer, D. Parrish, Nay J. Richardson.

08-2017-8Resolution to re-appoint Vincent Basile as the alternate member of the Village of Poquott planning Board for one year, motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, M. Schaefer, Nay 0.

08-2017-9- Resolution approving all checks per the voucher report, motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, M. Schaefer objected to the paying of the \$479.00 for the tent rental for the Poquott Community Events II affair at California Park

The meeting adjourned at 8:15 PM on a motion by C. Schleider

MINUTES OF THE ANNUAL ORGANIZATION MEEETING OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL ON AUGUST 3, 2017 AT 5.00 P.M.

Present Mayor Delores Parrish, Trustees Jeff Koppelson, John Richardson, Chris Schleider, absent Trustee Michael Schaefer. Also present Village Attorney Joseph Prokop and 14 residents.

The meeting was called to order at 5:07 P.M.

Mayor Parrish thanked the two former trustees and all commissioners for their service.

- 1) Motion to accept the agenda as printed was made by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.
- 2) Mayor Parrish appointed Jeff Koppelson as Deputy Mayor for a term of one year, Motion to approve by J. Richardson, seconded by D. Parrish, Aye J. Richardson, D. Parrish, J. Koppelson, C. Schleider, Nay 0.

- 3) Mayor Parrish appointed Joseph Newfield as Village Clerk for a term of one year, Motion to approve was made by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, J. Richardson, Nay 0.
- 4) Mayor Parrish appointed Joseph W. Prokop Village Attorney for a term of one year. Motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, C. Schleider, Nay J. Richardson
- 5) Mayor Parrish appointed Cindy Schleider Deputy Village Clerk for a term of one year. Motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, Nay 0.
- 6) Mayor Parrish appointed Cindy Schleider Building Clerk for a term of one year. Motion by J. Richardson, seconded by J. Koppelson, Aye J. Richardson, J. Koppelson, C. Schleider, D. Parrish, Nay 0.
- 7) Mayor Parrish appointed Small Business Management Solutions as the Village Bookkeeper for a term of one year. Motion by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.
- 8) Mayor Parrish appointed the firm of Cullen & Danowski, LLP as the Village Auditors for a term of one year. Motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, J. Richardson, C. Schleider, Nay 0.
- 9) Motion made by D. Parrish, seconded by J. Koppelson to have the Mayor, Deputy Mayor and Treasurer as authorized signors for the Village accounts, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.
- 10) Mayor Parrish appointed Michael Cioffi as Building Inspector for a term of one year. Motion by J. Richardson, seconded by J. Koppelson, Aye J. Richardson, J. Koppelson, C. Schleider, D. Parrish, Nay 0.
- 11) Mayor Parrish appointed the firm of Nelson, Pope and Voorhis, LLC as Village Engineers for a term of one year. Motion by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.
- 12) Mayor Parrish appointed Rich Parrish as Environmental Engineer for a term of one year. Motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, J. Richardson, C. Schleider, Nay 0.
- 13) Motion made by D. Parrish, seconded by J. Koppelson to appoint Chris Ryon as Village historian, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.
- 14) Motion to appoint the following for a term of one year was made by J. Richardson, seconded by C. Schleider.
Vital Statistics Registrar- Joseph Newfield
Village Records Access Officer- Joseph Newfield
Records Access Appeals Officer- Joseph W. Prokop, Esq
Acting Justice- Alexander W. Melbardis
Aye J. Richardson, C. Schleider, J. Koppelson. D. Parrish, Nay 0
- 15) Motion to appoint the following Commissioners for a term of one Year was made by C. Schleider, seconded by J. Koppelson.

Walnut Beach- Edward Schmidt

Public Works- Michael Cioffi

VanBrunt Manor Beach- Scott Dalton

California Beach- Steven Wilkins

Waste Management- Linda Newfield

Signs/lighting- Gary Garofano

Roadside- Harry Berry

Greenhouse/Gardens-Angie Parlato

Trustees Park- Ted Masters

California Park & Mayors park- Steven Wilkins

Easements- Rick Vairo

Village Safety officer- Sandy Nicoletti

Aye C. Schleider, J. Koppelson, D. Parrish, Trustee J. Richardson voted Nay to the appointment of Harry Berry and Aye to the balance of the appointments.

- 16) Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with the regulations of the New York State Comptroller's office was made by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, J. Richardson, C. Schleider, Nay 0.
- 17) Motion to re-appoint John Lane to act as the Village liaison at the Harbor Management meetings , for a term of one year made by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.
- 18) Motion by J. Richardson, seconded by C. Schleider-to appoint/re-appoint the following to the Village of Poquott Zoning Board of Appeals.
 - Karen Sartain(Chair) – expires 2018
 - Karen Athanasiades- expires 2019
 - John lane- expires 2020
 - James Rhatigan- expires 2021
 - Randoph- expires 2022
 - Lee Thompson- expires 2023
 - Janet Basile- expires 2024
 - Dreux Patton-alternate member expires 2018

Aye J. Richardson, C. Schleider, J. Koppelson, D. Parrish, Nay 0.

- 19) Motion by C. Schleider, seconded by J. Koppelson to appoint/re-appoint the following to the Village of Poquott Planning Board.
- Jessica Zanca- expires 2018
 - Lee Thompson –expires 2019
 - Robert Cronin – expires 2024
 - Mark Wiggins- expires 2021
 - Ron Kagel-expires 2022
 - Harry Berry- expires 2023
 - Ted Masters- expires 2020
- Aye C. Schleider, J. Koppelson, D. Parrish, J. Richardson voted aye to all with the exception of the Harry Berry appointment
- 20) Motion to name the official depositories for the Village of Poquott as Peoples National Bank & MBIA Class made by J. Richardson, seconded by J. Koppelson, Aye J. Richardson, J. Koppelson, C. Schleider, D. Parrish, Nay 0.
- 21) Motion to designate the official radio station for the Village of Poquott to be WALK 97.5 made by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, J. Richardson, Nay 0.
- 22) Motion to designate the following official newspapers or legal notices made by J. Koppelson,seconded by C. Schleider.
- Village Times Record
 - Newsday (when necessary)
- Aye J. Koppelson, C. Schleider, J. Richardson, D. Parrish, Nay 0.
- 23) Motion to reimburse the mileage expense based on the then current IRS rate (presently at 57.5 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Poquott, made by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider,Nay 0.
- 24) Motion to ratify the continued adherence to the following policies was made by J. Richardson, seconded by C. Schleider;
- Village of Poquott Computer Repurposing and Decommissioning Policy
 - Village of Poquott Continuity of Operations Plan
 - Village of Poquott Credit Card Policy
 - Village of Poquott Emergency Operations Plan
 - Village of Poquott Emergency Preparedness Plan
 - Village of Poquott Employee Handbook
 - Village of Poquott Fixed Asset Policy and Procedures

Village of Poquott Freedom of Information Law (FOIL) Policy

Village of Poquott Funding Community Events Policy

Village of Poquott Internet Usage Policy

Village of Poquott Investment Policy

Village of Poquott Parking Permit Policy

Village of Poquott Parking Policy

Village of Poquott Pay Policy

Village of Poquott Petty Cash Policy

Village of Poquott Procurement Policy

Village of Poquott Resident Parking Policy

Village of Poquott Rules of Procedure Policy

Village of Poquott Standard Operating Guidelines

Village of Poquott Travel Policy

Village of Poquott Village Hall Use policy

Village of Poquott Keys Policy

Village of Poquott Violence in the Workplace Policy

Village of Poquott Website policy

Aye C. Schleider, J. Koppelson, D. Parrish, Abstain J. Richardson

- 25) Motion to ratify the continued adherence to any/all Village policies as adopted made by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.
- 26) Motion to adopt Rules of Order and any/pertinent rules as adopted by the Village Board of Trustees as the official rules and procedures for the Village Board of Trustees meetings, made by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, J. Richardson. C. Schleider, Nay 0.
- 27) Motion to Continue the established procedures for the setting and notification of a special meeting of the Village of Poquott Board of Trustees to a twenty-four (24) hour notification requirement, except in the event of a matter of public safety or emergency, then as required by law, made by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, C. Schleider ,Nay 0.

- 28) Motion to waive requirement of posting an undertaking by the Mayor or Trustees, made by J. Richardson, seconded by J. Koppelson, Aye J. Richardson, J. Koppelson, D. Parrish, C. Schleider, Nay 0.
- 29) Motion to schedule the Village Board of Trustees meetings as follows, to be held at Village Hall, made by C. Schleider, seconded by J. Koppelson
 Work session: one hour before each board of Trustees meeting.
 Regular session;
 August 10th- 7 PM
 September 14th-7PM
 October 12th-7PM
 November 9th-7PM
 December 14th-7PM
 Aye C.Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.
- 30) Motion to set the date of the 2018 Organizational Meeting , to be held on July 2nd, 2018, made by J. Koppelson, seconded by C. Schleider, Aye J. Koppelson, C. Schleider, J. Richardson, D. Parrish, Nay o.
 The meeting adjourned at 5:25 PM on a motion by J. Koppelson

MINUTES OF THE JULY 20 2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 5 P.M. AT VILLAGE HALL

The Clerk read the resignation letter of Trustee John Mastauskas. Mayor Parrish appointed Christopher Schleider to replace J. Mastauskas – term to expire 2018. The Clerk swore in C. Schleider as trustee.

Present Mayor Delores Parrish, Trustees Jeff Koppelson., John Richardson, Michael Schaefer, Christopher Schleider, Village Attorney Joseph Prokop and 11 residents.

WORK SESSION

- 1) Update on committee to work on GEI report- will discuss at the August work session.
- 2) Update on plan for dock inspections- Planning board needs to interview prospective dock inspectors and formulate a check off sheet for inspections.
- 3) Update n “Plant a tree program” –set up a program to be begun in the fall of 2017.
- 4) Update on plan to exit the Village via 25A—DOT regional Engineers letter read- warning signs installed. Accident statistics needed.
- 5) Update on Chestnut/Walnut project—underway.
- 6) Update on potholes—done

- 7) Discuss curbing and paving for Sharon and Highview—curbing to be done by Fasco Asphalt Paving, road Paving to be done by the Town of Brookhaven.
- 8) Discuss paving of Washington Street- Town of Brookhaven to do the paving.
- 9) Discuss Trustees Park and Walnut Park- water line at Walnut Park needs to be replaced. A request has been made for some replacement chairs. The Clerk was authorized to obtain four replacement chairs. Also discussed was upgrading the beach—DEC permit required.
- 10) The ZBA has requested a stenographer for their meetings—the Clerk was asked to obtain pricing for stenographic services.
- 11) Discuss Poquott Community Events request for a tent for the August 5th Lobster Bake event—discussion followed as to legality of the request and approval of Village funds—it was determined that the Village Attorney would respond re; legality.

RESOLUTIONS

07-2-2017-1- resolution adopting the July 20, 2017 agenda as printed – Motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, M. Schaefer, Nay 0.

07-2017-2- resolution adopting the minutes from June 29, 2017, work session of the Board of Trustees, Motion by C. Schleider, Seconded by J. Koppelson, Aye J. Koppelson, M. Schaefer, D. Parrish, Abstain C. Schleider, J. Richardson,

07-2017-3- resolution adopting lead agency status for purposes of SEQRA with regard to the awarding of a contract for curb work on Sharon Avenue, determining that the awarding of a contract for curb work on Sharon Avenue is an unlisted action for purposes of SEQRA, that the awarding of a contract for curb work on Sharon Avenue will not have a negative impact on the environment, and adopting a negative declaration- Motion by J. Richardson, seconded by J. Koppelson, Aye J. Richardson, J. Koppelson, M. Schaefer, C. Schleider, D. Parrish, Nay 0.

07-2017-4- resolution awarding a contract for curb work on Sharon Avenue to Fasco Asphalt Paving in the Amount of \$17000.00 based on the public bid opening on June 29, 2017 and authorizing the mayor to execute the contract ,Motion by M. Schaefer, seconded by C. Schleider, Aye M. Schaefer, C. Schleider, J. Koppelson, J. Richardson, D. Parrish, Nay 0.

07-2017-5-resolution adopting lead agency status for purposes of SEQRA with regard to the awarding of a contract for curb work on Highview Avenue, determining that the awarding of a contract for curb work on Highview Avenue is an unlisted action for purposes of SEQRA, that the awarding of a contract for curb work on Highview Avenue will not have a negative impact on the environment, adopting a negative declaration. Motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, J. Richardson, M. Schaefer, C. Schleider, Nay 0.

07-2017-6-resolution awarding a contract for curb work on Highview Avenue contract to Fasco Asphalt Paving in the amount of \$12000.00 based on the public bid opening on June 29, 2017 aqnd

authorizing the Mayor to execute the contract ,Motion by D. Parrish, seconded by C. Schleider, Aye D. Parrish, C. Schleider, J. Koppelson, J. Richardson, M. Schaefer, Nay 0.

07-2017-7-resolution to set the date of the 2017 Organizational Meeting ,to be held on August 3,2017, Motion by C. Schleider, seconded by J. Koppelson, Aye C. Schleider, J. Koppelson, J. Richardson, M. Schaefer, Nay 0.

07-2017-8-resolution determining and finding after consideration of the inspectors report that the condition and nuisance at 79 Chestnut Avenue is a hazardous or unsafe condition in accordance with Poquott Village Code Section 50-4 , and directing the building inspector or Code Enforcement to give notice to the owner and or tenants at 79 Chestnut Avenue to correct the nuisance under Poquott Village Code 50-8, motion by J. Richardson, seconded by J. Koppelson, Aye J. Richardson, J. Koppelson, D. Parrish, M. Schaefer, C. Schleider, Nay 0.

07-2017-9-resolution determining and finding after consideration of the inspectors report ,that the condition of garbage and debris on the property and insecure building at 1 Oak Street is a hazardous and unsafe condition and nuisance in accordance with Poquott Village Code section 50-4, and a violation of Poquott Village Code Sections 120-2(A), (B), (E) and 120-4 (Property maintenance) , directing the Building Inspector or Code Enforcement to give notice to the owner and or tenants at 1 Oak Street to correct nuisance and remedy the property maintenance violations under Poquott Village Code Sections 50-8 and 120-7,Motion by M. Schaefer, seconded by D. Parrish, Aye M. Schaefer, D. Parrish, J. Koppelson, J. Richardson, C. Schleider, Nay 0.

07-2017-10-resolution determining and finding after consideration of the inspectors report ,that the condition of overgrown lawn, weeds, and shrubbery, not maintained pool and vacant home located at 14 Silver Beech Court is an unsafe and hazardous condition and nuisance in accordance with Poquott Village Code Section 50-4 , and a violation of Poquott Village Code Sections 120-2 (A),(B), € and 120-4 (Property maintenance), and directing the Building Inspector or code Enforcement to give notice to the owner and or tenants at 14 Silver beech Court to correct nuisance and remedy the property maintenance violations under Poquott Village Code sections 50-8 and 120-7, Motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, J. Rishardson, M. Schaefer, C. Schleider, Nay 0.

07-2017-11-resolution determining and finding after consideration of the inspectors report that the condition of an illicit discharge exists at 7 Osprey lane in violation of the Village of Poquott Stormwater Law, due to an illicit condition to MS4 with multiple notices sent and directing the Building Inspector or code Enforcement to give notice to the owner and or tenants at 7 Osprey Lane to correct the nuisance and remedy the illicit discharge within ten days of the date of the notice, Motion by D. Parrish, seconded by J. Koppelson, Aye AD. Parrish, J. Koppelson, J. Richardson, M. Schaefer, C. Schleider, Nay 0.

07-2017-12-resolution determining and finding after consideration of the inspectors report ,that the condition of a second floor deck at 10 Cedar Avenue is not in compliance and constitutes a hazardous and unsafe condition and nuisance in accordance with Poquott Village Code Section 50-4

and a violation of Poquott Village Code Section 120-2 (E)(Property maintenance),and directing the Building Inspector or Code Enforcement to give notice to the owner and or tenants at 10 Cedar Avenue to correct the nuisance and unsafe condition, and remedy the property maintenance violations under Poquott Village Code Sections 50-8 and 120-7, Motion by J. Richardson, seconded by C. Schleider, Aye J. Richardson, C. Schleider, D. Parrish, J. Koppelson, M. Schaefer, Nay 0.

07-2017-13-resolution determining and finding after consideration of the inspectors report ,that the condition of the multiple apartments and fire code violations at 2 Singingwood Lane constitute a hazardous and unsafe condition and nuisance in accordance with Poquott Village Code Section 50-4, and a violation of Poquott Village Code Section 120-1 (Property maintenance) , and directing the Building Inspector or Code Enforcement to give notice to the owner and or tenants at 2 Singingwood lane to correct the nuisance and unsafe condition and hazardous condition and remedy the property maintenance violations under Poquott Village Code Sections 50-8 and 120-7,Motion by D. Parrish, seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, J. Richardson, M. Schaefer, C. Schleider, Nay 0.

0702017-14- resolution authorizing the use of a stenographer service to produce verbatim transcripts of Zoning Board of Appeals and Planning Board hearings with the applicant being responsible for the cost of the stenography service, with the stenographer to be retained in accordance with the Village procurement policy for a contract for one year to provide stenography services on an as needed basis. Motion by C. Schleider, seconded by D. Parrish, Aye C. Schleider, D. Parrish, J. Koppelson, J. Richardson, M. Schaefer, Nay 0.

Meeting adjourned at 6:45 P.M. on a motion by J. Koppelson

MINUTES OF THE JUNE 29,2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 6:00 P.M.

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, M. Schaefer, absent Trustee John Mastauskas. Also present Village Attorney Joseph Prokop and 5 residents.

ANNOUNCEMENTS

Village hall will be closed on July 4, 2017

Village organization meeting will be held on Thursday July 6th, 2017

PUBLIC BIDS FOR PAVING AND CURBING FOR SHARON AVENUE AND HIGHVIEW AVENUE

The clerk read the bids for curbing –

Fasco Asphalt Paving Inc.—Sharon Avenue--\$17000.00

Highview Avenue-- \$12000.00

Instead of concrete curbing the contractor recommended paving stones

The following bids were for concrete curbing

Laser Industries, Inc—Sharon Avenue and Highview Avenue-- \$ 85,320.00

Pioneer PAVING Inc. – Sharon Avenue-- \$63,450.00

Highview Avenue-- \$ 43,200.00

Harbor Hill Construction ,Inc. – Sharon Avenue--\$ 36,600.00

Highview Avenue-- \$ 24,600.00

The clerk read the bids for paving.

Town of Brookhaven Highway dept.—Sharon Avenue\$ 16,442.03

Highview Avenue-- \$ 14,018.99

Fasco Asphalt Paving , Inc—Sharon Avenue-\$ 36,000.00

Highview Avenue-- \$ 30,000.00

Bidder stated that the cost was for removal of base and reinstall new five inch RCA base on both.

Pioneer Paving Inc. – Sharon Avenue-- \$ 32,300.00

Highview Avenue-- \$ 25,200.00

Harbor hills Construction Inc. – Sharon Avenue & Highview Avenue \$ 56,192.00

WORK SESSION

- 1) Update on Steve's path—approx. four yards of pea gravel needs to be purchased and spread out on the path.
- 2) GEI update—after discussion it was determined that a joint meeting between the Planning Board/committee and the Village Board should be scheduled to discuss progress.
- 3) Dock inspectors—need to get qualified inspectors to interview for position.
- 4) Route 25A intersections—discussion – signage required to point out intersection coming up to motorists. Perhaps changing position of warning signal before and after VanBrunt Manor Road could be suggested to state DOT.
- 5) Update on Chestnut/Walnut—finish paving and beams to be completed in the first week in July.
- 6) Update of pothole repairs—the Town of Brookhaven will do the potholes on 7/5 and 7/6/2017 .
- 7) Discuss a new accident coverage for volunteers—the insurance company has informed the village that a new policy has been made available to cover accidents that occur to volunteers while working on village projects. The village can cover volunteers for a premium of \$3.50 per volunteer per year.

A motion to cover 10 volunteers with this coverage was made by M.Schaefer, seconded by H. Berry, Aye m. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0.

- 8) Mayors meeting with the town of Brookhaven re; MCEC Resolution and operative agreement.- Mayor Parrish outlined the discussion between the Villages and town regarding participation in a housing and urban development community development block grant, discussed by the board.

RESOLUTIONS

Resolution # 06-2017-24- Resolution adopting the minutes from the June 8, 2017 meeting of the Board of Trustees, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

Resolution # 06-2017-25- resolution adopting the minutes of the June 8,2017 work session meeting of the Board of Trustees, motion by H. Berry, seconded by D.Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

Resolution #06-2017-26-resolution authorizing the Mayor to enter into the MCEC agreement with the Town of Brookhaven, motion by M.Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0.

Resolutions 06-2017-27 through 06-2017- 30 tabled until next meeting

The meeting adjourned at 6:55 P.M. on a motion by D. Parrish

MINUTES OF THE JUNE 8 ,2017 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL AT 6P.M.

Present Mayor Delores Parrish, Trustees Harold Berry, Jeffrey Koppelson., absent Trustees John Mastauskas, Michael Schaeffer, also present Village Attorney Joseph Prokop and 18 residents

WORK SESSION Called to order at 6 P.M.

- 1) Update of Village Hall construction- notice out to bid.
- 2) Update on Steve's path-after discussion the board approved \$2000.00 to have four-D clean out debris and trim back the foliage.
- 3) Plant a tree program- Tabled
- 4) Discuss TOB Grant – after discussion the board approved the Mayors signing of an agreement to participate in the NYS Grant application being prepared by the Town of Brookhaven.
- 5) Road work Sharon and Highview Aves.-will be bid out.
- 6) Discuss Poquott community Events request for village participation for outdoor movie night 6/23/2017-

John Ninia presented the Board with information on his project to replant the recharge basin at the foot of Washington Street.

A motion was made by D. Parrish seconded by H. Berry to adjourn to executive session to discuss an employee matter. Executive session adjourned on a motion by J. Koppelson, seconded by H. Berry

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT

The regular meeting called to order

VILLAGE POT HOLE REPAIRS PER LIST FROM PUBLIC SAFETY

Town of Brookhaven Highway Dept-- \$4401.36 plus 78.56 per ton hot mix.

Fasco Asphalt paving, Inc.-\$8500.00 (15 tons asphalt)

Graci Paving Associates- \$13,000.00

After discussion the board authorized the Village clerk to contact The Town of Brookhaven Highway Dept. to set a date for the pot hole repairs to commence.

Public hearing

Local law of village Code Chapter 57- open burning continued from 5/11/2017.

Comments

1) Resident—eliminate the fire pit in California Park also private residences need policing for open fires. Poor air quality.

2) Resident-in agreement with prior comments.

3) Resident- open burning only- fireplaces and wood stoves should be regulated.

4) resident- there are 2 separate issues- open burning and fireplaces

The hearing was closed on a motion by H. Berry, seconded by J. Koppelson

Local law # 88-adopting the 2015 International Building and Fire Prevention Codes, New York Supplement.

Comments

1) Resident- when

The hearing was closed on a motion by H. berry, seconded by D. Parrish

ANNOUNCEMENTS

June 20, 2017—Village Elections 12PM – 9PM

June 23, 2017—Poquott community Association year end party for school kids 6PM

REPORTS

Public Safety- Code Enforcement supervisor F. Shaffer gave his report re; violation issued.

COMMENTS

!) Resident—poll watchers must sit behind line during election. The Poquott Community Events Association is not listed in NY State as a corporation.

RESOLUTIONS

06-2017-1- Resolution adopting June 8,2017, agenda as printed - motion by D. Parrish, seconded by H..Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0

06-2017-2- Resolution -Accepting the monthly reports from June 8, 2017, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

06-2017-3- Resolution adopting the minutes from April 20,2017, meeting of the Board of Trustees, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, Nay 0.

06-2017-4-resolution adopting the minutes from the April 20, 2017, Work Session meeting of the Board of Trustees, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

06-2017-5-resolution directing Clerk Newfield to schedule, and notice accordingly, public bids for curbing on Sharon and Highview, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, nay 0.

06-2017-6- Resolution directing Clerk Newfield to schedule and notice accordingly, public bids for paving on Sharon and Highview, motion by J. Koppelson, seconded by H. berry, Aye J. Koppelson, H. Berry, D. Parrish, Nay 0.

06-2017-7--Resolution to approve and authorize the mayor to sign the renewal agreement with Verizon New York Inc. for cable franchise fees, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, Aye D. Parrish , H. Berry, J. Koppelson, Nay 0.

06-2017- 8-Resolution approving the election inspectors, Alex Parrish, Steve Weisenberg ,and Rachel Thayer, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

06-2017-9-resolution approving Robert Garfinkle ,Esq. as special counsel for election in Village hall on June 20, 2017 from 12pm to 11pm, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, Nay 0.

06-2017-10-Resolution waving the building fee for the Village Community Dock for the for the application submitted by the Village Engineer, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

06-2017-11- Resolution approving an increase in the hourly wage to Frank Shaffer from \$21.50 to \$25.00 due to change in duties, effective June 1, 2017, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

06-2017-12-Resolution approving an increase in the hourly rate for David Olsen from a rate of \$30.00 to \$31.00 per hour effective as of June 1, 2017, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, Nay 0.

06-2017-13- Resolution approving the Poquott community Assoc. to use Village hall from 7PM to 9PM on June 15, 2017, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

06-2017-14- resolution Approving to have the Village to pay for the Village component of the movie rental equipment for the Poquott community Assoc. school year end party not to exceed \$450.00, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

06-2017-15-Resolution approving the dock management plan from the Village Engineer, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, Nay 0.

06-2017-16-Resolution approving the plants requested by John Ninia for the eagle scout project per his list for the recharge basin at California Park not to exceed \$400.00, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

06-2017-17- Resolution directing clerk Newfield to purchase 15 yards of fiberfill for the playset at California park, motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, H. Berry, Nay 0.

06-2017-18-Resolution authorizing the Mayor to enter into a 2018-2020 cooperative agreement with the Town of Brookhaven to participate in a housing and urban development community development block grant entitlement program, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

06-2017-19- Resolution adopting the SEQRA resolution for local law 7 of 2017 adopting the 2015 International Building and Fire prevention Codes, New York State Supplement, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

06-2017-20-Resolution adopting the local law 7 of 2017 accepting 2015 International Building and fire Prevention Codes, New York State Supplement, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, D. Parrish, Nay 0.

06-2017-21-Resolution scheduling a working meeting of the Board of Trustees on June 29, 2017 at 6PM, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0.

0602017-22-Resolution directing Clerk Newfield to schedule , and notice accordingly public bids for construction to Village hall per the plan approved by public work, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, Nay 0.

06-2017-23-Resolution approving all checks per the voucher report, motion by J. Koppelson, seconded by D. Parrish, Aye J. Koppelson, D. Parrish, H. Berry, Nay 0.

The meeting was adjourned at 8)) P.M. on a motion by D. Parrish

MINUTES OF THE MAY 11, 2017 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees Harold Berry, Jeffery Koppelson, Michael Schaeffer, absent Trustee John Mastauskas, also present 25 residents.

WORK SESSION

- 1) Dock inspections-after discussion it was determined that the Planning Board would search for a dock inspector to perform dock inspections for the village.
- 2) Bond- placement of a bond issue is out for bid.
- 3) Route 25A turning- we need to check for accident records to back up need for turn /traffic signal.
- 4) Village hall- discussed renovations and various floor plans.
- 5) Community dock permit- engineers preparing dock permits for village to submit to the Planning Board.
- 6) Potholes- the board reviewed the pothole lists that will be bid out.
- 7) Playset- need to set up a date for volunteers to set up the playset at mayors park.
- 8) Steve's path- work on rehab of landscape tie border is underway.
- 9) GEI Consultants- a meeting was held with GEI and the Tree Commission.
- 10) Franchise agreement- Fios wants to renew the franchise agreement with the same percentage of income to the Village.

The work session adjourned at 6:45 P.M. on a motion by H. Berry

PUBLIC HEARING ON LOCAL LAW #57

The mayor stated that the hearing was to solicit input for the rewrite of local law # 57 for review and inclusion in the update of the law.

COMMENTS

- 1) Resident- the fire pit at California Park is in violation of our existing law.
- 2) Resident- back yard fire pits are okay, but the village should require setbacks.
- 3) Resident- public parks should not be used for fire pit.

- 4) Resident- a public park fire pit may be utilized more than a private one due to space requirements.
- 5) Resident- technically the Village is subject to its own law.
- 6) Resident- suggestion- check other villages for their setback requirements.
- 7) Resident- several times persons at Walnut Park left a fire still smoldering .
- 8) Resident—other areas of the state allow burning of leaves, smoke creates an air quality issue.

It was determined that this session would be left open for more input and discussed in June, motion by D. Parrish, seconded by J. Koppelson.

REGULAR MEETING OF THE BOARD OF TRUSTEES - The Mayor called the meeting to order at 7:35 P.M.

ANNOUNCEMENT

- 1) May 23, meet the candidates night 7PM to 9PM
- 2) May 29, Village hall closed for memorial day
- 3) June 20- Village Elections

REPORTS

- 1) PUBLIC SAFETY—report was given by F. Shaffer
- 2) TREASURER- treasurers report was read by Village Clerk

PUBLIC COMMENTS

- 1) Resident- resents receipt of campaign material on email
- 2) Resident- the planning board needs to get the dock permit to act on it.
- 3) Resident- Washington Street and Walnut Avenue intersection needs drains- Questions the bill from the attorneys for the 2016 election.- question on new rental law.
- 4) Resident- most homes in the village don't meet building current state building code.
- 5) Resident- the Civic Association will hold a meet the candidate night on May 30, 2017
- 6) Resident- vine removal is a requirement to keep trees healthy.
- 7) Resident- the Village owes a large vote of thanks to J. Bolze for his work cleaning up California Park.

RESOLUTION 05-2017-1 Resolution adopting the May 11,2017 ,agenda as printed , motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

RESOLUTION 05-2017-2 Resolution accepting the monthly reports from May 11, 2017, motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish. J. Koppelson, M. Schaefer, Nay 0.

RESOLUTION 05-2017 -3 Resolution adopting the minutes from the April 20, 2017 meeting of the Board of Trustees, motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0.

RESOLUTION 05-2017-4 Resolution directing Clerk Newfield to schedule, and notice accordingly public bids for yearly road repairs in the Village, motion by J.Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, M. Schaefer, D. Parrish, Nay 0.

RESOLUTION 05-2017-5 Resolution directing clerk Newfield to schedule , and notice accordingly, public bids for yearly street sweeping in the Village, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, m. Schaefer, Nay 0.

RESOLUTION 05-2017-6 Resolution approving all checks per the voucher report, motion by H.Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, M. Schaefer, Nay 0.

MINUTES OF THE APRIL 13, 2017 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6 P.M. AT VILLAGE HALL , 45 BIRCHWOOD AVENUE,VILLAGEOF POQUOTT.

AS THERE WAS NOT A QUORUM PRESENT THE MEETING WAS POSTPONED UNTIL APRIL 20, 2017

MINUTES OF THE APRIL 20, 2017 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6 P.M. AT VILLAGE HALL, 45 BIRCHWOOD AVENUE, VILLAGE OF POQUOTT

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, John Mastauskas , Michael Schaefer, Treasurer Arte Wintjin , and 29 residents

WORK SESSION – called to order 6:00 P.M.

- 1) M. Schaefer-outlined the Tree City grant program, the state has accepted the tree survey performed by GEI Consultants.
- 2) D. Parrish- the resident of 12 Tinker Bluff Court would like to know if a beach cleanup has been scheduled? It would be a good thing to schedule for Arbor Day. Also the residents could initiate the cutting of ivy around trees in the village to eliminate the damage of the ivy to the trees.
- 3) H. Berry- stated that Steve's path cleanup is underway, new landscape ties will be installed with an approximate cost of \$1000.00 to \$1500.00.
- 4) The board reviewed the signage quote for replacement signs needed to replace the "No" signs at both entrances to the village.
- 5) D. Parrish-the Chestnut Avenue drains need to be started soon as possible. The easement legal issue is in the works.
- 6) J. Koppelson raised the question of what happened to the Verizon cell booster program? Ans. Verizon was asked to prepare information on the payment of fees to the village and that information was never received.
- 7) The draft of the building permit changes will need to be reworded and will be presented soon.

Work session closed at 6:25 P.M. on a motion by J. Mastauskas

PUBLIC HEARINGS

BUDGET HEARING

The proposed budget was reviewed by Treasurer A. Wintjen.

M .Schaefer commented that the Snow Budget was not proper as it was not an approved method of allocation .

LOCAL LAW _____ Of 2017 New Village Code Chapter 120- Property Maintenance.

A review of the law was presented by J. Koppelson

COMMENTS

- 1) Resident- 120-2 General provisions (A) states clear of composting materials. unless permitted by the village this is s conflict. (B) references diseased trees. How does one know if the tree is diseased?
- 2) Resident- summons issued when Ans. after 10 days. Resident stated that should be in this paragraph explaining the course of action on a violation.
- 3) Resident- the posting of a violation on the front door of a residence is a violation of the 4th amendment

The hearing was closed on a motion by H. berry

The Board had the clerk open the dock construction bids;

Chesterfield Associates Inc. – 4’x125’ dock with floats	\$ 144,000.00
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Woodstock Construction Group Ltd—4’x150’ dock with floats	\$175,000.00
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After discussion the board determined that adding the construction cost of an additional 100 square feet (\$18,200.00) to the Bid of Chesterfield would increase the cost of the project to \$162,200.00. Therefore the two bids being of equal length the lowest bidder would be Chesterfield Associates , Inc.

The clerk informed the board that the third party requesting the bid package had contacted the Clerk that did not tender a bid as they believed they did not have sufficient time to prepare the bid.

REPORTS

- 1) Public Safety- report given by Officer F. Shaffer—9 Incidents reported , 3 Building Code violation reported , 13 Parking violations issued, 12 resident house checks performed.
- 2) Harbor Commission- J. Lane reported that the Town of Brookhaven no longer had a Harbor Master that office was being handled by Constables.

PUBLIC COMMENTS

- 1) Resident- reviewed the dock bid specs and found that the specs did not specify slotted decking. Ans. bidders were advised as to slotted decking requirement when bid specs were received.
- 2) Resident-referencing residents recent text about sand barrels , the old blue barrels should be a good replacement for sand /salt provided for hilly streets. Ans. this would have to be reviewed to see if replacement barrels can be located.
- 3) Resident- Monroe Street needs repair. Ans. I will depend on the priority list for repairs when Monroe would be done .
- 4) Resident- residents should get a vote on the dock expense.
- 5) Resident- assessment of road repair needs not completed yet? The berm on Maple Ave is shot.
- 6) Resident-cost of the dock is prohibitive. Singingwood lane needs street lighting.
- 7) Resident- the dock decision is adding to the divisiveness in the community it should be voted on.
- 8) Resident- dock cost should be a June referendum.
- 9) Resident- roads are in bad shape. The plows have ripped up the roads/berms in several areas. Question- is this a single family community. Ans. Yes , then why are there so many violations of the single family zoning via rentals of apartments and rooming house conditions.
- 10) Resident- when will the fire pit and the new local law be addressed ? Ans. slated for the may meeting.

RESOLUTIONS

Resolution 04-2017-1- Resolution adopting April 13, 2017 agenda as printed. Motion by D. Parrish, seconded by H. Berry, Aye all, Nay 0.

Resolution 04-2017-2- Resolution accepting the monthly reports from April 20, 2017. Motion by H. Berry, seconded by D. Parrish, Aye all, Nay 0.

Resolution 04-2017-3- Resolution adopting the minutes from march 9,2017 ,Work Session meeting of the board of trustees,. Motion by J. Mastauskas, seconded by H. Berry, Aye all, Nay 0.

Resolution 0402017-4- Resolution adopting the minutes from March 9, 2017 meeting of the Board of trustees. Motion by M. Schaefer, seconded by H. Berry, Aye all, Nay 0.

Resolution 04-2017-5- Resolution adopting the minutes from March 21, 2017, Work Session meeting of the Board of Trustees. Motion by J. Koppelson, seconded by H. Berry, Aye all, Nay 0.

Resolution 04-2017-6- resolution adopting the minutes from march 28, 2017, Work Session meeting of the board of trustees. Motion by D. Parrish, seconded by H. Berry, Aye all, Nay 0.

Resolution 04-2017-7- Resolution accepting the monthly reports of the Village public Safety, Village Treasurer, and Harbor Commission representative. Motion by H. Berry, seconded by D. Parrish, Aye all, Nay 0.

Resolution 04-2017-8- Resolution adopting the SEQRA resolution for the local law 5 of 2017. creating a new Village Code Chapter 120- Property maintenance. Motion by J. Mastauskas, seconded by H. Berry, Aye all, Nay 0.

Resolution 04-2017-9-Resolution adopting Local law 5 of 2017 creating a new Village Code Chapter 120- Property Maintenance. Motion by M.Schaefer, seconded by H. Berry, Aye all, Nay 0.

Resolution 04-2017-10- Resolution to hire Eric Lapinsky as a part time code enforcement officer at the rate of \$16.00 per hour effective April 1, 2017. Motion by J. Koppelson, seconded by D. Parrish., Aye all, Nay 0.

Resolution 04-2017-11- Resolution directing Clerk Newfield to schedule call-a-head for 2017 season. Motion by D.Parrish, seconded by H. Berry, Aye all. Nay 0.

Resolution 04-2017-12- resolution adopting the fiscal year 2017-2018 preliminary budget as proposed by treasurer Arta R. Wintjen. Motion by H. Berry, seconded by D. Parrish, Aye H.Berry, D. Parrish, J. Koppelson, j. Mastauskas, Nay M. Schaefer.

Resolution 04-2017-13- Resolution approving all checks per the voucher report. Motion by H. Berry, seconded by D. Parrish, Aye all, Nay 0.

Resolution 04-2017-14- Resolution adopting lead agency status for the purpose of SEQRA and determining that the construction of a Village of Poquott Community Dock by expenditures by the Village in an amount not to exceed \$150,000 to be financed by a bond in the amount of \$150,000 with a term not to exceed five years is an unlisted action for the purposes of SEQRA, that the adoption of the bond resolution and issuance of bonds will not have a significant negative impact on the environment and adopting a negative declaration for purposes of SEQRA. Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J.Mastauskas , Nay M.,. Schaefer.

Resolution 04-2017-15- Resolution approving the construction of a community dock in the Village, for Village property owners and residents, stating the estimated maximum cost to the Village for the construction of the community dock is to be \$150,000, to be financed by issuance of Village of Poquott bonds in the amount of not more than \$150,000 with a maturity of not longer than five years. Motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D Parrish, J. Koppelson, J. Mastauskas, Nay M. Schaefer.

Resolution 04-2017-16- Resolution adopting lead agency status for the purposes of SEQRA and determining that the adoption of a bond resolution authorizing issuance of village of Poquott bonds in the amount of not more than \$150,000 for a term not to exceed five years is an unlisted action for purposes of SEQRA, that the adoption of the bond resolution and issuance of bonds will not have a significant negative impact on the environment and adopting a negative declaration for purposes of SEQRA. Motion by J. Mastauskas, seconded by H. Berry, Aye J.Mastauskas, H. Berry, J. Koppelson, D. Parrish, Nay M. Schaefer.

Resolution 04-2017-17- Resolution approving the adoption of a bond resolution authorizing the Village of Poquott to incur indebtedness not to exceed \$150,000 by the issuance of Village of Poquott bonds in

the amount not to exceed \$150,000, for a term not to exceed five years. Motion by M. Schaefer, seconded by H. Berry, Aye H. Berry, J. Koppelson, J. Mastauskas, D. Parrish, Nay M. Schaefer.

Resolution 04-2017-18- Resolution scheduling the 2017 Village Election for June 20, 2017 from 12pm-9pm at the Poquott Village hall. Motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, M. Schaefer, D. Parrish , Nay 0.

Resolution 04-2017-19- Resolution Approving the order for new signage for the Village as per the quote of Signarama for \$ \$2910.40. Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson ,J. Mastauskas, M. Schaefer, Nay 0

Resolution 04-2017-20-Resolution authorizing attendance at the SCOVA training classes on May 10, 2017, Motion by D. Parrish, seconded by H. Berry, Aye D. Parish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer,Nay 0.

Resolution 04-2017-21- Resolution authorizing the expenditure of \$1000.00 for landscape ties to repair Steve's path, Motion by D. Parrish, seconded by J. Mastauskas, Aye H. Berry, J. Koppelson, D. Parrish, J. Mastauskas, M. Schaefer, Nay 0

MINUTES OF THE MARCH 28,2017 WORK SESSION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6:00 P.M. AT VILLAGE HALL

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, Michael Schaefer ,Village Attorney Joseph Prokop and 13 residents, absent Trustee john Mastauskas

- 1) Update on Tree Committee- M. schaefer outlined the several meetings held between D.E.C and representatives of the Tree Committee.
- 2) The Board discussed the bids for the drain work presented to the village in November 2016- After discussion of the bids it was determined that Harbor Hills Construction would be awarded the bid after references had been contacted and prior work history was found satisfactory.
- 3) Playset—J. Koppelson has been on line searching for replacement parts. It was suggested that the existing playset could be reconfigured to eliminate the need for the parts and work with what is available.
- 4) Mayor Parrish reviewed the Town of Brookhaven meeting re; a 22 million dollar grant the town is pursuing for the town and any village that would qualify.
- 5) Mayor Parrish attended the PSE & G meeting re; the Port Jefferson power plant.

RESOLUTIONS

03-2017-21- resolution adopting lead agency status for purposes of SEQRA with regard to the adoption of a local law of 2017, amending Chapter 64 Docks and Wharves of the Poquott Village Code,

determining that the adoption of the local law is a unlisted action that will not have an impact on the environment, adopting a negative declaration for purposes of SEQRA. Motion by H. Berry, Second by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

03-2017-22-resolution adopting local law # 4 of 2017, new Village Code Chapter 64 – Docks and Wharves, Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

03-2017-23—tabled

03-2017-24-resolution authorizing Trustee Berry to purchase additional tools for the Village handyman for an amount not to exceed \$400.00, Motion by D. Parrish, Seconded by J. Koppelson, Aye D. Parrish, J. Koppelson, H. Berry, M. Schaefer, Nay 0.

03-2017-25- resolution to authorize Trustee Koppelson to purchase additional items for the play sets in California Park and Trustees park for an amount not to exceed \$1000.00. Motion by H. Berry, Second by D. Parrish, Aye H. Berry, D. Parrish, M. Schaefer, J. Koppelson, Nay 0.

03-2017-26- resolution directing Clerk Newfield to set a public hearing date of May 11, 2017 on a proposed local law amending Chapter 57. Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

03-2017-27-resolution directing Clerk Newfield to set a public hearing date of May 11, 2017 on a proposed local law amending Chapter 183. Motion by D. Parrish, Seconded by h. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

03-2017-28-resolution directing Clerk Newfield to set a public hearing date May 11-2017 on a proposed local law amending Chapter 134, Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry., J. Koppelson, M. Schaefer, Nay 0.

03-2017-29- resolution adopting lead agency status for purposes of SEQRA with regard to awarding of a contract for drain work on Chestnut Avenue, determining that the awarding of a contract for drain work on Chestnut Avenue is an unlisted Action for purposes of SEQRA, that the awarding of a contract for drain work on Chestnut Avenue will not have a negative impact on the environment, and adopting a negative declaration. Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay 0. Abstain M. Schaefer,. M. Schaefer asked for a copy of the criteria used to reach the determination.

03-2017-30-resolution awarding a contract for drain work on Chestnut Avenue to Harbor Hills Construction in the amount of \$24,720.00 based on the public bid opening on December 8, 2016 and authorizing the Mayor to execute the contract pending a review of references to be furnished by harbor Hills Construction. Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson , Nay M. Schaefer.

03-2017-31-resolution adopting lead agency status for purposes of SEQRA with regard to the awarding of a contract for paving work on Chestnut Avenue, determining that the awarding of a contract for paving work on Chestnut Avenue is an unlisted action for purposes of SEQRA, that the awarding of the contract for paving work on Chestnut Avenue will not have a negative impact on the environment, and adopting a negative declaration, Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, Nay M. Schaefer.

03-2017-32- resolution awarding a contract for paving work on Chestnut Avenue to Harbor Hills Construction (with review of references) based on the public bid opening on December 8,2016 and authorizing the Mayor to execute , Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. berry, J. Koppelson, Nay M. Schaefer.

03-2017-33-resolution lifting the dock moratorium after the amended Chapter 64 of the Village Code is accepted by NYS for filing, Motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. berry, J. Koppelson, M. Schaefer, Nay 0.

03-2017-34- resolution appointing Tony Bertolotti as Deputy Building Inspector, motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

The meeting adjourned 6:45 P.M. on a motion by H. Berry

MINUTES OF THE MARCH 21, 2017 WORK SESSION OF THE VILLAGE BOARD OF THE VILLAGE OF POQUOTT HELD AT 6 P.M. AT VILLAGE HALL 45 BIRCHWOOD AVENUE.

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, John Mastauskas, Absent Trustee Michael Schaefer, also present Village treasurer Arte Wintjen and 11 residents.

The Treasurer reviewed the draft of the budget proposed for the 2017-2018 fiscal year

J.Koppelson—replacement parts for the donated play set have been researched and would cost \$2138.00 plus an additional shipping cost of \$850.00. Discussion followed re; repair or replace some of the parts versus the cost of new playground set. Also the village liability if the play set is reconstructed as is.

H. Berry—the village handy man is requesting that new tools be purchased for park cleaning/upkeep. It was determined that prices should be obtained for the new tools requested.

The meeting was halted by mayor D. Parrish due to a question of intrusive recording of the meeting by an attendee who was asked to be less intrusive. The matter was settled and the meeting continued.

SOLUTION 03-2017-6- Resolution adopting the SEQRA resolution for Local Law 1 of 2017 creating a new Village Code Chapter 123 – Rental regulation, motion by D. Parrish ,seconded by H. Berry, Aye all, Nay 0.

RESOLUTION 03-2017-7-Resolution adopting Local law 1 of 2017,New Village Code Chapter 123, Rental Regulations , motion by H. Berry, seconded by J. Mastauskas, Aye all, Nay 0.

It was pointed out by a resident in the audience that it was illegal to pass resolutions in a work session.

RESOLUTION 03-2017-8- Resolution adopting the SEQRA resolution for Local law 2 of 2017,amending Village Code Chapter 169- Vehicles and Traffic, motion by D. Parrish, seconded by H. Berry, Aye all, Nay 0

RESOLUTION 03-2017-9- Resolution adopting the Local law 2 of 2017 amending Village Code Chapter 169-Vehicles and Traffic, motion by H. Berry, seconded by J. Mastauskas, Aye all, Nay 0

RESOLUTION 03-2017-10- Resolution adopting the SEQRA resolution for local law 3 of 2017,authorizing the Village Board to exceed the NYS tax levy limit for 2017-2018, motion by J. Koppelson, seconded by H. Berry, Aye all, Nay 0

RESOLUTION 03-2017-11- Resolution of the Board of Trustees to approve to exceed the NYS tax levy limit for 2017-2018, motion by H. Berry, seconded by J. Koppelson, Aye all, Nay 0

RESOLUTION 03-2017- 20- Resolution reappointing Jessica Woreth to the planning Board effective March 20, 2017,motion by J. Mastauskas, seconded by H. Berry, Aye all, Nay 0.

MINUTES OF THE MARCH 9,2017 MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF POQUOTT HELD AT 6 P.M. AT VILLAGE HALL, 45 BIRCHWOOD AVENUE, VILLAGE OF POQUOT

Present mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, Michael Schaefer, absent Trustee John Mastauskas, Also present Treasurer Arta Wintjen , Village Attorney Joseph Prokop and 30 residents

WORK SESSION- called to order 6:00 P.M.

- 1) GEI Consultants survey— M. Schaefer reported that a committee is being formed to do the review of the survey and make recommendations to the Village Board. Budget input will be needed for projects that may be undertaken.
- 2) Playground set—J. Koppelson reported that he had contacted the manufacturer to obtain some replacement parts.
- 3) Local law 120—discussion on additional changes to section regarding recourse/notification process.

The Board reviewed the other local laws under consideration for change

The work session adjourned on a motion by H. Berry

PUBLIC HEARINGS

Local law # 64—DOCKS-a review of new additions/changes from input by residents

COMMENTS

- 1) Resident-the six inch requirement for the distance between the bottom of the float and the harbor bed doesn't take into account weight on the float. Also the time frame of the application and public hearing on the application appears to be after the application has been approved.
- 2) Resident-will the public dock be limited to residents only? ans. Yes
Hearing on local law 64- Docks closed on a motion by H. Berry

LOCAL LAW # 123- RENTAL HOUSING

COMMENTS

- 1) Resident-the definition for boarding house/rooming house is still too broad.
- 2) Resident- further definition is needed for domestic relationship, also will the permit once issued be transferable if the residence is sold
- 3) Resident- what about house exchange/ house sitter situations?
- 4) Resident—what about home helper/caregiver situations?
- 5) Resident—the Village should open this law up to apartments as well as house rentals.
Hearing on Local law 123 closed on a motion by H. Berry

LOCAL LAW # 169- VEHICLES AND TRAFFIC

COMMENTS

- 1) Resident—the stop lines at each stop sign need to be repainted to show where to stop.
Hearing on Local law 169 closed on a motion by H. Berry

LOCAL LAW # 120- PROPERTY MAINTENANCE

COMMENTS

- 1) Resident- due to the new changes incorporated into this local law it should be republished for a new hearing date. Ans. The clerk will advertise the public hearing for the next Village Board meeting.

PUBLIC HEARING ON OVER OF THE TAX CAP

The Board reviewed the tax cap limit that will be in place when the budget is approved.

COMMENTS

- 1) Resident—will the board raise taxes for the upcoming fiscal year and will the board cap the increase if they are considering raising taxes? Ans. the board has not yet done a budget so the amount of increase if any is unknown. However to raise taxes past the cap limit has to have the override in place before approving any budget.
- 2) Resident—the dock numbers should increase the budget greatly
 - a. Resident—would the tax rebate check be effected by the increase over the cap. Ans. yes, however the village portion of the tax rebate check is tiny.
Hearing on the tax cap override was closed on a motion by H. Berry

VILLAGE BOARD MEETING

Meeting called to order at 7:30 P.M.

REPORTS

- a) PUBLIC SAFETY—F. Shaffer read the Public Safety report.
- b) VILLAGE ATTORNEY—the web site should have a separate banner header for emergency notices
- c) STORMWATER—annual report has been filed and a copy has been put on the web site.

PUBLIC COMMENTS

- 1) Resident—will the porta –lavs be removed when a storm is eminent? Ans. will be looked into for next season.
- 2) Resident-- will the Village be utilizing the CHIPS funds? Ans. yes for the drains on Chestnut.
- 3) Resident—why is the stop sign on Washington ate Walnut covered? Ans. it's a seasonal thing to allow drivers to maintain momentum up Washington in snow.
- 4) Resident—the village audit lists unpaid taxes by the village. Ans. payroll taxes paid quarterly held over until June to be remitted by the village.

RESOLUTIONS

03-2017-1—Resolution adopting the March 9,2017 agenda-motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

03-2017-2- Resolution accepting the monthly reports from March 9, 2017,motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

03-2017-3- Resolution adopting the minutes of the February 14,2017 work session- motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, M. Schaefer, D. Parrish, Nay 0.

03-2017-4-Resolution adopting the minutes from the February 14,2017 meeting of the Board of trustees, motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0.

03-2017-5-Resolution approving the Mayor to sign an agreement with Four D for landscaping services for 2017-2018, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, h. Berry, J. Koppelson, M. Schaefer, Nay 0.

03-2017-6 through 03-2017-15 were tabled on a motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

03-2017-16 – Resolution approving an increase in the hourly rate for Greg Lagarenne from a rate of \$14.50 to \$16.00 per hour effective as of 3/13/2017, motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

03-2017-17-Resolution approving an increase in the hourly rate for John Crane from a rate of \$14.93 to \$16.00 per hour effective as of 3/13/2017, motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, M. Schaefer, D. Parrish, Nay 0.

03-2017-18- Resolution to hire Brett Battenberg as a part time code enforcement officer at the rate of \$15.00 per hour effective 3/2/2017, motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0

03-2017-19- Resolution approving all checks per the voucher report, motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer. Nay 0.

Motion to adjourn at 9:00 P.M. by H. Berry

MINUTES OF THE FEBRUARY 14,2017 MEEING OF THE BOARD OF TRUSTEES OF THE VILLAGEOF POQUOTT HELD AT EMMA S.CLARK LIBRARY AT 600: P.M.

Present Mayor Delores Parrish, Trustees Harold Berry, Jeff Koppelson, Michael Schaefer, absent trustee John Mastauskas, also present Village Attorney Joseph Prokop and 40 residents

Work Session 6:00 P.M.

- 1) Presentation to the Board by Noah Nadelson of Munistat Services of bond information for possible dock bond.
- 2) Update on GEI report and Planning Board presentation by GEI by M. Schaefer.
- 3) Discussion on NYSDEC grants
- 4) Discussion on code changes-- #183—change penalty section of the code- Code # 57 hold off until March meeting.
- 5) Discuss expansion of Village hall-Attorney stated that the deed contains no reference to usage, however minutes of the period state that a parcel is accepted as “Parkland” ,but doesn’t designate what parcel is being referred to by the motion.
- 6) 2017-2018—budget work session to be done by Village Clerk, Treasurer and bookkeeper

- 7) Discuss Board meeting scheduled for April 6, 2017—consensus was to move the date to April 13, 2017.
- 8) The Clerk read the only bid received for landscape services from Four D Landscaping Inc. \$17,626.00 for the season payable in ten installments of \$1,762.60 per month.

The meeting adjourned at 7:00 P.M. on a motion by D. Parrish

PUBLIC HEARINGS

LOCAL LAW #64

Changes done since the last hearing were read by D. Parrish, the floor was opened for comments

- 1) Resident-this would be a public dock open to the public, there have been no plans or location indicated as to placement of the dock
- 2) Resident-what does the Village Attorney say/
- 3) Resident-the bond issue will raise taxes, what about ongoing expenses, what about Village hall expansion costs.
- 4) Resident-what about approvals first.
- 5) Resident-few people would use a dock but many would bear the cost.
- 6) Resident- Page 2 uses soft verbiage-right to walk in residential. Page 13 float material not mentioned.
- 7) Resident- outsiders will use our dock also transient boaters.
- 8) Resident- concerned about public access.
- 9) Resident- dollar cost of maintenance is needed.
- 10) Resident-benefit should be for all residents not just a few.
- 11) Resident-there is a lot of information that is not known, more information is needed.
- 12) Resident- no say on this issue by residents ,will they have a say?
- 13) Resident-area between high and low tide marks is public property.
- 14) Resident- there should be a vote by the public on this issue.

This hearing will be continued in March.

LOCAL LAW # 123

- 1) Resident- why doesn't this law also apply to apartments.
- 2) Resident- what are the fines and fees—Ans. 25% of the administrative costs.
- 3) Resident- owns two properties in the Town of Brookhaven so is familiar with the town code, not in favor of this law.

LOCAL LAW #120

J. Koppelson outlined the thought process that was incorporated in developing this law.

- 1) Resident-this law is too arbitrary, subjective.
- 2) Resident-what is the violators recourse to this law, court or what ever.

- 3) Resident-same comment – no clarification was offered on prior comment.
- 4) Resident- totalitarian mindset

LOCAL LAW # 169- vehicles and traffic

No discussion

A motion to approve Local Law #169- ENTITLED VEHICLE AND TRAFFIC was made by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OPENED AT 8:05 P.M.

ANNOUNCEMENTS

- 1) Village hall will be closed on February 20, 2017

REPORTS

PUBLIC SAFETY- the monthly Public Safety report was read.

TREASURER- budget input from all commissioners is ongoing.

ATTORNEY- there are encroachments into Village streets that are being reviewed.

COMMENTS

- 1) Resident- thanks for the quick action on the defaced stop signs.
- 2) Resident- the snow removal tax is illegal.
- 3) Resident- the presence of Village Hall in the Village Park is not allowed, however the foot print of the existing facilities was utilized to expand the building.
- 4) Resident- there is a NYS Law re; unsafe property.
- 5) Resident- the light at California Park is still a nuisance. also the fire pit has not been moved.
- 6) Resident- the remedy that the resident is requesting should be accommodated.
- 7) Resident-what is the current tax rate- Ans. \$15.11 per hundred assessed value.
- 8) Resident- was the incident report from Port Jefferson received by the Clerk? Ans. yes
- 9) Resident- was the dock moratorium extended /
- 10) Resident- why was a special prosecutor used by the Village? Ans. stood in for our own prosecutor due to scheduling conflict.

RESOLUTIONS

02-2017-1- Resolution adopting the February 14, 2017 agenda as printed- Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

02-2017-2- Resolution accepting the monthly reports from February 14, 2017- Motion by H. Berry, Seconded by M. Schaefer, Aye H. Berry, M. Schaefer, J. Koppelson, D. Parrish, Nay 0.

02-2017-3- Resolution adopting the minutes from January 12, 2017, Work Session meeting of the Board of trustees- Motion by M. Schaefer, Seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, D. Parrish, Nay 0.

02-2017-4- Resolution adopting the minutes of the January 12, 2017 meeting of the Board of Trustees- Motion by J. Koppelson, Seconded by H. Berry, Aye J. Koppelson, H. Berry, M. Schaefer, D. Parrish, Nay 0.

Resolutions 02-2017-5 thru 02-2017-11 were tabled until the March meeting on a Motion by D. Parrish, Seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, M. Schaefer, Nay 0.

02-2017-12-Resolution directing Clerk Newfield to schedule and notice accordingly, public bids for Poquott Community dock as per the description and drawings from the Village Engineer-Motion by H. Berry, Seconded by J. Koppelson, Aye H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

02-2017-13- resolution approving all checks per the voucher report- Motion by J. Koppelson, Seconded by H. Berry, Aye J. Koppelson, H. Berry, M. Schaefer, D. Parrish, Nay 0.

The meeting adjourned at 8:45 P.M. on a motion by J.Koppelson.

MINUTES OF THE JANUARY 12, 2017 BOARD OF TRUSTEES REGULAR MEETING AND PUBLIC HEARINGS HELD AT VILLAGE HALL AT 6:00 P.M.

Present Mayor Delores Parrish, Trustee Harold Berry, Jeff Koppelson, John Mastauskas, Michael Schaefer, Village Attorney Joseph Prokop and 22 residents.

WORK SESSION

- 1) Update on turning into the Village from 25A—letter sent to NYSDOT for second investigation into the matter.
- 2) Update on Village landscaping bids for 2017-2018-after discussion on a quote solicited from a local landscaper it was determined that the landscape Bid should be rebid.
- 3) Update on GEI report- GEI will attend the February 13, 2017 Planning Board meeting.
- 4) Update on Village hall Verizon/Cablevision package- switchover to Telecom underway.
- 5) Discuss Village Code #57 & Housing Law—Discussion held on both Chapter #57 will be on Public Hearing agenda later.
- 6) Discuss Village hall expansion—Attorney asked to look into the project.
- 7) Discuss court order community service—will be handled by the Roads Commissioner.

- 8) Discuss the Village dock law from the Planning Board- the Planning Board Chair recapped events to date.
- 9) Discuss the construction of a community dock—all permits are ready to be submitted, pricing has been discussed with several builders to get approx.. numbers
- 10) Signs—after discussion it was determined that reducing the speed limit to 25MPH would be of no benefit and costs to change signage would be costly.
- 11) Discuss term limits for Trustees- discussion on keeping two year terms or expanding to four year terms.

The working session adjourned at 6:45 P.M. on a motion by H. Berry

PUBLIC HEARINGS

1) AMENDING LOCAL LAW 169-VEHICLES AND TRAFFIC

No comments from the floor this hearing was closed.

2) AMENDING LOCAL LAW CHAPTER 183- BUILDING CODE

After discussion and an explanation of Local law 183-6 definition by J. Koppelson the public hearing was closed.

3) AMENDING LOCAL LAW CHAPTER 57- BURNING OPEN

- 1) Resident- does this cover every lot in the Village- ans. only public property
- 2) Resident- the present fire pit is illegal and it should be relocated
- 3) Resident-current law has been in existence since 1931 there is no reason to amend.
- 4) Resident- hasn't heard any noise from the existing fire pit area, it is a pleasant place to relax at.
- 5) Resident- this is a quality of life issue
- 6) Resident-smoke is the issue
- 7) Resident- presented an audio recording of noise from existing fire pit location
- 8) Resident- anyone could build a fire in the fire pit and just walk away leaving it burning. What about vandals.
- 9) Resident- both Vanbrunt manor and Walnut beaches have had fire pit activity.
- 10) Resident-a fire at Walnut beach was left unattended.

This hearing was left open for future comment and will be discussed at later meetings.

4) ENACTING LOCAL LAW TITLED RENTAL HOUSING LAW

- 1) Resident- the definition for boarding house covers every home in the village
- 2) Resident- what are the qualifications of the author of this proposed law? Ans. Code was taken from existing code of the Town of Brookhaven and reviewed by both the Building inspector and senior Code Enforcement officer.
- 3) Resident- what about the fair housing act?
- 4) Resident-this law is an obstruction to landlords wishing to rent their property.
- 5) Resident-creation of this law is intrusive

- 6) Resident-what about the free commerce law
- 7) Resident- the number of permits should be limited, utilize the requirements that meet the SUNY qualifications

The hearing was left open for future comments and will be discussed at later meetings.

REGULAR MEETING OF THE VILLAGE BOARD

Meeting called to order at 7:45 P.M.

ANNOUNCEMENTS

Village hall will be closed on January 15,2017

February 13, 2017- GEI Consultants will be at the Planning Board meeting

REPORTS

PUBLIC SAFETY—Report given by Senior Code Enforcement Officer F. Shaffer

VILLAGE TREASURER- report read by the clerk

PUBLIC COMMENTS

- 1) Resident-the suggestion that the Village install rumble strips is dangerous.
- 2) Resident- what title do our officers use—Code Enforcement officers
- 3) Resident-the light on the flagpole needs to be installed on the ground and pointed straight up.
- 4) Resident- forget the rumble strips- walkways are better

RESOLUTIONS

01-2017-1- Adopting the January 12,2017 agenda as printed –motion by D. Parrish, seconded by H. Berry, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0.

01-2017-2- Accepting the monthly reports from January 12,2017- motion by H. Berry, seconded by D. Parrish, Aye H. Berry, D. Parrish, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0.

01-2017-3- adopting the minutes from the December 8,2016 work session of the Board of trustees,- motion by J. Mastauskas, seconded by H. Berry, Aye J.Mastauskas, H. Berry, J. Koppelson, M. Schaefer, D. Parrish, Nay 0.

01-2017-4- adopting the minutes as corrected of the December 8,2016 regular meeting of the Board of Trustees- motion by M. Schaefer, seconded by H. Berry, Aye M. Schaefer, H. Berry, J. Koppelson, J. Mastauskas, D .Parrish, Nay 0.

01-2017-5-Approving an increase in the hourly wage to Charles Wansor from \$14.93 to \$16.00 per hour effective for pay period starting 1/16/2017-motion by J. Koppelson, seconded by H. Berry, Aye J. Koppelson, H. Berry, J. Mastauskas, M. Schaefer, D. Parrish, Nay 0

01-2017-6- Approving an increase in the hourly wage of Dave Panettiere from \$14.93 to \$16.00 per hour effective for the pay period starting 1/16/2017- motion by D. Parrish, seconded by H. Berry-, Aye D. Parrish, H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, Nay 0

01-2017-7- Approving an increase in the hourly wage of Rob Shannon from \$14.93 to \$16.00 per hour effective for the pay period starting 1/16/2017- motion by H. Berry, seconded by J. Mastauskas, Aye H. Berry, J. Mastauskas, J. Koppelson, M. Schaefer, D. Parrish, Nay 0

Resolutions 01-2017-8 through 1-2017-11 are tabled

01-2017-12- Approving the video/audio recording of the Board of Trustees meeting not to exceed \$150.00 per meeting-motion by J. Mastauskas, seconded by M. Schaefer Aye J. Mastauskas, M. Schaefer, H. Berry, J. Koppelson, D. Parrish ,Nay 0

1-2017-13- Approving all checks per voucher report- motion by H. Berry, seconded by J. Koppelson, Aye H. Berry, J. Koppelson, J. Mastauskas, M. Schaefer, D. Parrish,Nay0

Motion to adjourn at 8:00 P.M. was made by H. Berry

Joseph Newfield, Village Clerk
